



## COURSE AND EXAMINATION REGULATIONS

Valid from 1 September 2016

### Master's Programme in Psychology (research)

These course and examination regulations have been drawn up in accordance with the Higher Education and Research Act (henceforth the Act) and the following Leiden University regulations:

- the Leiden Register of Study Programmes Framework Document
- the Academic Calendar
- the Regulations for Student Registration, Tuition Fees and Examination Fees
- the Regulations for Admission to Master's Programmes

Pursuant to Article 7.14 of the Act, the Faculty Board regularly evaluates the Course and Examination Regulations (henceforth the OER) and considers, for the purpose of monitoring and adjusting the study load, how much time it takes students to comply with them. In accordance with Article 9.18 of the Act, the departmental committee is assigned the task of annually assessing the implementation of the OER.

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## Chapter 1 General Provisions

### Article 1.1 Scope of the Regulations

These regulations apply to the teaching and examinations of the Master's programme in Psychology, henceforth referred to as the programme.

The programme is instituted in the Faculty of Social and Behavioural Sciences of Leiden University, henceforth referred to as the Faculty, and is taught in Leiden by the Institute of Psychology.

### Article 1.2 Definitions

In these regulations the following definitions apply:

- a. the Act: the Higher Education and Research Act [*Wet op het hoger onderwijs en wetenschappelijk onderzoek*] (WHW);
- b. Board of Admissions: the board established by the Faculty Board whose duty it is to determine which applicants may be admitted to this master's programme by applying the entry requirements pursuant to Article 7.30b, first and third paragraph, of the Act and the University Regulations for Admission to Master's Programmes;
- c. Board of Examiners: The Board of Examiners for the programme, established and appointed in accordance with Article 7.12a of the Act;
- d. component: a unit of study in the programme, as defined in Article 7.3 of the Act. The study load of each component is expressed in whole credits. Each component is associated with an examination;
- e. credit: the unit expressing the study load of a component pursuant to the Act. According to the ECTS, one credit equals 28 hours of study;
- f. degree classification: further degree classification by the Board of Examiners;
- g. ECTS: the European Credit Transfer System;
- h. e-Prospectus: the electronic prospectus containing specific and binding information about the programme. The e-Prospectus is included as an attachment to these regulations;
- i. examination: an inspection of the knowledge, understanding and skills of the student with respect to a particular component, and an assessment thereof (in accordance with Article 7.10 of the Act) by at least one examiner appointed for this purpose by the Board of Examiners. An examination may consist of several constituent examinations;
- j. examiner: the person appointed by the Board of Examiners to conduct examinations, in accordance with Article 7.12c of the Act;
- k. final examination: the examinations associated with the components belonging to the programme, insofar as the Board of Examiners has determined this, including a review to be carried out by the Board of Examiners, as referred to in article 7.10, second paragraph, of the Act;

- l. first reader/supervisor: the first examiner to read and assess the thesis/final paper/final report;
- m. Leiden Register of Study Programmes: register of the programmes offered by Leiden University<sup>1</sup>, maintained under the supervision of the Executive Board, as referred to in Article 7 of the Executive and Management Regulation;
- n. level: the level of a component according to the abstract structure as defined in the Leiden Register of Study Programmes framework document<sup>1</sup>;
- o. nominal duration of study: the study load in years of study as established in the Central Register of Degree Programmes;
- p. portfolio: a monitoring and assessment file that makes it possible for students to (1) demonstrate that they have attained a sufficient level of academic education to be awarded the degree; (2) record their personal process of academic learning during the programme; and (3) receive appropriate supervision and study advice;
- q. practical: a practical assignment as defined in Article 7.13, second paragraph, in point (d), of the Act, that takes one of the following forms:
  - writing a thesis/final paper/final report
  - writing a paper or creating an artistic work
  - carrying out a research assignment
  - participating in fieldwork or an excursion
  - completing an internship, or
  - participating in another educational activity aimed at acquiring particular skills
- r. programme: the programme to which the OER relate: a coherent set of components aimed at achieving clearly defined objectives relating to the knowledge, understanding and skills that a graduate of the programme is expected to have acquired. Each programme is associated with a final examination;
- s. second reader/supervisor: the second examiner to read and assess the thesis/final paper/final report;
- t. student: a person enrolled at Leiden University in order to follow the courses and/or sit the examinations and final examinations associated with the programme;
- u. working day: Monday to Friday, excluding the official public holidays;
- v. thesis supervisor: the primary supervisor of the thesis;
- x. master's thesis: the result of one of the practicals as referred to under q, first bullet;
- y. enrolment procedure: the procedure before the beginning of each semester in which students are to enrol for courses.

