



# Course and Examination Regulations

Valid from 1 September 2014

## Master's Programme in Psychology

These course and examination regulations have been drawn up in accordance with Section 7.13 of the Higher Education and Research Act [*Wet op het hoger onderwijs en wetenschappelijk onderzoek*] (*WHW*)<sup>1</sup> and additional quality marks as set out in the framework document Leiden University Register of Study Programmes [*Leids universitair register opleidingen*].

Pursuant to Section 7.14 of the Act the faculty board regularly evaluates the course and examination regulations and assesses, for the purpose of monitoring and, if necessary, adjustment of the study load, the time it takes students to comply with the regulations. In conformity with Section 9.18 of the Act is assigned the task of assessing how the course and examination regulations are implemented.

### Contents

1. General Provisions
2. Description of the Programme
3. Curriculum
4. Examinations, the Final Examination and Further Education
5. Admission to the Programme
6. Student Counselling and Student Advice
7. Transitional Provisions
8. Final Provisions

### Appendices

1. Programme Contents
2. Admission Procedure for the Master's Programme
3. Master's Thesis and Internship
4. Regulations
5. E-prospectus, please see <https://studiegids.leidenuniv.nl/en/>

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1. The Dutch Higher Education and Research Act [*Wet op het hoger onderwijs en wetenschappelijk onderzoek*] came into effect on 1 September 1993. It is sometimes referred to by its acronym *WHW*.

# Chapter 1 General Provisions

## Article 1.1 Scope of the Regulations

These regulations apply to the teaching and examinations of the master's degree programme in Psychology, hereinafter referred to as the programme. The programme is instituted in the Faculty of Social and Behavioural Sciences of Leiden University, hereinafter referred to as: the faculty, and is delivered in Leiden by the Institute of Psychology.

## Article 1.2 Definitions

In these regulations the following definitions apply:

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| a. ECTS:  | The European Credit Transfer System;   |
| b. E-prospectus:  | The electronic prospectus containing specific and binding information about the programme. The e-prospectus is included as an attachment to these regulations;   |
| c. Final examination [examen] <sup>2</sup> :  | The examinations [tentamens] linked to the components of the programme, including, where the Board of Examiners has so decided, an examination in accordance with Section 7.10 (1) performed by the board itself;  |
| d. Board of Examiners:  | The Board of Examiners of the programme, established and appointed in accordance with Section 7.12a of the Act;  |
| e. Examiner:  | The person appointed by the Board of Examiners to conduct examinations, in accordance with Section 7.12c of the Act;   |
| f. Leiden University Register of Study Programmes [ <i>Leids universitair register opleidingen</i> ]: | Register <sup>2</sup> of the programmes offered by Leiden University, kept under supervision of the Executive Board, referred to in Section 7 of the Executive and Management Regulations;   |
| g. Level:   | The level of a component according to the abstract structure as defined in the framework document of the Leiden University Register of Study Programmes;   |
| h. Component:   | A study unit of the programme as defined in Section 7.3 of the Act. The course load of each component is expressed as whole credits. Every component involves an examination;  |
| i. Programme  | A coherent set of components, aimed at the realisation of well-defined goals in the area of knowledge, understanding skills that a graduate of the programme is supposed to have acquired. Each programme ends with a final examination.   |
| j. Practical:   | Practical assignment as defined in section 7.13 (2) (d) of the Act, in one of the following forms: <ul style="list-style-type: none"><li>- writing of a final assignment/thesis/graduation report,</li><li>- writing of a paper, or designing an experiment,</li><li>- executing a research assignment,</li><li>- participating in fieldwork or an excursion,</li><li>- completing a traineeship, or</li><li>- participating in another educational activity aimed at acquiring particular skills;</li></ul> |

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2. The framework document *Leids universitair register opleidingen* [Leiden University Register of Study Programmes] can be found at the following website: [www.onderwijs.leidenuniv.nl/onderwijsbeleid](http://www.onderwijs.leidenuniv.nl/onderwijsbeleid)

- k. Student: A person registered with Leiden University for the purpose of taking courses, and/or the sitting of examinations and the taking of examinations within the programme;
- l. Credit: The unit expressing the course load of a course component pursuant to the Act. According to the ECTS one credit equals 28 hours of studying;
- m. Examination [tentamen]<sup>3</sup>: An evaluation of the knowledge, understanding and skills of the student in respect of a particular component, and an assessment thereof, in accordance with Section 7.10 of the Act, by at least one examiner appointed to this purpose by the Board of Examiners. An examination can consist of more than one component;
- n. Admissions Board: The Board, appointed by the Faculty Board, which has its task, by applying the entry requirements, specified in these regulations and in accordance with the number specified by the Executive Board pursuant to Article 7.30a (3) under (b) of the Act, to assess which applicants will be granted admission to the master's programme;
- o. Working day: Monday to Friday, excluding public holidays and compulsory closures;
- p. The Act: The Higher Education and Research Act [*Wet op het hoger onderwijs en wetenschappelijk onderzoek*] (WHW);
- q. Thesis supervisor: The primary supervisor of the thesis;
- r. Second reader: A member of the staff appointed to referee the thesis;
- s. Portfolio: A file of monitoring and assessment kept by students (1) to demonstrate that they have attained the level of academic education required for the diploma, (2) offers insight into their personal process of academic development during the programme, and (3) make supervision and study and career advise possible;
- t. Master's thesis: The result of one of the practicals as referred to under j., first bullet;
- u. Enrolment procedure: The procedure before the beginning of each semester in which students are to enrol for courses.

