



## Management and Administration Regulation of Leiden University

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### Chapter 1. General provisions

#### Article 1.

1. In this regulation, the following terms are defined as follows:
  - a. The Act, the *WHW*: The Higher Education and Research Act;
  - b. The University: Leiden University;
  - c. Administration: the sum of decisions, activities and operations by means of which the Executive Board carries out the University's policy regarding the acquisition and provision of funds, the procurement, care and maintenance of material assets, as well as the deployment of employees, and the efficient and justified use of these assets;
  - d. Administrator: the person who is responsible, on behalf of and under the responsibility of the Executive Board, for carrying out administration-related tasks within a given administrative unit;
  - e. Administrative Unit: an organisational unit within which the administration is carried out by the administrator;
  - f. (Decision)mandate: the authority granted by the Executive Board to a Faculty Board or official to take decisions, on its behalf and under its responsibility, with respect to certain parts of its administrative tasks;
  - g. Mandatary: the board of a faculty or an official to whom a mandate is granted.
2. In the event that the terms appearing in this regulation also appear in the Act, these terms have the meaning ascribed to them in the Act.



## Chapter 2. Management and organisation

### WHW

- 9.2.1 The Executive Board is responsible for the management and administration of the University in its entirety [...].
- 9.3.1 The Executive Board consists of a maximum of three members, including the Rector Magnificus of the University.
- 9.3.2 Before appointing or dismissing a member of the Executive Board, the Board of Governors must inform the University Council [...] in all confidentiality of the proposed nomination or dismissal. [...]. This hearing must take place at such a time that it can be of real influence on the decision.
- 9.3.5 The Management and Administration Regulation provides further regulations regarding the manner of recommendation and nomination of the Rector Magnificus.
- 9.14.2 The Dean of a faculty participates in the management of the University, by such means as consulting with the Executive Board concerning the formulation of the strategic plan and the budget.

### Article 2.

1. Without prejudice to the responsibility of the Executive Board in its entirety for the manner in which it performs its tasks, the Executive Board may choose to divide its activities into areas of responsibility.
2. The division into areas of responsibility referred to in the previous paragraph and the subsequent allocation of these areas among the members of the Executive Board must be brought to the attention of the relevant interested parties, in any case including the Board of Governors, the Faculty Boards, the Board of Deans and the University Council.
3. The Executive Board elects from its midst a vice-president who replaces the president in his absence or in the event of non-attendance.

### Article 3.

The Executive Board formulates a list of candidates, all professors of the University, from whose midst the Board of Governors appoints a Rector Magnificus. The list of candidates put forward by the Executive Board is formulated on the basis of a proposal by the Board of Deans. The Board of Governors may not deviate from the list of candidates, except following consultation with the Executive Board.

### Article 4.

1. The meeting minutes of the Executive Board are not public, unless the Executive Board explicitly decides otherwise.
2. As soon as possible following each meeting, the Executive Board provides the interested parties with a summary of the decisions made in the meeting.

### Article 5.

In carrying out its duties, the Executive Board is responsible for ensuring that the Faculty Boards are given the opportunity to offer advice regarding issues which are relevant for education and research within the University.



### **Article 6.**

The Executive Board consults with the various Faculty Boards concerning the preparation of the strategic plan and the budget.

### **Article 7.**

1. The Executive Board determines every year no later than in the month of April the courses offered for the coming academic year. The curriculum is specified in the Leiden University Register of Courses.
2. The Leiden University Register of Courses registers all University courses which lead to an academic degree. For each course, it specifies the Faculty under which it falls and the degree which is obtained upon successful completion of the course in question.
3. The Executive Board determines the criteria a course must meet in order to be included in the Leiden University Register of Courses, as well as the corresponding procedure.
4. New courses which, in the opinion of the Executive Board, meet the criteria specified in the third paragraph, but have not yet undergone the new course test as referred to in Article 5a.11 of the Act or, if required, the macro-suitability test as referred to in Article 6.2 of the Act, are conditionally included in the Register assuming a positive result for the relevant test(s).
5. If the Executive Board decides to terminate an existing course, the Leiden University Register of Courses will specify the date until which it is still possible to register for the course in question, the date until which the course is still given and the date until which it is possible to take the relevant final examination. The two latter dates are determined in such a way that the students registered for the relevant course are offered the opportunity to complete the course within a reasonable period of time.
6. The Leiden University Register of Courses is appended to this regulation.