Other terms have the meaning that the Act ascribes them.

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<sup>1</sup> [The Leiden Register of Study Programmes Framework Document](#)

## **Article 1.3 Code of Conduct**

1.3.1 The Leiden University Code of Conduct on Standards of Behaviour between Lecturers and Students<sup>2</sup> is applicable. The aim of this code is to create a framework for a good, safe and stimulating work and study environment within Leiden University, in which lecturers and students respect each other and in which mutual acceptance and trust are important values.

1.3.2 The Leiden University Regulations on ICT and Internet Use<sup>3</sup> are also applicable. These regulations define what is considered appropriate use of ICT and internet and how usage checks will be made. They also explain which conduct is not tolerated and that consequences that apply.

## **Chapter 2 Description of the Programme**

### **Article 2.1 Objectives of the Programme**

See article 2.3

### **Article 2.2 Specialisations**

The programme offers the following specialisations or tracks:

- Developmental Psychology
- Clinical and Health Psychology
- Cognitive Neuroscience
- Social and Organisational Psychology

The student chooses one track on entering the programme.

### **Article 2.3 Learning Outcomes**

The following achievement levels apply with regard to each track:

#### *Knowledge and Understanding*

Graduates demonstrate advanced knowledge and understanding of

1. classic and contemporary theoretical models to explain decision making and action control in self-regulation of human behaviour, in general and in the domain of specialization.
2. methodologies and data collection techniques designed to answer research questions at the appropriate level of aggregation (society, organization, group, individual) and/or test specific hypotheses.

#### *Applying Knowledge and Understanding*

Graduates demonstrate the comprehensive ability to:

3. analyse psychological phenomena at the appropriate level of aggregation (society, organization, group, individual) and translate these analyses into scientific research questions.

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<sup>2</sup> [Regulations of University Leiden](#)

<sup>3</sup> [The Leiden University Regulations on ICT and Internet Use](#)

4. critically select, study and review literature that is relevant to the issue.
5. develop, implement and evaluate interventions aimed at changing behaviour at the appropriate level of aggregation: society, organization, group, individual.
6. choose and apply appropriate statistical methods and to critically evaluate the outcomes of different statistical analyses.
7. acknowledge the added value of applying scientific knowledge or methods from (sub)disciplines other than one's own domain of specialisation.

### *Judgement*

Graduates demonstrate the comprehensive ability to:

8. form judgments on the basis of a proper selection, understanding, valuation and integration of the available scientific evidence.
9. reflect on the social and ethical responsibilities associated with the application of scientific knowledge, advices or judgments. In the context of diagnosis and treatment and in academic research situations, professional conduct will be assessed in the obligatory components of all Master's programme specializations in which relevant aspects of professional conduct can be observed, discussed and assessed. Professional conduct will be assessed on the basis of the student's observable behaviour and reflection on this behaviour, with regard to the student's future professional practice as a psychologist and to the NIP (Dutch Association of Psychologists) professional code. This involves the following aspects: handling tasks/work, relating to others, relating to oneself, and the student's reflection on these aspects. The assessment method will be regulated by the Board of Examiners of the Institute of Psychology, and laid down in the Rules and Regulations.

### *Communication*

Graduates demonstrate the comprehensive ability to:

10. communicate (orally and in writing) about scientific knowledge, the empirical evidence on which this knowledge is based, and its theoretical or applied implications, to (non)specialist, multi-disciplinary audiences.

### *Learning Skills*

Graduates demonstrate the comprehensive ability to:

11. critically reflect on the strengths and weaknesses of their own and others' research, in order to design follow-up research.
12. develop autonomy and confidence in designing and conducting research, as well as contribute to a research group by proper management and filing of research data.