Other terms have the meaning given to them by the Act.

### Article 1.3 Code of Conduct

1.3.1 The Code of Conduct for Teachers and Students in ICT-supported Education [Gedragcode docenten en studenten binnen ICT en onderwijs]<sup>4</sup> as well as (additional) faculty codes of conduct, shall apply to the programme and its courses.

1.3.2 The Code of Conduct for Behaviour of Teachers and Students<sup>5</sup> applies and is meant to create a framework for a good, safe and stimulating work and study environment within Leiden University, in which teachers and students associate with each other respectfully and in which mutual acceptance and trust are important values.

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3. The *examen* is actually a review of the student's academic achievements to decide whether or not (s)he has completed all requirements for graduation. The Dutch term used for a test of the student's knowledge or skills is '*tentamen*'.

4. The Code of Conduct for Teachers and Students in ICT supported education [Gedragcode docenten en studenten binnen ICT en onderwijs] was adopted by the Executive Board on 30 June 2005 and can be found at the following website: [www.regulations.leiden.edu/education-students/code-of-conduct-in-ict-supported-education.html](http://www.regulations.leiden.edu/education-students/code-of-conduct-in-ict-supported-education.html)

<sup>5</sup> The Code of Conduct for the Behaviour of Teachers and Students was adopted by the Executive Board on 19 October 2010 and can be found at the following website: <http://media.leidenuniv.nl/legacy/gedragcode-omgangsvormen.pdf>

## Chapter 2 Description of the Programme

### Article 2.1 Objectives of the Programme

See article 2.3

### Article 2.2 Specialisations

The programme offers the following specialisations:

- Child and Adolescent Psychology
- Clinical Neuropsychology
- Clinical Psychology
- Applied Cognitive Psychology
- Health Psychology
- Methodology and Statistics in Psychology
- Occupational Health Psychology
- Social and Organisational Psychology
- Economic and Consumer Psychology

The student chooses one specialisation on entering the programme.

### Article 2.3 Objectives and Achievement Levels

The following achievement levels apply with regard to the programme, ordered as much as possible according to the accreditation framework of the Accreditation Organisation of the Netherlands and Flanders (NVAO) (“Dublin descriptors”), arranged by specialisation:

#### 2.3.1 Child and Adolescent Psychology

##### *Knowledge and Insight*

1. Specialised knowledge of Child and Adolescent Psychology concerning the origin and persistence of psychopathology, psychological problems and learning problems;
2. Thorough knowledge of the subjects (both within and outside the specialisation) required to be able to use these theories (such as Health Psychology, Developmental Psychopathology, Cognitive Psychology and Neuropsychology);
3. Specific knowledge of assessment and psycho diagnostic techniques in the field of Child and Adolescent Psychology;
4. Specialised knowledge with respect to evidence-based psychological interventions in cases of psychopathology, psychological problems and learning problems;
5. Knowledge of research methods in the field of Child and Adolescent Psychology;
6. Knowledge (from the perspective of Child and Adolescent Psychology) of legal and ethical issues in the health sector and the organisation of the health sector.

##### *Applications of Knowledge and Insight*

7. The ability to carry out academic research in the field of Child and Adolescent Psychology, as well as to evaluate the merits of existing research in this field;
8. The ability to carry out basic level clinical psycho-diagnostics and indication, and then to write a psycho-diagnostic report on the findings;
9. Basic therapeutic skills required to engage in a therapeutic relationship, i.e. the skills required to enter into a therapy contract, etc.;
10. The skills required to perform evidence-based child and adolescent psychological treatment (or parts thereof) at an elementary level;

11. Specialized skills in the field of interviewing, observation, treatment and reporting.

*Professional conduct and judgement*

12. In the context of diagnosis and treatment and in academic research situations, professional *conduct* will be assessed in the obligatory components in which relevant aspects of professional conduct can be observed, discussed and assessed. Professional conduct will be assessed on the basis of the student's observable behaviour and reflection on this behaviour, with regard to the student's future professional practice as a psychologist and to the NIP (Dutch Association of Psychologists) professional code. This involves the following aspects: handling tasks/work, relating to others, relating to oneself, and the student's reflection on these aspects. The assessment method will be regulated by the Board of Examiners of the Institute of Psychology, and laid down in the Rules and Regulations.
13. The ability to *reflect* critically on the ethical aspects of professional conduct; the ability to reflect on the consequences of one's own actions for clients, test subjects and colleagues.
14. An awareness of one's own limitations and the ability to judge correctly at which point to refrain from action or appeal to the expertise of colleagues in the profession;

*Communication*

15. The ability to communicate the results of assessment and psycho-diagnostics in a clear manner to colleagues and other social workers;
16. The ability to report in a clear manner on the results of one's own research in the field of Child and Adolescent Psychology, in accordance with the standards of academic reporting.

*Learning Abilities*

17. The learning abilities required to be able to follow post-master's professional training or a PhD training of a largely self-determined or autonomous nature.