### **Article 8.**

The Executive Board formulates rules regarding the organisation of and access to the personal files of staff members and students. These rules ensure that personal interests are not harmed and provide a procedure for objections and improvement.

### **Article 9.**

The Executive Board is responsible for the publication of a University newsletter and promotes the deposition for inspection of public documents, in particular decisions of the various bodies of the University.



## Chapter 3. The Faculties

WHW

**9.11 The Management and Administration Regulation determines which faculties [...] are included within the University. In addition, this regulation specifies which courses are offered by these faculties [...].**

### Article 10.

1. The University comprises the following faculties:
  - a. the Faculty of Archaeology,
  - b. the Faculty of Humanities,
  - c. the Faculty of Medicine (Leiden University Medical Centre),
  - d. the Faculty of Law,
  - e. the Faculty of Social and Behavioural Sciences, and
  - f. the Faculty of Science.
2. Each faculty is an administrative unit.

### Article 11.

1. The University has a location in Den Haag, called Campus Den Haag,
2. The organisation and management of Campus Den Haag is specified in a regulation formulated by the Executive Board.
3. The management of Campus Den Haag is assigned, in accordance with the Campus Den Haag Regulation, to the Governing Board of Campus Den Haag and the Scientific Director of Campus Den Haag.

### Article 12.

1. By common regulation, the Faculty Boards enter into collaboration regarding University teaching courses and course development. This collaboration is called: "Leiden University Graduate School of Teaching" (ICLON).
2. ICLON is governed by a Governing Board, the composition of which is determined under the common regulation referred to in the first paragraph.

WHW

**9.12.1 [...] The Faculty is headed by the Dean of the Faculty.**

**9.12.2 In contravention of the first paragraph, the Management and Administration Regulation can specify that the Faculty is headed by a board, consisting of the Dean of the Faculty, also chairman, and one or more members. Where the first full sentence applies, in this title and in title 2 (these titles relate to the management, the institution and the co-participation within the University) with the exception of Article 9.13, fourth and sixth paragraph, Dean is taken to mean the management of the Faculty. If a faculty is governed by a board with more than one member, a student of the relevant faculty is invited to attend the meetings of this board in an advisory function. The Management and Administration Regulation determines the manner in which the student referred to in the previous sentence is chosen and appointed.**



### Article 13.

1. The Faculty is headed by a Board, consisting of the Dean, also chairman, and no more than four other members, including a student.
2. In contravention of the first paragraph, the Dean of the LUMC, following consultation with the Student Council of the LUMC, appoints a student of the LUMC, for a term of one year, who participates in the activities of the Faculty Board as adviser. The student referred to in the previous sentence may not simultaneously be a member of the Student Council.

#### WHW

- 9.15.1 The Dean is [...] furthermore responsible for: g. concluding a common regulation on behalf of one or more departments with one or more deans of other faculties.**
- 9.15.3 The Management and Administration Regulation includes rules regarding the authority referred to in the first paragraph under g.**

### Article 14.

1. The Faculty Board informs the Executive Board regarding all matters that concern collaboration with another faculty or with other faculties in the context of the execution of Faculty tasks.
2. The collaboration referred to in the previous paragraph may relate to any of the following:
  - a. Offering courses within a faculty in the context of the curriculum of a course programme of another faculty;
  - b. Offering collectively, with two or more faculties, a course or research programme, shared in part or in whole.
3. The agreements made in the context of inter-faculty collaboration are put in writing in a common regulation requiring approval by the Executive Board.
4. If the common regulation referred to in the previous paragraph concerns offering a common course programme, the common regulation must at the very least include the following:
  - a. confirmation from the Faculty Board that formulates the relevant teaching and examination regulation;
  - b. the manner in which the programme director and the programme board are to be appointed;
  - c. the manner in which the appointment and composition of the programme committee are determined.



## Chapter 4. The Board of Deans

WHW

- 9.10.1 Each university has a Doctorate Board. The Doctorate Board consists of professors.
- 9.10.2 The Doctorate Board consults with the Executive Board on the conferral of Honorary Doctorates [...].
- 9.10.3 The responsibilities, composition and method of appointment of the Doctorate Board are further set out in the Management and Administration Regulation.
- 7.19.2 The Doctorate Board is entitled, at the proposal of the institute board, to confer an Honorary Doctorate on natural persons in recognition of outstanding services.