## **Article 2.4 Structure of the Programme**

The programme offers full-time tuition only.

## **Article 2.5 Study Load**

The programme has a study load of 120 ECTS credits.

## **Article 2.6 Start of the programme; Uniform Structure of the Academic Year**

The programme starts on 1 September and on 1 February of each year. In terms of the courses, the programme is based on the uniform semester system and comprises 42 teaching weeks.

## **Article 2.7 Final Examinations**

The programme is associated with a final examination.

## **Article 2.8 Language of Instruction**

In compliance with the Code of Conduct on the Language of Instruction<sup>4</sup> the language of instruction and examination in the programme is English. Students are expected to have an adequate command of the language of instruction and examination in the programme, in accordance with the requirements stated in Article 5.2.3. As appropriate, the Faculty publishes the OER in English for English-taught programmes.

## **Article 2.9 Quality**

The programme is accredited by NVAO<sup>5</sup> and meets the applicable national and international quality requirements for degree programmes. The programme's teaching also meets the quality standards set out in the Leiden Register of Study Programmes Framework Document.

## **Chapter 3 Curriculum**

### **Article 3.1 Compulsory Components**

3.1.1 The programme includes compulsory components worth a total study load of 90 or 100 credits. These compulsory components include the pre-defined components from which students are obliged to choose. The components are listed in Appendix 1.

3.1.2 The e-Prospectus further specifies the actual structure of the programme, i.e. the study load, level, contents and structure of the components in the curriculum. Entrance requirements are formulated in appendix I and in said prospectus as well.

### **Article 3.2 Optional components**

3.2.1 In addition to the components referred to in 3.1.1, students select components worth a total study load of 20 or 30 credits dependent on the chosen specialisation. Electives are to be chosen from the master programme of Psychology (research) or from the list in appendix 1 article 1.1.f.

3.2.2 The Board of Examiners must approve the student's selection of components. Requests will be evaluated on academic level and relevance for the specialisation.

3.2.3 In addition to the component taught at this university, and subject to the approval the Board of Examiners, students may select component offered by other Dutch or foreign universities, or component offered by another legal entity offering accredited undergraduate higher education programmes.

3.2.4 Students who are enrolled in the programme can assemble their own programme of components that are taught by the institution as long as a final examination is associated with these. They will require the permission of the most appropriate Board of Examiners. When granting such permission, this Board of

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<sup>4</sup> [The Code of Conduct on the Language of Instruction](#) was adopted by the Executive Board on 28 May 2013

<sup>5</sup> The Accreditation Organisation of the Netherlands and Flanders

Examiners also indicates to which University programme the programme is considered to belong<sup>6</sup>. If necessary, the Executive Board appoints a Board of Examiners to take this decision.

### **Article 3.3 Practicals**

3.3.1 For each component, the e-Prospectus specifies which practicals are included, the nature and scope of the student's workload for these practicals and whether participation in them is a condition of entry to the examination for the component. The Board of Examiners may grant a student exemption from a practical, in which case the Board may choose to apply alternative conditions.

3.3.2 Appendix 1 and the e-Prospectus specify the scope and study load of the final assignment/thesis/final report, and the requirements that the final assignment/thesis/final report must meet.

### **Article 3.4 Allocation to components**

Students are allocated to components in order of registration, on the provision that students who are enrolled in a programme are guaranteed access to the components that are obligatory to the programme. Students may only take certain components once they have passed the examination of a preceding component. The programme-specific section of the OER or the e-Prospectus specifies the components to which this condition applies.

### **Article 3.5 Distribution of study materials**

3.5.1 Students are not permitted to make audio or video recordings of lectures without the explicit prior permission of the relevant lecturer. Should such permission be granted, students are only legally permitted to use the recording for their own use; all forms of distribution or publication of the recordings are prohibited.

3.5.2 Students are prohibited from all forms of distribution or publication of study materials. The materials are for students' own use only.

## **Chapter 4 Examinations, Final Examination and Further Education**

### **Article 4.1 Frequency of examinations**

4.1.1 Examinations are held twice during the academic year for each component offered in that year. The Board of Examiners determines the manner of resit for practicals.