2.3.2 Clinical Neuropsychology

*Knowledge and Insight*

1. Specialised knowledge of theories concerning pathogenesis, pathological physiology and the influence in terms of prevention and intervention of congenital, acquired and degenerative neuropsychological disorders and limitations;
2. Thorough knowledge of the subjects (both within and outside the specialisation) required to be able to use these theories (such as Genetics, Functional Neuroanatomy, Neurology and Behavioural Neurology, Psychiatry, Psychopharmacology, Clinical Psychology, Cognitive Psychology, Health Psychology and Child and Adolescent Psychology);
3. Specific knowledge of disorder diagnosis and therapeutic diagnosis in the field of Clinical Neuropsychology;
4. Specialised knowledge with respect to evidence-based neuropsychological interventions in cases of neuropsychological disorders and limitations resulting from suspected or established brain disorders;
5. Knowledge of research methods in the field of Neuropsychology;
6. Knowledge (from the perspective of Neuropsychology) of legal and ethical issues in the health sector and the organisation of the health sector.

*Applications of Knowledge and Insight*

7. The ability to carry out academic research in the field of Clinical Neuropsychology, as well as to evaluate the merits of existing research in this field;
8. The ability to assess and carry out basic level clinical neuropsychodiagnostics, and then to write a neuropsychological report on the findings (i.e. writing a letter to the client);
9. Basic therapeutic skills required to engage in a therapeutic relationship, i.e. the skills required to enter into a therapy/treatment contract, etc.;
10. The skills required to perform evidence-based clinical neuropsychological treatment (or parts thereof) at an elementary level;
11. Specialised skills in the field of interviewing, observation, treatment and reporting.

#### *Professional conduct and judgement*

12. In the context of diagnosis and treatment and in academic research situations, professional *conduct* will be assessed in the obligatory components in which relevant aspects of professional conduct can be observed, discussed and assessed. Professional conduct will be assessed on the basis of the student's observable behaviour and reflection on this behaviour, with regard to the student's future professional practice as a psychologist and to the NIP (Dutch Association of Psychologists) professional code. This involves the following aspects: handling tasks/work, relating to others, relating to oneself, and the student's reflection on these aspects. The assessment method will be regulated by the Board of Examiners of the Institute of Psychology, and laid down in the Rules and Regulations.
13. The ability to *reflect* critically on the ethical aspects of professional conduct; the ability to reflect on the consequences of one's own actions for clients, test subjects and colleagues.
14. An awareness of one's own limitations and the ability to judge correctly at which point to refrain from action or appeal to the expertise of colleagues in the profession;

#### *Communication*

15. The ability to communicate the results of assessment and psycho-diagnostics in a clear manner to colleagues and other social workers;
16. The ability to report in a clear manner on the results of one's own research in the field of Neuropsychology, in accordance with the standards of academic reporting.

#### *Learning Abilities*

17. The learning abilities required to be able to follow post-master's professional training or a PhD training of a largely self-determined or autonomous nature.

### 2.3.3 Clinical Psychology

#### *Knowledge and Insight*

1. Specialised knowledge of theories in Clinical Psychology concerning the aetiology and persistence of psychopathology and psychological problems;
2. Knowledge of assessment and psycho-diagnostic procedures and techniques;
3. Specialised knowledge with respect to evidence-based psychological interventions in cases of psychopathology and psychological problems;
4. Knowledge of research methods in the field of Clinical Psychology;
5. Knowledge (from the perspective of Clinical Psychology) of legal and ethical issues in the health sector and the organisation of the health sector.

### *Applications of Knowledge and Insight*

6. The ability to carry out academic research in the field of Clinical Psychology, as well as to evaluate the merits of existing research in this field;
7. The ability to carry out basic level clinical psycho-diagnostics and write a psychodiagnostic report on the findings;
8. Basic therapeutic skills
9. The skills required to perform evidence-based clinical psychological treatment (or parts thereof) at an elementary level;

### *Professional conduct and judgement*

10. In the context of diagnosis and treatment and in academic research situations, professional conduct will be assessed in the obligatory components in which relevant aspects of professional conduct can be observed, discussed and assessed. Professional conduct will be assessed on the basis of the student's observable behaviour and reflection on this behaviour, with regard to the student's future professional practice as a psychologist and to the NIP (Dutch Association of Psychologists) professional code. This involves the following aspects: handling tasks/work, relating to others, relating to oneself, and the student's reflection on these aspects. The assessment method will be regulated by the Board of Examiners of the Institute of Psychology, and laid down in the Rules and Regulations.
11. The ability to reflect critically on the ethical aspects of professional conduct; the ability to reflect on the consequences of one's own actions for clients, test subjects and colleagues.
12. An awareness of one's ability and willingness to reflect on one's own limitations and the ability to judge correctly at which point to refrain from action or appeal to the expertise of colleagues in the profession;

### *Communication*

13. The ability to communicate the results of assessment and psycho-diagnostics in a clear manner to colleagues, physicians and other social workers;
14. The ability to report in a clear manner on the results of one's own research in the field of Clinical Psychology, in accordance with the standards of academic reporting.

### *Learning Abilities*

15. The learning abilities required to be able to follow post-master's professional training or a PhD training of a largely self-determined or autonomous nature.

## 2.3.4. Applied Cognitive Psychology

### *Knowledge and Insight*

1. Specialised knowledge of cognitive theories and models of mental functions and the relationship between them, as well as of the use of these models and theories in applied settings;
2. Thorough knowledge of the subjects (both within and outside the specialisation) that might be of use for applying these theories and models (such as ICT, Project planning and budgeting, Simulation, and Training);
3. Specific knowledge of the instruments used in the field of Cognitive Psychology;
4. Specialised knowledge with respect to the methods and approaches in the field, both experimental and applied;
5. Knowledge of research methods in the field of Applied Cognitive Psychology;

6. Knowledge of the ethical issues of practical applications in the organisations in which graduates are employed, for instance with regard to research and advice.