### Article 15.

1. The chairmen of the Faculty Boards constitute the Board of Deans. The Rector Magnificus is chairman of the Board of Deans.
2. The Board of Deans acts as Doctorate Board, as referred to in Article 9.10 of the Act.
3. The conferral of the Honorary Doctorate as referred to in Article 7.19, paragraph 2, of the Act, is made at the proposal of a Faculty Board following consultation with the Executive Board.
4. The working method of the Board of Deans, in terms of doctorates, is set out in the Doctoral Regulations of Leiden University.
5. A Dean nominates one of the professors of his faculty to substitute for him in the event of his absence in the Doctorate Board.

## Chapter 5. The Central Services

WHW

- 9.50.1 If the Management and Administration Regulation specifies that a university should have a central services facility, [...].

### Article 16.

1. The University comprises in any event the facility mentioned under a, and the expertise centres mentioned under b:
  - a. the Administration and Central Services (BB);
  - b. the ICS Expertise Centre (ICS);
  - c. the Information Technology Expertise Centre (I-groep);
  - d. the International Office (IO);
  - e. the Real Estate Expertise Centre (VG);
  - f. Leiden University Research and Innovation Services (LURIS);
  - g. University General Services facility (UFB);
  - h. the University Library (UB).
2. The facilities and expertise centres mentioned in the first paragraph are central services as referred to in Article 9.50, paragraph 1, of the Act.
3. The central services are responsible for supporting the activities carried out by the University's management bodies and co-participation bodies, and for providing services to help the faculties in the execution of their tasks.
4. Each of the central services forms an administrative unit.
5. The Executive Board appoints and dismisses those persons who are charged with managing a central service.



**Article 17.**

1. The Executive Board draws up an administration instruction for the heads of the central services.
2. This instruction includes:
  - a. whether, and if so how, the central services are divided into sub-units,
  - b. an enumeration of the tasks and authorities/powers of the central services.

**Chapter 6. Administration**

**Article 18.**

Without prejudice to that which is determined in or pursuant to the Act, a description is given in this chapter of the various administrative tasks and an indication is also given of the framework within which the Executive Board carries out its administrative activities, or arranges for these tasks to be carried out.

**Article 19.**

The administrative tasks of the Executive Board comprise in any event:

- a. the administration of the staff of the University;
- b. the administration of the finances of the University;
- c. the administration of the moveable property and real estate of the University;
- d. the administration of the University databases;
- e. the administration arising from the concern for the safety and welfare and other employment conditions in University premises and on University grounds.

**Article 20.**

1. The staff of the University is taken to mean staff who work for the University in any form of employment contract whatever.
2. The administration of the staff of the University comprises in any event the legal transactions and acts prescribed in or pursuant to the legislation, or in staff policies adopted by the Executive Board as guidelines for conduct:
  - a. recruitment, selection, appointment, determining the salary scale, assessing, promoting, transferring, suspending and dismissing of staff;
  - b. ensuring the employment conditions and the consultations with trade Union organisations are observed;
  - c. ensuring the lawful and effective deployment of staff;
  - d. accountability and responsibility for the points indicated above.
3. Issues arising from or pursuant to this chapter apply to staff of third parties working at the University, in so far as there is agreement between the Executive Board and such third parties.



**Article 21.**

1. The finances of the University arising from or pursuant to this chapter, comprise the central government funding as referred to in Article 2.5 of the Act, and any other funds which the University has at its disposal.
2. The administration of the finances of the University comprises in any event the following legal transactions and acts:
  - a. monitoring the finances;
  - b. opening credit facilities;
  - c. entering into payment obligations, issuing payment orders and effecting payments;
  - d. administering the finances;
  - e. accountability and responsibility for the lawful and effective acquisition of finances.
3. Legal transactions and acts carried out in the context of administering the finances of the University also include funds entrusted to the University by third parties, if and in so far as an agreement has been concluded between the Executive Board and such third parties.

