

Ius Promovendi for UHDs

1. There is a single, University-wide policy line (no differentiation between faculties or LUMC) and this relates to UHDs, Researchers 1 and – for the LUMC – scientific researchers / teachers 14 appointed as an employees with the explicit job title *Associate Professor*, who have been appointed at Leiden University or the LUMC respectively. To enhance readability, only the term ‘UHD’ will henceforth be used in this Appendix;
2. A UHD does not have *ius promovendi* by virtue of their position, but only if the Doctorate Board has granted it to them individually;
3. The Doctorate Board will grant *ius promovendi* to a UHD on the substantiated recommendation of the Dean of the relevant faculty, who has established that the UHD satisfies the criteria stated in 6. below, and has consulted with a full professor in the relevant discipline;
4. A UHD’s request to be appointed as a PhD supervisor must have been granted before or at the start of the PhD track. A UHD who has been granted *ius promovendi* can thereafter also act as the supervisor for the PhD candidates that they have already been supervising as a co-supervisor;
5. If a UHD is appointed as the supervisor for a particular PhD track, a second supervisor who is a full professor will also be appointed;
6. A UHD will usually only be eligible for *ius promovendi* if they have already supervised at least three PhD candidates to a successful PhD defence at a Dutch university or in similar supervisory pathways at non-Dutch universities or at least two PhD candidates and has also completed a training course on supervising PhD candidates, and has independently acquired the funds that have financed the PhD candidates for whom the *ius promovendi* is requested or has personally recruited the self-funded or external PhD candidates;
7. After a UHD has been granted *ius promovendi*, they will retain it for the duration of their appointment at Leiden University or the LUMC. If the appointment comes to an end due to retirement, the UHD will retain this *ius promovendi* for a period of five years. The Doctorate Board can make an exception to these time periods, on a case-by-case basis;
8. A UHD who has been granted *ius promovendi* at another Dutch university and is then appointed at Leiden University does not automatically have *ius promovendi* at Leiden University, but a request for it to be granted will be considered favourably;
9. Under the PhD Regulations, Chapter 9 *Disputes procedure*, an objection can be submitted to the Doctorate Board against a decision of the Doctorate Board. After this, there is the possibility of an appeal procedure;
10. These regulations entered into effect on 8 February 2018; from that date, it has been possible to grant *ius promovendi* to UHDs;
11. Decisions concerning transitional arrangements will be made by the Doctorate Board;
12. Only full professors (and the beadle) will wear a gown at PhD defence ceremonies.