#### *Applications of Knowledge and Insight*

7. The ability to carry out academic and applied research in the field of Cognitive Psychology, as well as to evaluate the merits of existing research in this field;
8. The ability to apply the instruments used in the field of Cognitive Psychology;
9. The skills needed to apply the most important experimental methods in Cognitive Psychology;
10. The skills required to apply knowledge of Cognitive Psychology to a practical situation and then to write a report on the findings.

#### *Professional conduct and judgement*

11. In the context of diagnosis and treatment and in academic research situations, professional *conduct* will be assessed in the obligatory components in which relevant aspects of professional conduct can be observed, discussed and assessed. Professional conduct will be assessed on the basis of the student's observable behaviour and reflection on this behaviour, with regard to the student's future professional practice as a psychologist and to the NIP (Dutch Association of Psychologists) professional code. This involves the following aspects: handling tasks/work, relating to others, relating to oneself, and the student's reflection on these aspects. The assessment method will be regulated by the Board of Examiners of the Institute of Psychology, and laid down in the Rules and Regulations.
12. The ability to *reflect* critically on the ethical aspects of professional conduct; the ability to reflect on the consequences of one's own actions for clients, test subjects and colleagues.
13. An awareness of one's own limitations and the ability to judge correctly at which point to refrain from action or appeal to the expertise of colleagues in the profession;

#### *Communication*

14. The ability to clearly communicate the results of research in theoretical as well as practical situations to colleagues;
15. The ability to report in a clear manner on the results of research, in accordance with the standards of academic reporting.

#### *Learning Abilities*

16. The learning abilities required to be able to follow post-master's professional training or a PhD training of a largely self-determined or autonomous nature.

### 2.3.5. Health Psychology

#### *Knowledge and Insight*

1. Specialised knowledge of theories in Health Psychology on determining factors in health-enhancing behaviour, on stress and stress management and on the psychological influences on and consequences of chronic illness;
2. Thorough knowledge of the subjects (both within and outside the specialisation) that might be of use for these theories and models (such as Clinical Psychology, Social Psychology and Psychophysiology);
3. Specific knowledge of the instruments and tests used in the field of Health Psychology;
4. Specialised knowledge with respect to evidence-based methods of prevention and psychological interventions in health promotion and chronic illness;



5. Knowledge of research methods in the field of Health Psychology;
6. Knowledge of legal and ethical issues in health promotion (e.g. public information) and health care and its organisation.

#### *Applications of Knowledge and Insight*

7. The ability to carry out academic research in the field of Health Psychology, as well as to evaluate the merits of existing research in this field;
8. The ability to perform basic tests and measurements and to use these to write a psychodiagnostic report and a prevention/intervention programme;
9. The basic preventive and therapeutic skills needed to engage in a professional relationship with clients (individuals or organisations), to enter into a prevention or therapy contract etc.;
10. The skills required to carry out evidence-based health-enhancing programmes or treatment at a basic level;
11. Specialised skills in the field of interviewing, observation, advice/consultancy, treatment and reporting.

#### *Professional conduct and judgement*

12. In the context of diagnosis and treatment and in academic research situations, professional *conduct* will be assessed in the obligatory components in which relevant aspects of professional conduct can be observed, discussed and assessed. Professional conduct will be assessed on the basis of the student's observable behaviour and reflection on this behaviour, with regard to the student's future professional practice as a psychologist and to the NIP (Dutch Association of Psychologists) professional code. This involves the following aspects: handling tasks/work, relating to others, relating to oneself, and the student's reflection on these aspects. The assessment method will be regulated by the Board of Examiners of the Institute of Psychology, and laid down in the Rules and Regulations.
13. The ability to *reflect* critically on the ethical aspects of professional conduct; the ability to reflect on the consequences of one's own actions for clients, test subjects and colleagues.
14. An awareness of one's own limitations and the ability to judge correctly at which point to refrain from action or appeal to the expertise of colleagues in the profession;

#### *Communication*

15. The ability to clearly communicate the results of research in theoretical as well as practical situations to colleagues;
16. The ability to report in a clear manner on the results of research in Health Psychology, in accordance with the standards of academic reporting.

#### *Learning Abilities*

17. The learning abilities required to be able to follow post-master's professional training or a PhD training of a largely self-determined or autonomous nature.

### 2.3.6. Methodology and Statistics in Psychology

#### *Knowledge and Insight*

1. Specialised knowledge of statistical methods and techniques (including Psychometrics) as applied throughout the field of Psychology;

2. Thorough knowledge of the areas in which the application of these methods and techniques may be important (in an area of Psychology of the student's choice);
3. Applied knowledge of the computer programmes used in Statistics and Psychometrics;
4. Specific knowledge of data analysis, model construction, hypothesis testing and software development;
5. Knowledge of research methods in the field of Methods and Statistics, such as matrix algebra and simulation studies;
6. Practical knowledge of legal and ethical aspects of data management, data analysis and statistical consultation.