4.1.2 If a component involves a practical, students may only sit the examination as referred to in paragraph 4.1.1 if they have passed the practical, unless the Board of Examiners decides otherwise.

4.1.3 If the mark for a component comprises the results from several constituent examinations, it is possible to depart from the number of examinations and resits referred to in 4.1.1, on the condition that the student is at least given the opportunity to pass the component in a resit that is representative of this component. If this is applicable, this is stated in the e-Prospectus.

4.1.4 In accordance with Section 7.13, second paragraph under (h) of the Act, the e-Prospectus specifies the dates of the examinations.

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<sup>6</sup> In accordance with Section 7.3d of the Act ('Individual curriculum in higher education').

4.1.5 Certain conditions set by the Board of Examiners may apply to examination resits. These conditions are specified in the Rules and Regulations of the Board of Examiners.

4.1.6 In departure from Article 4.1 and at a student's request, the Board of Examiners may in exceptional circumstances allow an additional resit.

4.1.7 If a student has passed an examination linked to a given component but nevertheless resits this examination without the permission of the Board of Examiners after the academic year in which the student passed this examination, the result of the last sitting will not be assessed.

#### **Article 4.2 Obligatory sequence**

4.2.1 The e-Prospectus specifies whether there are any examinations that students may not sit until they have passed the examinations for one or more other components.

4.2.2 For the components and their attendant examinations which must be completed in a given sequence, the Board of Examiners may in special cases, and following a substantiated written request by the student, agree to an alternative sequence.

#### **Article 4.3 Form of examination**

4.3.1 The e-Prospectus states whether an examination or the constituent examinations for a component will be in the form of a written, oral or other examination.

4.3.2 Students with a disability or chronic medical condition will be given the opportunity to apply for individual examination arrangements adjusted to their particular disability or condition. These arrangements may not affect the quality or level of difficulty the examination. If necessary, the Board of Examiners will seek expert advice, as referred to in the Protocol on Studying with a Disability, before reaching a decision.

4.3.3 In special cases, the Board of Examiners may, at the request of the student and within the scope of OER, permit a student to sit an examination in another manner than specified in the e-Prospectus.

4.3.4 Examinations are held in the language of instruction for this programme that are specified in the OER. At the request of the student, the Board of Examiners may permit him or her to sit an examination in another language.

4.3.5 The final report is presented in a written research report and as specified in the e-Prospectus.

#### **Article 4.4 Oral examinations**

4.4.1 Students take oral examinations individually, unless the Board of Examiners decides otherwise.

4.4.2 Oral examinations are public, unless the Board of Examiners or the examiner concerned decides otherwise owing to special circumstances, or unless the student objects.

#### **Article 4.5 Rules set by the Board of Examiners**

4.5.1 In accordance with Article 7.12b, third paragraph, of the Act, the Board of Examiners establishes rules concerning the performance of its tasks and responsibilities and the measures it can take in this respect.



4.5.2 The Board of Examiners must guarantee that students are entitled to appeal against decisions of the Board of Examiners or the examiners.

#### **Article 4.6 Assessment**

4.6.1 The examiner will determine the mark immediately after an oral examination has been conducted. The student will be informed of this through the University study progress system.

4.6.2 The examiner will mark any written examination or constituent examination within fifteen working days of the day on which the examination or constituent examination was taken, and will provide the departmental office with the information necessary to provide the student with electronic notification of the examination results. The student will be informed of this through the University study progress system.

4.6.3 If the examiner is unable to comply with the period of fifteen working days specified in article 4.6.2, the student will be notified thereof within the specified time limit. The student will also be informed of the relevant procedure in such cases.

4.6.4 The examination result will be expressed as a whole number or a number to a maximum of one decimal place up to and including 1.0 and 10.0. The result will not be expressed as a number between 5.0 and 6.0.

4.6.5 The examination result is considered to be a pass if the result is 6.0 or higher.

4.6.6 If students have to complete a practical in order to be permitted to sit an examination, the Board of Examiners may decide that they have passed the examination once they have successfully completed the practical.

4.6.7 Together with the written or electronic notification of examination results, students are also informed of their right to inspect their marked examination papers, as referred to in Article 4.8, as well as of the appeals procedure.