**Article 22.**

1. The moveable property and real estate of the University arising from or pursuant to this chapter comprises the moveable property and real estate which the University has at its disposal.
2. The administration of the moveable property and real estate of the University comprises in any event the following legal transactions and actions:
  - a. acquiring, maintaining and monitoring the moveable property and real estate;
  - b. fitting these for use;
  - c. making the moveable property and real estate available to users;
  - d. maintenance and replacement of moveable property and real estate;
  - e. administering the moveable property and real estate;
  - f. accountability and responsibility for the lawful and effective use of moveable property and premises.
3. Legal transactions and acts carried out in the context of the administration of the moveable property and real estate include, among others, the moveable property and real estate owned by third parties and made available to the University by these third parties, if and in so far as an agreement has been concluded between the Executive Board and such third parties.

**Article 23.**

1. The University's data records are taken to mean, all collections of personal information which exist within the University, arising from or pursuant to this chapter, as referred to in Article 8;
2. The administration of the databases of the University comprises in any event the following legal transactions and acts:
  - a. storing and monitoring the data and adopting appropriate rules in this respect, as well as responsibility for the logical and physical security of the computerised data processing;
  - b. the organisation of the databases;
  - c. making the databases or parts of such databases available to users;
  - d. making provision for the public nature of the databases, including regulating the accessibility to individuals of parts of the databases containing information on these individuals;
  - e. accountability and responsibility for the lawful and effective use of databases.
3. Databases may only be used for the purpose for which they were set up.





**Article 24.**

Administration relating to security, arising from or in pursuant to this chapter, comprises:

- a. responsibility for the safety, health and wellbeing of persons who are regularly present in the premises or on the grounds of the University;
- b. responsibility for the safety, health and wellbeing of persons who with the permission of the Executive Board carry out activities in the premises or on the grounds of the University;
- c. the security of the moveable property and real estate of the University.

**Article 25.**

1. The Executive Board can mandate part of its responsibilities, as further specified, to the board of a faculty, to the Scientific Director of Campus The Hague, to the Management Board of the ICLON, as well as to the heads of the central services, with the possibility of this being further mandated.
2. Within the limits of the mandate, only the mandatary is authorised on behalf of and under the auspices of the Executive Board to carry out tasks and to authorise documents independently with due regard for the relevant rules, guidelines and instructions of the Executive Board.
3. In particular instances the Executive Board can mandate an element of its responsibilities, to be further described, to a member of staff in a personal capacity.
4. A mandate cannot be exercised if:
  - a. it concerns a new matter of principle, unless the Executive Board has already adopted a policy position on this,
  - b. it can be assumed that a policy position already adopted has been superseded,
  - c. it concerns a matter for which the prescribed method of consultation or treatment is not yet completed,
  - d. the Executive Board has indicated that it will be responsible for handling the matter in question,
  - e. it concerns a matter with significant subsidiary aspects or additional consequences, such as setting a precedent, unfair treatment of equal cases, and such like.
5. Activities, acts, decisions and undertakings that bind or commit the University can only be entered into on behalf of the Executive Board by mandataries who have been given the necessary authority by the Executive Board.
6. When exercising an authority mandated directly or indirectly by the Executive Board, the mandatary should append to his signature 'on behalf of the Executive Board', mentioning his own name and position.



**Article 26.**

1. The Executive Board does not in any event mandate:
  - a. the authority to appoint and dismiss professors or those who are charged with the management of a central service;
  - b. deciding on job structure;
  - c. the authority to impose disciplinary measures;
  - d. the responsibility for entering into financial loans and investments, in so far as these exceed a sum to be determined by the Executive Board;
  - e. accepting donations and bequests, with the exception of donations and bequests for the University Library, which may be accepted by the Chief Librarian of Leiden University, with due regard for the policy approved by the Executive Board;
  - f. the establishing of buildings, the obtaining, disposal, encumbering, renting or hiring and assigning the use of real estate, including giving permission for cancelling mortgage loans and foreclosures, or any other deed of ownership;
  - g. establishing or dissolving any legal entity related to the University;
  - h. instituting and defending lawsuits, referring disputes to arbiters, reaching settlements, consenting to agreements, acquiescing in legal decisions and in the decisions of arbiters;
  - i. entering into agreements in so far as these exceed a sum to be determined by the Executive Board.
2. An authorisation to represent the University judicially and extra-judicially will be granted by the Chairman of the Executive Board.

**Article 27.**

The mandatary must be able to justify to the Executive Board the manner in which the mandate is being exercised. Furthermore, he is also responsible to the Executive Board for the organisation and coordination of his organisational unit and the facilities it requires.