#### *Applications of Knowledge and Insight*

7. The ability to carry out academic research in the field of Methods and Statistics, as well as to evaluate the merits of existing research in this field;
8. The ability to use computer programmes in the field of Methods and Statistics and Psychometrics;
9. The basic skills required to give statistical advice to others on selecting a suitable method or specifying a model; the ability to translate statistical results into psychological problems and to perform simple adaptations;
10. The basic skills required to apply new statistical techniques and software;
11. Specialist skills in the field of data analysis and statistical reporting.

#### *Professional conduct and judgement*

12. In the context of diagnosis and treatment and in academic research situations, professional *conduct* will be assessed in the obligatory components in which relevant aspects of professional conduct can be observed, discussed and assessed. Professional conduct will be assessed on the basis of the student's observable behaviour and reflection on this behaviour, with regard to the student's future professional practice as a psychologist and to the NIP (Dutch Association of Psychologists) professional code. This involves the following aspects: handling tasks/work, relating to others, relating to oneself, and the student's reflection on these aspects. The assessment method will be regulated by the Board of Examiners of the Institute of Psychology, and laid down in the Rules and Regulations.
13. The ability to *reflect* critically on the ethical aspects of professional conduct; the ability to reflect on the consequences of one's own actions for clients, test subjects and colleagues.
14. The ability to reflect on the consequences of one's own actions for clients and colleagues;
15. An awareness of one's own limitations and the ability to judge correctly at which point to refrain from action or appeal to the expertise of colleagues in the profession;

#### *Communication*

16. The ability to clearly communicate the results of statistical analysis to colleagues;
17. The ability to report in a clear manner on the results of methodological research, in accordance with the standards of academic reporting.

#### *Learning Abilities*

18. The learning abilities required to be able to follow post-master's professional training or a PhD training of a largely self-determined or autonomous nature.

#### 2.3.7. Occupational Health Psychology

### *Knowledge and Insight*

1. Specialised knowledge of psychological theories on Occupational Health Psychology;
2. Thorough knowledge of the subjects (both within and outside the specialisation) that might be of use for these theories and models (such as Health Psychology, Organisational Psychology and Cognitive Psychology);
3. Specific knowledge of the instruments and tests used in the field of Occupational Health Psychology;
4. Specialised knowledge with respect to evidence-based methods and approaches in Occupational Health Psychology, for instance in screening, preventive methods and interventions;
5. Knowledge of research methods in the field of Occupational Health Psychology;
6. Knowledge of legal and ethical issues of practical applications in the organisations in which graduates are employed.

### *Applications of Knowledge and Insight*

7. The ability to carry out academic research in the field of Occupational Health Psychology, as well as to evaluate the merits of existing research in this field;
8. The ability to perform basic tests and measurements and to use these to formulate a prevention/intervention programme;
9. The basic analytical, research and advice skills needed to work as a specialised Occupational Health Psychologist;
10. The skills required to carry out evidence-based health and safety-enhancing initiatives in occupational settings.

### *Professional conduct and judgement*

11. In the context of diagnosis and treatment and in academic research situations, professional *conduct* will be assessed in the obligatory components in which relevant aspects of professional conduct can be observed, discussed and assessed. Professional conduct will be assessed on the basis of the student's observable behaviour and reflection on this behaviour, with regard to the student's future professional practice as a psychologist and to the NIP (Dutch Association of Psychologists) professional code. This involves the following aspects: handling tasks/work, relating to others, relating to oneself, and the student's reflection on these aspects. The assessment method will be regulated by the Board of Examiners of the Institute of Psychology, and laid down in the Rules and Regulations.
12. The ability to *reflect* critically on the ethical aspects of professional conduct; the ability to reflect on the consequences of one's own actions for clients, test subjects and colleagues.
13. An awareness of one's own limitations and the ability to judge correctly at which point to refrain from action or appeal to the expertise of colleagues in the profession.

### *Communication*

14. The ability to clearly communicate the results of analysis, advice and evaluation to colleagues and clients;
15. The ability to report in a clear manner on the results of research in Occupational Health Psychology, in accordance with the standards of academic reporting.

### *Learning Abilities*

16. The learning abilities required to be able to follow post-master's professional training or a PhD training of a largely self-determined or autonomous nature.

### 2.3.8. Social and Organisational Psychology

#### *Knowledge and Insight*

1. Specialised knowledge of theories on Social and Organisational Psychology;
2. Thorough knowledge of the subjects (both within and outside the specialisation) that might be of use for these theories (such as Social Psychology, Organisational Psychology, Decision Analysis and Methodology of Research);
3. Specific knowledge of measurement tools in Social and Organisational Psychology, as used for instance in organisational change, conflict, public information and behavioural change;
4. Specialised knowledge with respect to methods in Social and Organisational Psychology, for instance in interventions, model analysis and research;
5. Knowledge of research methods in the field of Social and Organisational Psychology, for instance field research, questionnaires and experimental research;
6. Knowledge of the ethical issues of practical applications in the organisations in which graduates are employed, for instance with regard to research and advice.

#### *Applications of Knowledge and Insight*

7. The ability to carry out academic research in the field of Social and Organisational Psychology, as well as to evaluate the merits of existing research in this field;
8. The ability to apply theories and research methods prevalent in the field of Social and Organisational Psychology;
9. The basic analytical, research and advice skills needed to work as a specialised Social and Organisational Psychologist;
10. The skills required to carry out basic evidence-based work, for instance the ability to refer to research to substantiate advice and interventions in the field of Social and Organisational Psychology.

