



## Overlap Committee Agreements (2020)

### Framework

Since 1980, representatives of the Executive Board, the Study Advisors' Consultative Committee (STAP), the Local Chamber of Associations (PKvV), the Study Associations Consultation Platform (StOP), the EL CID/Vade-Mecum Committee and, in an auditing role, a member of the Leiden Assessors Committee (LAssO), have held seats on the Overlap Committee. Their role is to jointly ensure that the introduction period for first-year students remains clearly structured and well-organised. By first-year students is meant students in the first year of either their studies, their membership of an association, or their residency in the city. It is important that these students gain as complete a picture as possible of the city, the university, the faculty/study programme and the study or student association. The goal of these agreements is to achieve a balance between the interests of all parties involved.

By way of joint discussions, the Overlap Committee draws up concrete agreements, which are then discussed within each organisations represented within the Committee. After having taken note of all comments concerning the concept agreements, and acting upon them when necessary, the Committee adopts the agreements and communicates them to all Committee partners.

### Basic Principles

- Studying at Leiden University takes priority. This principle applies to study programmes in both Leiden and The Hague.. First-year students have come to the university to study. Associations must always make sure that activities are arranged in such a way that students can fulfil their study obligations at all times.
- Student and study associations play an important role in the welcoming and development of many students. This is particularly true in the first phase of their studies at Leiden University, when students have to acclimatise to their new environment.
- Given the importance of both studying and membership of a study/student association, the University and the study/student associations strive to ensure that every first-year student has the opportunity to become a member of an association, without this preventing the first-year student from dedicating sufficient time to his/her study programme.
- The Overlap Committee is responsible for overseeing the balance between all interests and strives to ensure that activities during the introduction period are coordinated in such a way as to not conflict with one another. The Overlap Committee also has the task of preventing conflict by means of issuing statements or mediation.

### Agreements 2020

1. A new first-year student's first contact with Leiden University and the city of Leiden is the EL CID week. With this in mind, student and study associations will not hold any activities for this group in the weekend prior to the EL CID week. This is with the exception of study associations affiliated with Delft University of Technology, such as CDL and LIFE.
2. The EL CID week will take place from Monday 10 till Friday 14 August 2020. Within the schedule of the EL CID week, space will be reserved for a so-called faculty block. During this block, students will get to know their study programmes and study associations, and practical registration and introduction activities can also take place. Study associations will plan any activities which are to take place outside this faculty block in consultation with the EL CID/Vademecum committee.
3. When drawing up schedules, due consideration will be given to the number of rest hours required by participants: EL CID participants may only be present in student association premises until, at the latest, 01:00 on Monday and 02:00 on Tuesday, Wednesday and Thursday. The PKvV will monitor compliance with this agreement.
4. The EL CID week is, in principle, free of exams. However first-year (propedeuse) exams may still be held. If post first-year exams are to be held, this can be

- communicated to the Overlap Committee. If notification is made at an early stage, the Committee will look into whether individual mediation between student and study programme is possible.
5. Study and student associations will not organise any activities for first-year students in the weekend following the EL CID week, on Saturday (the whole day) and on Sunday (till 11:00).
  6. The HOP week in The Hague will take place from 17 till 21 August 2020.
  7. The Orientation Week Leiden (OWL) will take place from 24 till 28 August 2020.
  8. On the Sunday preceding the opening of the academic year, KMT obligations will cease at 20:00.
  9. The period of the opening of the academic year will be free from both educational and study/student associations activities. Associations will encourage first-year students to attend the opening ceremony.
  10. From the first week of study onwards, the student's study commitments take priority over study/student association activities. In the first week of study, the associations must organise all continuing introductory activities in such a way that first-year students can follow their study programmes fully. Study and student associations must grant their (future) members dispensation from attending association activities if they have study commitments. To summarise, continuing introductory formalities must be limited to include only activities that could not have been carried out at an earlier stage.
  11. Study obligations will end at 13:00 on the Friday of the first week of study.
  12. Study associations are permitted to organise their introduction activities in the weekends following the first, second or third study week. The first weekend begins on Friday at 17:00; the second and third weekends begin on Friday at 09:00, on condition that there are no study obligations.
  13. Student associations will encourage first-year students to dedicate themselves to their studies, by providing (prospective) members with written information concerning a number of important study-related matters, such as academic guidance and BSA. In this matter they will be supported by SEA.
  14. The Executive Board and STAP will notify the faculty boards and study programmes of the overlap agreements and objectives; the PKvV will notify the student associations and LAssO; StOP will notify the study associations.