The Executive Board may at any time demand the submission of financial, administrative and other documents.

If matters pertain to more than one organisational unit, the mandataries are responsible for the inter-unit collaboration.

The mandatary ensures that his organizational unit provides another unit with the data and information that it requires in order to carry out its functions adequately.

The mandatary immediately informs the Executive Board of any circumstances or events as a result of which the normal state of affairs within his organisational unit is seriously hindered or potentially hindered.



## Chapter 7. Co-participation

### Article 28.

1. In contravention of Articles 9.37 up to and including 9.38b of the Act, the LUMC does not have a Faculty Council but a Student Council.
2. For the Student Council as referred to in the first paragraph, the Executive Board formulates a regulation. The formulation and/or modification of this regulation requires prior approval by the University Council.
3. The regulation covers at the very least the following matters:
  - a. the matters concerning which the Student Council has a right of consent;
  - b. the matters concerning which the Student Council has advisory rights, on the understanding that the Student Council is granted advisory rights at least with regard to matters that concern the adequate functioning of the scientific medical education and research, as well as with regard to the faculty budget;
  - c. the number of members of the Student Council,
  - d. the manner and organisation of the elections of the members of the Council;
  - e. the duration of the appointment of the members of the Council;
  - f. the manner in which the Faculty Board provides the Council with information;
  - g. the authority granted to the Student Council.

### WHW

- 9.50.1 If the Management and Administration Regulation specifies that the University includes central services, the Executive Board [...] appoints one or more Divisional Personnel Committees for the benefit of the personnel employed in these services.**
- 9.50.5 The Executive Board formulates, in collaboration with the Divisional Personnel Committee, a regulation relating to the exercising of the rights (specified in the Act) [...].**

### Article 29.

1. The Executive Board establishes Divisional Personnel Committees relating to the central services as referred to in Article 16, first paragraph.
2. The organisation and the method of operating, as well as the number of members, the length of appointment and the election of new members of the relevant Divisional Personnel Committee are determined in the regulation formulated by the Executive Board in agreement with the relevant Divisional Personnel Committee.

### WHW

- 9.22.2 In the Management and Administration Regulation, the Executive Board may specify that the board of a research institute or research school as referred to in Article 9.21 (research institutes and research schools spanning two or more faculties within a university) is responsible for carrying out management duties for a period of a maximum of five years [...].**



### Article 30.

1. If an administrative unit is established by the Executive Board\ within one faculty, or among two or more faculties, in the context of which administration is carried out by an administrator, then a divisional personnel committee will also be set up within this administrative unit.
2. If an administrative unit is established by the relevant Faculty Board, or Faculty Boards within one faculty, or among two or more faculties, and administration is carried out by an administrator within this unit, then a divisional personnel committee will also be set up within this administrative unit.
3. The second paragraph of Article 29 applies to the divisional personnel committee of the administrative unit.

## Chapter 8. Legal protection

### Article 31.

1. Any person whose interests are directly affected by a decision taken by or on behalf of the Executive Board or by an action carried out by or on behalf of the Executive Board, and who could appeal to the Court of Law or other administrative tribunal, may lodge a complaint with the Executive Board within six weeks after the decision has been published, or the action has been carried out in the prescribed manner. This does not apply in so far as the Board of Admissions, on the grounds of Article 7.61, first paragraph of the Act, is the authorised party.
2. Any person whose interests are directly affected by a decision taken by a Faculty Board, may lodge a complaint with the Executive Board within six weeks after the decision has been published in the prescribed manner. This does not apply in so far as the Board of Admissions, on the grounds of Article 7.61, first paragraph of the Act, is the authorised party.
3. No appeal can be lodged with the Executive Board against decisions mentioned in Articles 8.2 up to and including 8.6 of the General Administrative Law.
4. Any person whose interests are directly affected by a decision taken by the Doctorate Board and who could appeal to the Court of Law or other administrative tribunal, can lodge a complaint with the Doctorate Board within six weeks after the decision has been published in the prescribed manner.