4.6.8 The Board of Examiners may draw up regulations that specify the conditions under which it may exercise its authority as specified in Article 7.12b, third paragraph, of the Act to determine whether every examination needs to be passed and/or under which conditions the results of constituent examinations can compensate for one another. These regulations are included in the Rules and Regulations of the Board of Examiners.

#### **Article 4.7 Validity of results**

4.7.1 Every examination and exemption granted is valid for at least the nominal study duration plus one year.

4.7.2 The Board of Examiners may, in accordance with the criteria specified in the Rules and Regulations and at the request of the student, extend the validity for a period to be specified by the Board itself.

4.7.3 The validity period referred to in paragraph 1 above starts on 1 September of the academic year following that in which the mark was obtained or the exemption granted.

#### **Article 4.8 Inspection and final evaluation**

4.8.1 Students are entitled to view their marked examination for a period of 30 days following the publication of the results of a written examination.

4.8.2 During the period referred to in 4.8.1, students may inspect the examination questions and assignments, as well as the marking schemes used to mark the examination.

4.8.3 Students may request feedback on the marked examination. The opportunity for this will be announced together with the examination results.

4.8.4 The Board of Examiners is authorised to decide whether the feedback session is held in a group or individually.

4.8.5 The Board of Examiners determines where and when the feedback session takes place.

4.8.6 Students who are unable to attend the feedback session referred to in paragraph 4.8.3 due to circumstances beyond their control will be granted another opportunity, if possible within the period referred to in 4.8.1.

#### **Article 4.9 Exemption from examinations and/or practicals**

At the student's request and after consultation with the examiner in question, the Board of Examiners may grant the student exemption from one or more examinations or practicals if the student:

- has completed a component at a research university or university of applied sciences that is similar in content and level to the component for which the student is requesting exemption, or
- has demonstrated, through relevant work or professional experience, that he or she has acquired sufficient skills and knowledge in relation to the component in question.

In principle, no exemption will be granted for the master's internship. No exemption will be granted for the thesis.

#### **Article 4.10 Final examination**

4.10.1 The Board of Examiners awards a degree certificate when there is sufficient proof that the final examination has been passed.

4.10.2 As part of the final examination, the Board of Examiners is entitled to conduct its own evaluation of the knowledge, understanding and skills of the examination candidate and to assess the results.

4.10.3 The degree is only conferred once the Executive Board has declared that all procedural requirements (including the requirement to pay tuition fees) have been met. One degree certificate is awarded for each programme. The degree certificate states that the programme or specialisation was delivered by Leiden University.

4.10.4 Pursuant to the regulations referred to in Article 7.11, third paragraph, of the Act, a student who is entitled to graduate may request the Board of Examiners to postpone graduation as long as the student has not exceeded the nominal term of study plus one academic year.

4.10.5 This request must be submitted within five working days of the student receiving notification of his or her final examination results. In the request the student must indicate when he or she wishes to receive the degree certificate.

4.10.6 The Board of Examiners may also approve the request if refusing it would result in a considerable injustice.

4.10.7 A supplement in Dutch or in English that conforms to the standard European Diploma Supplement format is attached to the degree certificate. In addition to the degree certificate, students are also issued with a translation of the degree certificate and a certificate in Latin.

#### **Article 4.11 The Degree**

4.11.1 The degree of “Master of Science” is awarded to those who have passed the final examination of the programme.

4.11.2 The degree certificate specifies which degree has been awarded.

#### **Article 4.12 Degree classification**

4.12.1 The student is awarded a mark for the final examination.

4.12.2 The final mark is based on the weighted average of the marks obtained for all examinations that belong to the final examination, with the exception of the examinations for which an exemption was granted or examinations for which the student only obtained a proof of attendance. Components that the student has completed from other programmes, together with components followed abroad must be approved by the Board of Examiners.

4.12.3 The weighted average of all marks is determined by multiplying the number of ECTS credits for each component by the mark awarded for this component, adding these together and then dividing the result by the number of credits earned.

4.12.4 Without prejudice to the provisions of 4.12.6 and 4.12.7, the degree certificate and the diploma supplement includes the ‘cum laude’ classification if the following conditions are met:

- the weighted average for all components is 8.0 or higher;
- the mark for the master's thesis is 8.0 or higher;
- the examination was passed within the nominal study duration plus one year.