#### **Exceptions and violations**

If a party wishes to deviate from the overlap agreements, a request must be submitted to the Overlap Committee before 1 May 2020. Exemption from an agreement is only possible with the express permission of the Committee. If there are indications that agreements have been violated, notification should be made to the Overlap Committee. The Overlap Committee will notify the Executive Board of any violations.

**Approved, agreed and signed in Leiden on**

Executive Board  
Ms. Prof. dr. Ir.dr.s. H. Bijl  
Vice-Rector Magnificus

EL CID/Vademecum Committee  
Ms. M. Haanappel, Chair

EL CID/Vademecum Committee  
Mr. R.S. Spaans, Treasurer

Local Chamber of Associations  
Mr. H.P. Laterveer, Praeses

Local Chamber of Associations  
Mr. A. van der Spek, Internal Assessor

Study Associations Consultation Platform  
Ms. J.Y. van der Ploeg, Chair

Study Associations Consultation Platform  
Ms. D.J.E.W.T. Munten, Treasurer

Leiden Assessors Committee  
Mr. D.M.C. Latten  
Assessor Faculty of Law

Study Advisors Consultative Committee  
Ms. L.R.J. Reinders, MSc

Countersigned:

OWL/HOP  
Mw. Drs. W.E. Nieuwenhuijs  
Head Student Support Services

**Explanatory notes**

- Point 2: An introduction to study programmes falls within the balanced objectives of the EL-CID.
- Points 9 to 12: The first week of study is defined as the week in which the academic year is opened on the Monday. The agreements also apply to evening educational activities.
- Point 9 to 12: When referring to study obligations, study activities are understood to mean lectures, tutorials, practical sessions, seminars, making up for deficiencies, the awarding of first-year (propedeuse) diplomas, preparation for and the carrying out of studies. Mentorship and tutorship activities are also considered to be an integral part of studying.

**Dates 2020**

<i>Start date</i>	<i>End date</i>	<i>Description</i>
8 Aug.	9 Aug.	Weekend free
10 Aug.	14 Aug.	EL CID-week, the faculty block is scheduled for the Tuesday morning during EL CID week
15 Aug.	16 Aug.	Weekend free
17 Aug. 11:00		Start KMT
17 Aug.	21 Aug.	First week KMT
17 Aug.	21 Aug.	HOP Week (The Hague Orientation Programme)
22 Aug.	23 Aug.	Weekend designated for KMT
24 Aug.	28 Aug.	Second week KMT
24 Aug.	28 Aug.	OWL (Orientation Week Leiden)
29 Aug..	30 Aug. 20:00	Weekend designated for KMT
31 Aug. 15:00		Opening of Academic Year
31 Aug	4 Sept.	First week of study
4 Sept.	6 Sept.	Weekend I for study associations
7 Sept.	11 Sept.	Second week of study
11 Sept.	13 Sept.	Weekend II for study associations
18 Sept.	20 Sept.	Weekend III for study associations

**Schedule**

	<b>Week 32</b> <i>3 till 9 August</i>	<b>Week 33</b> <i>10 till 16 August</i>	<b>Week 34</b> <i>17 till 23 August</i>	<b>Week 35</b> <i>24 till 30 August</i>	<b>Week 36</b> <i>31 August till 6 September</i>	<b>Week 37</b> <i>7 till 13 September</i>	<b>Week 38</b> <i>14 till 20 September</i>	
<i>Monday</i>		<b>EL CID week</b>	<b>Period for getting to know student associations</b>		Monday Opening Academic Year	<b>1<sup>st</sup> week of study</b>	<b>2<sup>nd</sup> week of study</b>	<b>3<sup>rd</sup> week of study</b>
<i>Tuesday</i>								
<i>Wednesday</i>			<b>HOP week</b> The Hague Mon till Fri	<b>OWL Leiden</b> Mon till Fri				
<i>Thursday</i>								
<i>Friday</i>								
<i>Saturday</i>	<b>Weekend free</b>	<b>Weekend free</b>	KMT obligations end on Sunday 30 August 20:00		<b>Study associations weekend from 17.00</b>	<b>Study associations weekend</b>	<b>Study associations weekend</b>	
<i>Sunday</i>		till Sunday 16 Aug. 11.00						

\* If there are no educational obligations, the study association weekend may begin at 09.00 on Friday 13 September in week 37 and Friday 20 September in week 38