#### *Professional conduct and judgement*

11. In the context of diagnosis and treatment and in academic research situations, professional *conduct* will be assessed in the obligatory components in which relevant aspects of professional conduct can be observed, discussed and assessed. Professional conduct will be assessed on the basis of the student's observable behaviour and reflection on this behaviour, with regard to the student's future professional practice as a psychologist and to the NIP (Dutch Association of Psychologists) professional code. This involves the following aspects: handling tasks/work, relating to others, relating to oneself, and the student's reflection on these aspects. The assessment method will be regulated by the Board of Examiners of the Institute of Psychology, and laid down in the Rules and Regulations.
12. The ability to *reflect* critically on the ethical aspects of professional conduct; the ability to reflect on the consequences of one's own actions for clients, test subjects and colleagues.
13. An awareness of one's own limitations and the ability to judge correctly at which point to refrain from action or appeal to the expertise of colleagues in the profession.

#### *Communication*

14. The ability to clearly communicate the results of analysis, advice and evaluation to colleagues and clients;
15. The ability to report in a clear manner on the results of research in Social and Organisational Psychology, in accordance with the standards of academic reporting.

### *Learning Abilities*

16. The learning abilities required to be able to follow post-master's professional training or a PhD training of a largely self-determined or autonomous nature.

### 2.3.9. Economic and Consumer Psychology

#### *Knowledge and Insight*

1. Specialised knowledge of theories on Economic and Consumer Psychology;
2. Thorough knowledge of the subjects (both within and outside the specialisation) that might be of use for these theories (such as Economic Psychology, Consumer Psychology, Social Psychology, Judgement and Decision Making, and Methodology of Research);
3. Specific knowledge of measurement tools in Economic and Consumer Psychology, as used for instance in social dilemma's, social influence, persuasion, decision making, and behavioural change;
4. Specialised knowledge with respect to methods in Economic and Consumer Psychology, for instance in social dilemma's, social influence, persuasion, decision making, and behavioural change;
5. Knowledge of research methods in the field of Economic and Consumer Psychology, for instance field research, questionnaires and experimental research;
6. Knowledge of the ethical issues of practical applications in the organisations in which graduates are employed, for instance with regard to research and advice.

#### *Applications of Knowledge and Insight*

7. The ability to carry out academic research in the field of Economic and Consumer Psychology, as well as to evaluate the merits of existing research in this field;
8. The ability to apply theories and research methods prevalent in the field of Economic and Consumer Psychology;
9. The basic analytical, research and advice skills needed to work as a specialised Economic and Consumer Psychologist;
10. The skills required to carry out basic evidence-based work, for instance the ability to refer to research to substantiate advice and interventions in the field of Economic and Consumer Psychology.

#### *Professional conduct and judgement*

18. In the context of diagnosis and treatment and in academic research situations, professional *conduct* will be assessed in the obligatory components in which relevant aspects of professional conduct can be observed, discussed and assessed. Professional conduct will be assessed on the basis of the student's observable behaviour and reflection on this behaviour, with regard to the student's future professional practice as a psychologist and to the NIP (Dutch Association of Psychologists) professional code. This involves the following aspects: handling tasks/work, relating to others, relating to oneself, and the student's reflection on these aspects. The assessment method will be regulated by the Board of Examiners of the Institute of Psychology, and laid down in the Rules and Regulations.
19. The ability to *reflect* critically on the ethical aspects of professional conduct; the ability to reflect on the consequences of one's own actions for clients, test subjects and colleagues.
20. An awareness of one's own limitations and the ability to judge correctly at which point to refrain from action or appeal to the expertise of colleagues in the profession.

#### *Communication*

14. The ability to clearly communicate the results of analysis, advice and evaluation to colleagues and clients;
15. The ability to report in a clear manner on the results of research in Economic and Consumer Psychology, in accordance with the standards of academic reporting.

#### *Learning Abilities*

16. The learning abilities required to be able to follow post-master's professional training or a PhD training of a largely self-determined or autonomous nature.

#### **Article 2.4 Structure of the Programme**

The programme offers full-time tuition only.

#### **Article 2.5 Study Load**

The course load of the programme is 60 credits.

#### **Article 2.6 Start of the programme; Uniform Structure of the Academic Year**

The programme starts on 1 September and on 1 February of each year. As far as courses are concerned, the programme is based on the uniform structure of the academic year, with the academic year being divided into semesters<sup>6</sup>. Obligatory enrolment for courses will take place approximately a week before the start of the programme in September and February.

#### **Article 2.7 Final Examinations**

2.7.1 A final examination is attached to the programme:

2.7.2 Any student enrolled in the programme may, with the permission of the Board of Examiners, compose a curriculum from components offered by an institution that has an examination attached to it. When granting permission, the Board of Examiners specifies to which degree programme offered by the institution that curriculum is deemed to belong. In this case no specialisation is indicated on the diploma and the diploma supplement.

#### **Article 2.8 Language of Instruction**

In compliance with the Code of Conduct regarding Foreign Languages [*Gedragscode Voertaal*<sup>7</sup>] the language of instruction and examination in the programme is English. Students are required to be sufficiently proficient in English.

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6. The uniform structure of the academic year and the explanatory notes to the new semester structure were adopted by the Executive Board on 14 October 2004 and reviewed on 12 January 2010.