### Article 32.

1. With a view to a possible proposal for resolving a dispute relating to co-participation between the Faculty Board and a Faculty Council, the Executive Board obtains the advice of the Appeals and Objections Committee, prior to submitting this dispute to the Arbitration Committee for University Co-participation Matters, in line with Article 9.40, fourth paragraph, of the Act.
2. With a view to a possible proposal for resolving a dispute between an administrator and a departmental personnel committee, the Executive Board first obtains the advice of the Appeals and Objections Committee, prior to reaching a decision on this dispute.



### Article 33.

1. When dealing with letters of appeal and objection as referred to in Article 31 and disputes as referred to in Article 32, the relevant management bodies are supported by the Appeals and Objections Committee.
2. A regulation is established by the Executive Board stipulating the composition, responsibilities and working method of the committee and the handling of letters of appeal and objection, and disputes..
3. Membership of the committee is not compatible with membership of the Executive Board or of a Faculty Board. In the regulation referred to in paragraph 1, the Executive Board can also stipulate other functions that are not compatible with membership of the committee or of a chamber of the committee

## Chapter 9. Endowed chairs

### WHW

- 9.53** The Executive Board of a public university may, after consultation with the Doctorate Board as referred to in Article 9.10, authorise a legal person with full legal competence to establish an endowed chair at said university [...].
- 9.54.1** The authorisation [to establish an endowed chair] follows in response to a request to that effect from the board of the legal person with full legal competence. The Management and Administration regulation specifies the manner in which a request to this effect must be submitted and what documents must be submitted together with the request.

### Article 34.

1. The board of a legal person with full legal competence submits a request to the authority for establishing an endowed chair with a motivation demonstrating the desirability of the requested facility.
2. The request referred to in the first paragraph must also include the statutes of the legal person and the act or regulation regarding the establishment of one or more chairs.
3. In addition to whatever must be included therein in order to satisfy the legal requirements, the statutes, act or regulation as referred to in the second paragraph must also include the following:
4. a requirement stating that the chair is under the supervision of a board consisting of at least three members, of whom at least one belongs to the academic staff of the relevant faculty;
5. a requirement stating that the board as referred to in the first paragraph, provides the Executive Board with an annual report pertaining to the education provided in the past academic year.

### Article 35.

1. The Executive Board decides whether to grant a request as referred to in Article 34, first paragraph, having heard the board of the relevant faculty. The jurisdiction is granted for a period of a maximum of five years.
2. The Executive Board notifies the board of the relevant faculty of the report as referred to in Article 34, third paragraph, under b.



## Chapter 10. Final and Transitional Provisions

### Article 36.

In cases related to subjects dealt with in the present regulation and which this regulation does not provide for or in cases where this regulation leads to multiple interpretations, the final decision rests with the Executive Board.

### Article 37.

The conferred jurisdictions regarding the establishment of endowed chairs at the University already in place on the date this regulation takes effect are expected to be extended for a period of five years starting at the previously mentioned time this regulation takes effect.

### Article 38.

This regulation, as well as any alterations to this regulation, take effect on the day on which their approval by the Board of Governors, as referred to in Article 9.8 of the Act, is brought to the attention of the Executive Board.

### Article 39.

1. Up to and including 31 August 2010, the following programmes have been established at the Faculty of Humanities:
  - a. The Theology programme,
  - b. The Science of Theology and Philosophy programme.
2. Up to and including 31 August 2010, the following programmes have also been established at the Faculty of Law:
  - a. The programme in Dutch Law,
  - b. The programme in Notary Law,
  - c. The Fiscal-Legal programme,
  - e. The programme in International and European Law,
  - e. The programme in Legal Public Administration and the programme in Legal Political Science (Legal programmes for the public sector),
  - f. The Eastern European Law programme.
3. Up to and including 31 August 2010, the following programmes have also been established at the LUMC:
  - a. The programme in Bio-Medical Science,
  - b. The Medicine programme.
4. Up to and including 31 August 2010, the following programmes have also been established at the Faculty of Science:
  - a. The Mathematics programme,
  - b. The Computer Science programme,
  - c. The Astronomy programme,
  - d. The Physics programme,
  - e. The Chemistry programme,
  - f. The programme in Bio-Pharmaceutical Science,
  - g. The Life Science & Technology programme,
  - h. The Biology programme.
5. Up to and including 31 August 2010, the following programmes have also been established at the Faculty of Humanities:
  - a. The programme in Arabic, Persian and Turkish Languages and Cultures,
  - b. The programme in German Language and Culture,