4.12.5 Without prejudice to the provisions of 4.12.6 and 4.12.7, the degree certificate and the diploma supplement includes the ‘summa cum laude’ classification if the following conditions are met:

- the weighted average for all components is 9.0 or higher;
- the mark for the master's thesis is 9.0 or higher;
- the examination was passed within the nominal study duration.

4.12.6 The Board of Examiners may also decide to award a distinction in other, exceptional cases, on the condition that the weighted average mark does not differ by more than 0.5 from the grades stipulated in the fourth and fifth paragraphs above. This may involve such considerations as the student’s development throughout his or her study programme, any exceptional performances on the part of the student in completing the final paper or thesis and any other relevant exceptional circumstances.

4.12.7 If a student has been subject to disciplinary measures as a result of irregularity, fraud or plagiarism, no classification will be awarded.

#### **Article 4.13 Further Education**

The degree awarded grants access to a PhD programme.

### **Chapter 5 Admission to the Programme**

#### **Article 5.1 Confirmation of admission**

5.1.1 The Faculty Board confirms the student's admission if he or she meets the entry requirements specified in Articles 5.2 or 5.3, insofar as the maximum number of enrolled students as determined by the Executive Board for the programme is not exceeded. If admission is on the basis of article 5.2.1, the confirmation of registration is also confirmation of admission.

5.1.2 Students must apply for confirmation of admission according to the rules specified in the Regulations for Admission to Master's Programmes<sup>7</sup>.

#### **Article 5.2 Admission to the programme**

Without prejudice to the stipulations in article 5.1.2 regarding maximum capacity, persons with a bachelor's degree from a university programme or an equivalent degree will be granted admission to the programme who:

- possess the skills, understanding and knowledge that are required for earning the bachelor's degree in Psychology or a related field; including the basic knowledge on university level of the following components
    - introduction to psychology
    - social and organisational psychology
    - personality psychology
    - cognitive psychology
    - neuropsychology and/or psychophysiology and/or biopsychology
    - clinical psychology
    - developmental and educational psychology

*and*

  - advanced courses (at least 30 EC) on a third year Bachelor level on topics pertaining to the preferred master specialisation within the MSc Psychology.
- and*
- have sufficient knowledge of Methodology and Statistics (at least 20 EC): introductory and more advanced courses in methodology and statistics of psychological research (including psychometrics, multivariate data analysis) and the use of SPSS.
- have earned the degree of Bachelor at a university, or demonstrate to meet the requirements for such a degree;

*and*

- have proof of thorough proficiency in written and spoken English, e.g. by means of an IELTS score of 7,5 or a TOEFL score of 113/263/625 or equivalent (for non-native speakers of English) with at least an IELTS score of 7,0 on partial scales of these tests and at least a TOEFL

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<sup>7</sup> [The Regulations for Admission to Master's Programmes](#)

score of 25 (reading), 25 (listening), 23 (speaking) and 27 (writing) on partial scales of these tests.

- A high grade for the bachelor thesis (at least 7.5 or equivalent).
- A high average grade for bachelor coursework (at least 7.5 or equivalent).

Students are admitted to a specific track. They can change tracks until the beginning of the second semester if they meet the conditions for this second track.

### **Article 5.3 Deficiencies**

5.3.1 Students who possess a bachelor's degree from a research university or an equivalent diploma, but who have 5 credits of deficiencies, may be admitted to the programme as long as they are expected to meet the entry requirements within a reasonable term.

5.3.2 Students who still have deficiencies as referred to in 5.3.1 after admission to the programme may participate in the programme but may not sit any examinations or tests as specified by the Faculty Board in its decision to grant admission.

5.3.3 When a student is admitted under the terms of 5.3.1, the Board of Admissions puts together a programme with examination opportunities to enable the student to catch up.

5.3.4 If students are admitted to the programme on the basis of 5.3.1, the examinations that they must sit to meet the entry requirements are not considered part of the curriculum of the master's programme.

### **Article 5.4 Bridging programmes (Pre-Master's)**

Not applicable.