7. The Code of Conduct regarding Foreign Languages [Gedragscode voertaal] was adopted by the Executive Board on 28 May 2013 and can be found at the following website: <http://regulations.leiden.edu/education-students/language-of-instruction.html>

## **Article 2.9 Quality**

The programme is accredited by the Accreditation Organisation of the Netherlands and Flanders (NVAO) and complies with the applicable national and international quality requirements, and with the quality standards with regard to teaching set out in the framework document Leiden University Register of Study Programmes.

## **Chapter 3 Curriculum**

### **Article 3.1 Compulsory Components and electives**

- 3.1.1 The compulsory components of the programme per specialisation (including the master's thesis and the internship) are listed in Appendix 1. The study load and level have been stated for each of the components. The number of credits is stated to indicate the study load.
- 3.1.2 The e-prospectus contains a further specification of the study load, the level<sup>8</sup>, the contents of the curriculum components. Entrance requirements are formulated in appendix I and in said prospectus as well.
- 3.1.3 Electives are to be chosen within the master's programme of Psychology. Students who wish to take an elective course from another master's programme require approval from the Board of Examiners. Requests will be evaluated on academic level and relevance for the specialisation. Courses of de MSc Psychology (research) are permitted unless an overlap is determined. Students can add these courses to their programme when they are admitted to these courses. The coordinator of het MSc Psychology (research) decides on admittance to these courses.
- 3.1.4 The electives offered by the different specialisations are listed in Appendix 1. Some mandatory components of other specialisations can be chosen as an elective course. These options will be clarified in the enrolment procedure.

### **Article 3.2 Freedom of Choice**

- 3.2.1 In addition to the components taught at this university optional courses may also include, subject to the approval of the Board of Examiners, components offered by other Dutch universities or a foreign university or components offered by another legal entity offering accredited programmes (for first degree programmes).

### **Article 3.3 Practicals and master's thesis**

- 3.3.1 The e-prospectus lists the components which include practicals, stating the nature and the student's workload for these practicals, and indicating whether participation in these practicals is mandatory for entry to the examination of the component. The Board of Examiners may grant exemption from a practical; in that case, the board may or may not impose alternative requirements.
- 3.3.2 Appendix 1 and the e-prospectus states the size and study load of the master's thesis. Furthermore, it also states the criteria with which the thesis or the traineeship report must comply, as well as the relevant procedures, including the way in which the supervisor is appointed and a substitution is made if a supervisor is no longer able to perform his tasks as such.

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<sup>8</sup> In accordance with the abstract structure' as described in the framework document Leiden University register of Study Programmes.

### **Article 3.4 Participation in and enrolment for courses**

Participation in courses is in order of registration, with the provision that students who are registered in a specialisation are guaranteed access to courses of the obligatory part of the specialisation if they enrol on time.

### **Article 3.5 Recording Lectures**

Students are not allowed to make audio or video recordings of lectures without explicit prior permission from the lecturer concerned. Should such permission be granted, the student is only legally allowed to use the recording for his/her own use; all forms of duplication or publication of the recordings are prohibited.

Students are prohibited from all forms of duplication or publication of course materials. The materials are for students' own use only.

## **Chapter 4 Examinations, the Final Examination and Further Education**

### **Article 4.1 Frequency of Examinations**

4.1.1 For each component, twice per academic year examinations will be held.

The prospectus lists the components for which one or more additional dates for examinations are offered on which students may sit the examinations for those components. Registration for exams is obligatory. See Rules and Regulations of the Board of Examiners for procedures.

4.1.2 If a component contains a practical part, students may only sit the examination as referred to in paragraph 4.1.1 if they have successfully completed the practical, unless the Board of Examiners provides otherwise. This is indicated in the e-prospectus.

4.1.3 If the mark for a component results from several partial marks, deviation is possible from the number of sittings as referred to in 4.1.1. When applicable, this is stated in the e-prospectus.

4.1.4 (not applicable)

4.1.5 (not applicable)

4.1.6 In special cases, the Board of Examiners may allow for an additional resit, at the student's request.

4.1.7 If an examination was passed successfully, the opportunity to do a resit expires. Should a student nevertheless take part in a resit without explicit permission from the Board of Examiners, no grade will be given. The result of the first test will remain valid.

### **Article 4.2 Obligatory Sequence of Examinations**

4.2.1 The Board of Examiners has set an obligatory order of some components of the programme. Detailed information on this is included in Appendix 1 and the e-prospectus.

4.2.2 For the components and their attendant examinations which must be completed in a given order, the Board of Examiners may in special cases, and upon motivated written request of the student, decide on a different sequence.

4.2.3 A student can only attend obligatory courses from his chosen specialization.

If a student wants to attend obligatory courses of another specialisation, he is permitted to do so if he meets the following conditions:

- The student has passed one year of study, i.e. two semesters, in the specialisation of his choice.
- In addition, the student has obtained the prerequisite advanced-level subject (that gives access to the other specialisation) or a positive decision by the study adviser authorised by the Board of Examiners. The student asks permission of the study adviser, who verifies that the student has met the relevant



requirements. On graduation, a student who has taken obligatory courses from another specialisation, will receive a diploma with a supplement that stipulates only the chosen specialisation. The additional courses will be added to the supplement.

- The following limitation applies : a student is permitted to write only one supervised thesis, and only one supervised internship (with a maximum of 20 ECTS). Article 4.1.7 applies.

### **Article 4.3 Methods of Assessment and Examination Formats**

4.3.1 The e-prospectus states whether assessment may take place by means of either a written or an oral examination or a skills test.