- c. The Dutch Studies programme,
  - d. The programme in Egyptian Language and Culture,
  - e. The programme in English Language and Culture,
  - f. The programme in French Language and Culture,
  - g. The History programme,
  - h. The programme in Greek and Latin Language and Culture,
  - i. The programme in Italian Language and Culture,
  - j. The Art History programme,
  - k. The Literature programme,
  - l. The Dutch Language and Culture programme,
  - m. The programme in Semitic Languages and Cultures,
  - n. The programme in Slavic Languages and Cultures, in particular Slavic Languages and Literature,
  - o. The programme in Slavic Languages and Cultures, in particular Russian Studies,
  - p. The Linguistics programme, in particular General Linguistics,
  - q. The Linguistics programme, in particular Comparative Indo-European Linguistics,
  - r. The Linguistics programme, in particular Comparative Linguistics of Other Language Families,
  - s. The programme in Languages and Cultures of Africa, in particular African Studies,
  - t. The programme in Languages and Cultures of China,
  - u. The programme in Languages and Cultures of Indian America,
  - v. The programme in Languages and Cultures of Japan,
  - w. The programme in Languages and Cultures of Korea,
  - x. The programme in Languages and Cultures of Latin America/Spanish,
  - y. The programme in Language and Cultures of Southern and Central Asia,
  - z. The programme in Languages and Cultures of South-East Asia and Oceania,
  - aa. The teacher training programme for German,
  - bb. The teacher training programme for English,
  - cc. The teacher training programme for French,
  - dd. The teacher training programme for History,
  - ee. The teacher training programme for Greek and Latin,
  - ff. The teacher training programme for Art History,
  - gg. The teacher training programme for Dutch,
  - hh. The teacher training programme for Turkish.
6. Up to and including 31 August 2010, the following programmes have been established at the Faculty for Social and Behavioural Science:
- a. The programme in Public Administration,
  - b. The programme in Cultural Anthropology and Development Sociology,
  - c. The programme in Education and Child Studies,
  - d. The programme in Political Science,
  - e. The Psychology programme.
7. Up to and including 31 August 2010, the following have also been established at the Faculty of Humanities:
- a. The Philosophy programme,
  - b. The programme in Philosophy of a Particular Branch of Science.
8. Up to and including 31 August 2010, the following programmes have also been established at the Faculty of Archaeology: a programme in Archaeology and Prehistory.

#### Article 40.

This Regulation can be referred to as the 'Management and Administration Regulation of Leiden University', abbreviated to BBR-Leiden University.



This Regulation was formulated by the Executive Board in the meeting of 19 February 1998 and approved by the Board of Governors in the meeting of 5 March 1998.

This Regulation was amended by the Executive Board by order of 28 January 1999 and approved by the Board of Governors in their letter dated 2 March 1999, with the exception of the provisions under 2 (“in Article 10, part c is deleted”).

This Regulation was amended by the Executive Board by order of 17 February 2000 and approved by the Board of Governors.

This Regulation was amended by the Executive Board by order of 6 April 2000 and approved by the Board of Governors in their letter dated 19 April 2000.

This Regulation was amended by the Executive Board by order of 9 August 2001 and approved by the Board of Governors in their meeting of 6 September 2001.

This Regulation was amended by the Executive Board by order of 28 February 2002 and approved by the Board of Governors in their meeting of 22 May 2002.

This Regulation was amended by the Executive Board by order of 19 September 2002 and approved by the Board of Governors by order of 25 September 2002.

This Regulation was amended by the Executive Board by order of 4 September 2003 and approved by the Board of Governors by order of 24 September 2003.

This Regulation was amended by the Executive Board by order of 9 September 2004 and approved by the Board of Governors by order of 29 September 2004.

This Regulation was amended by the Executive Board by order of 19 May 2005 and approved by the Board of Governors by order of 25 May 2005.

This Regulation was amended by the Executive Board by order of 3 July 2007 and approved by the Board of Governors by order of 4 July 2007, taking effect 1 September 2007.

This Regulation was amended by the Executive Board by order of 8 July 2008 and approved by the Board of Governors by order of 14 July 2008, taking effect 1 September 2008.

This Regulation was amended by the Executive Board by order of 15 December 2008 and approved by the Board of Governors by order of 15 December 2008.

A new renumbered text was adopted by the Executive Board on 16 December 2008.