## **Chapter 6 Student Counselling and Study Advice**

### **Article 6.1 Student progress report**

6.1.1 The Faculty Board keeps records of the results of individual students.

6.1.2 Students may inspect their results in the student progress system at any time.

### **Article 6.2 Introduction and student counselling**

The Institute of Psychology is responsible for the introduction and student counselling.

### **Article 6.3 Supervision of the Master's Thesis**

6.3.1 The student draws up a plan for the final report together with the first supervisor. This plan is based on the study load specified in the e-Prospectus for this component.

6.3.2 The plan referred to in 6.4.1 also specifies the frequency and manner of supervision.

### **Article 6.4 Professional Sports**

Students who play sports at professional level are given the opportunity to adjust their study programme to their sporting activities wherever possible. The department determines who falls within this category in line with the guidelines drawn up by the Executive Board.

## **Article 6.5 Disability or chronic medical condition**

Where possible, students with a disability or chronic medical condition are given the opportunity to adjust their study programme to the limitations resulting from their disability or chronic medical condition. The programme can be adjusted to the individual disability or chronic medical condition of the student in question, but this must not affect the quality or level of difficulty of the components or the programme itself<sup>8</sup>.

## **Article 6.6 Study and internships abroad**

Special measures will be taken for students who suffer from a demonstrable delay in their studies as a result of study or an internship abroad that has been approved by the Board of Examiners, in order to limit the delay.

## **Chapter 7 Transitional Provisions**

### **Article 7.1 Provisions concerning Students Previously Enrolled in the Programme**

7.1.1 As of 1 September 2012, the Course and Examination Regulations apply for the duration of one year for those students who are enrolled in the programme for the first time.

7.1.2 For students who were enrolled in the programme for the first time before 31 August 2012 at a point in time no longer than five years prior to the date on which these regulations entered into force, Chapters 3 and 4 of the Course and Examination Regulations continue to apply in the form as at the time of the first enrolment.

7.1.3 For students who were enrolled in the programme for the first time before 31 August 2012 the Board of Examiners may decide - at a time no longer than five years prior to the date on which these regulations entered into force, or at the request of the student - to apply the Course and Examination Regulations as they applied in any year no more than five years prior to the date on which these regulations entered into force.

7.1.4 If components as referred to in 3.1.1 and 3.2 of the Course and Examination Regulations pursuant to 7.1.1, 7.1.2 or 7.1.3 are no longer offered, the Board of Examiners will specify alternative components. These may be components that are offered by another institution.

## **Chapter 8 Final Provisions**

### **Article 8.1 Amendments**

8.1.1 Amendments to these regulations are implemented by a separate order of the Faculty Board with the prior consent of the Faculty Council.

8.1.2 Amendments to these regulations that apply to a particular academic year will be implemented before the beginning of that year and published in the prescribed manner, unless earlier implementation of an amendment to the regulations is strictly necessary and in all reasonableness does not harm the students' interests.

8.1.3 Amendments to these regulations may not adversely affect any prior decision pertaining to students taken by the Board of Examiners on the basis of these regulations.

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<sup>8</sup> [The Leiden University Protocol on studying with a disability](#)

Article 8.2 **Publication**

The Institute of Psychology is responsible for publishing these regulations, the rules and guidelines set by the Board of Examiners, and any amendment to these articles via the university website.

Article 8.3 **Entry into force**

These regulations enter into force on 1 September 2016.

## **Appendix 1: Programme Contents**

### **1a. Compulsory Coursework**

All students must follow the compulsory coursework (70 or 80 EC in total). It includes the following courses:

1. Analysis of Own Data (5 EC, level 500)
2. Designing an Empirical Study (5 EC, level 500)
3. Applied Multivariate Data Analysis A- Mini-courses in Statistics (5 EC, level 500)
4. Applied Multivariate Data Analysis B- Mini-courses in Statistics (5 EC, level 500)
5. Experimentation I: Programming Psychological Experiments (5 EC, level 500)
6. Experimentation II: Neuroscientific research methods (5 EC, level 500)
7. Scientific Writing (5 EC, level 500)
8. Presenting Your Research (practical, 5 EC, level 500)
9. Thesis, including colloquiums (20 EC, level 600)
10. Internship (10 or 20 EC, level 600)

The remaining credits are divided between obligatory track specific courses (20 EC) see list below per track, and (track-specific) electives (20 or 30 EC). For more information on the electives offered, besides the ones offered by the specific tracks (specialisations), see the Course and Examination Regulations (OER) of the general Master's Programme in Psychology.

### **1b. Track (Specialisation) Clinical and Health Psychology**

Compulsory courses:

1. Research topics in health promotion (5 EC, level 500)
2. Evaluating interventions in patients with chronic disease (5 EC, level 500)
3. Advanced Topics in Experimental Clinical Psychology (5 EC, level 500)
4. Biological Underpinnings of Psychopathology (5 EC, level 500)

### **1c. Track (Specialisation) Developmental Psychology**

Compulsory courses:

1. Developmental Cognitive Neuroscience (5 EC, level 500)
2. Dynamic Assessment (5 EC, level 500)
3. Gene-Environment Interactions in Developmental Psychopathology (5 EC, level 500)
4. (A)typical Emotional Development: Autism, Deafness and Somatisation (5 EC, level 500)

### **1d. Track (Specialisation) Cognitive Neuroscience**

Compulsory courses:

1. Cognitive Neuroscience of Action Control (5 EC, level 500)
2. Neuromodulation of Cognition (5 EC, level 500)
3. Social Cognitive Neuroscience (5 EC, level 500)
4. Reinforcement Learning and Decision Making: Neural and Computational Mechanisms (5 EC, level 500)



**1e. Track (Specialisation) Social and Organisational Psychology**

Compulsory courses:

1. Group processes and Intergroup Relations (10 EC, level 500)
2. Social Judgment and Decision Making (10 EC, level 500)

**1f. Elective on offer for all tracks:**

Research Apprenticeship (5 EC, level 500)

**1g. Electives on offer for students with profile Brain and Cognition**

From Master programme Education and Child Studies

1. Learning, cognition and the brain
2. Attachment
3. Clinical assessment and treatment/Neuroscience
4. Child Abuse and Neglect
5. Neurodevelopmental assessment and treatment

From Master programme Linguistics

6. Theoretical and experimental approaches to language acquisition;

From Master programme Biomedical Sciences

7. Clinical Pharmacology
8. Imaging in Neurosciences and Cardiovascular Research
9. Translational Neurogenetics

From Master programme Computer Science

10. Evolutionary Algorithms
11. Neural Networks
12. Bio-modeling and Petri Nets
13. Bayesian Networks

## **Appendix 2: Admission Procedure for the Master's Programme (research)**

### **2.1 Applications for the master's programme should include:**

1. A completed application form;
2. Certified copies of university certificates, degrees and diplomas. Translations into English are required.
3. Two letters of recommendation from academic staff members for applicants not having graduated from Leiden University;
4. A personal statement of motivation including the learning objective to participate in the MSc programme;
5. A curriculum vitae;
6. A proof of thorough proficiency in written and spoken English, e.g. by means of an IELTS score of 7,5 or a TOEFL score of 113/263/625 or equivalent (for non-native speakers of English) with at least an IELTS score of 7,0 on partial scales of these tests and at least a TOEFL score of 25 (reading), 25 (listening), 23 (speaking) and 27 (writing) on partial scales of these tests;
7. Proof of payment of the application fee.

The Admissions Board advised by the staff will evaluate the application for admission in terms of the criteria set out in article 5.3 and decide upon the admission.

### **2.2 Applications for courses of the master's programme**

Students from other master's programme at Leiden University, who want to add one of the courses of the MSc Psychology (research) to their programme, need the approval of the research master coordinator of this programme to enter a course. He will base his approval on his evaluation of the entry level of the student and the capacity of the course.

## **Appendix 3: Master's Thesis and Internship Regulations**

### **3.1 Regulations for the Master's Thesis**

The procedure for assessing the grades for master's thesis is part of the e-Prospectus.

### **3.2 Regulations for the Internship**

As part of the programme students need to do a mandatory internship of at least 10 or 20 credits. The criteria for the supervision and grading of internships are listed in the e-Prospectus.