4.3.2 In special cases, on request of the student, the Board of Examiners may allow the student to take the examination in a manner that deviates from the one prescribed in the e-prospectus.

4.3.3 Students with a disability may take examinations in a manner that has been adjusted to their particular disability, in order to accommodate their disability as much as possible. These adjustments may not affect the quality or level of difficulty the examination. If necessary, the Board of Examiners will seek expert advice, as provided for in the Protocol on Studying with a Disability, before reaching a decision..

4.3.4 The Board of Examiners decides upon requests to adjust the manner in which examinations are taken.

4.3.5 The examinations shall take place in the English language, in accordance with the code of conduct on the language of instruction and examination [Gedragscode voertaal<sup>7</sup>].

4.3.6 Students will be assessed on an individual basis if a component involves presentations, research, reports or other course activities that require students to work in groups.

4.3.7 Not applicable.

### **Article 4.4 Oral Examinations**

4.4.1 An oral examination may involve only one student at a time, unless the Board of Examiners has provided otherwise.

4.4.2 Oral examinations are public, unless the Board of Examiners or the examiner concerned has decided otherwise, owing to special circumstances, or unless the student objects.

### **Article 4.5 Rules set by the Board of Examiners**

4.5.1 In accordance with Section 7.12b (3) of the Act, the Board of Examiners has set out rules concerning the execution of its tasks and responsibilities and the measures they can take in this respect. The Board of Examiners has formulated a number of rules and regulations for this contingency.

4.5.2 The Board ensures the right of the student to appeal against decisions of the Board or the examiners.

4.5.3 In addition, the Board is responsible for formulating a procedure for the appointment of a first supervisor (and a second reader) for the master's thesis as well as the procedure surrounding the assessment of the master's thesis and how the responsibilities are divided between the first and second supervisor. The assessment of the master's thesis by both readers is registered on the Assessment Form Master Thesis included in appendix 3

### **Article 4.6 Assessment and Assessment of Master's thesis**

4.6.1 Immediately after the oral examination, the examiner shall inform students of their result and hand them a written notification of that result.

4.6.2 Within fifteen working days after the date of the examination, the examiner shall mark any written or other test (including the master's thesis) and provide the administration office of the institute with the information necessary to present the student with a written notification of the result of the examination. University regulations shorten this period for examinations in August and January to provide that all

results are registered before 15 February and 15 September and a diploma can be issued before these dates.

4.6.3 If the examiner is unable to comply with section 4.6.2, which provides that results must be submitted to the institute's administration within fifteen working days, the student shall be notified thereof within said time limit. The student shall also be informed of the relevant procedure in such cases.

4.6.4 The result of the examination shall be expressed as a whole or halve number between 1.0 and 10.0, including both limits. The result shall not be expressed as a number between 5.0 and 6.0.

4.6.5 The examination is considered successfully completed if the result is 6.0 or higher.

4.6.6 The examination candidate receives from the examiner or examiners appointed by the Board of Examiners a written or electronic notification of the examination result.

4.6.7 The written or electronic notification of the examination result shall inform students of their right to view their marked examination scripts – referred to in Article 4.8 below which provides for the access of students to examination scripts – and of appeals procedure.

4.6.8 (Not applicable)

#### **Article 4.7 Period of Validity of Results**

4.7.1 Every examination and exemption granted has a validity period of 3 years.

4.7.2 The Board of Examiners may, in accordance with the guidelines it has formulated, and at the request by the examination candidate, extend the period of validity by one year each time (see the Rules and Regulations of the Board of Examiners).

#### **Article 4.8 Access to Marked Examination Scripts and Evaluation**

4.8.1 Students have the right to view their marked examination script, at their request, for a period of at least thirty days following the publication of the results of the written examination.

4.8.2 During the period referred to in 4.8.1, the examination questions and assignments, as well as – if possible – the marking criteria may be inspected.

4.8.3 The marked examination will be evaluated at the request of the student. An opportunity for evaluation will be announced together with the examination results.

4.8.4 The Board of Examiners is authorised to decide whether the test will be evaluated collectively or individually.

4.8.5 The Board of Examiners determines where and when the evaluation will take place.

4.8.6 Students who, due to circumstances beyond their control, are unable to attend the evaluation referred to in paragraph 4.8.5 shall be granted another opportunity for evaluation, if possible within the period referred to in 4.8.1.

#### **Article 4.9 Exemption from Examinations and/or Practicals**

At the student's request and after consultation with the examiner involved, the Board of Examiners may grant the student exemption from one or more examinations or practicals under the following conditions:

- The student has successfully completed, at a university or an institute of higher professional education, one of a programme's components that is similar in content and level to the component for which the student requests exemption;
- The student has demonstrated, through relevant work or professional experience, sufficient skills and knowledge in relation to the component.

In principle, no exemption will be granted for the master's internship and thesis.

## **Article 4.10 The Final Examination**

- 4.10.1 The student is awarded a diploma by the Board of Examiners when he provides sufficient proof that all tests of the final examination have been passed. Furthermore, the student must have earned a bachelor's degree as referred to in Article 5.1, or possess proof of admission as referred to in Article 5.2. Students must file their applications for graduation within the period as mentioned in the e-prospectus.
- 4.10.2 As part of the final examination, the Board of Examiners is entitled to perform an additional test of the knowledge, understanding and skills of the student and assess the result.
- 4.10.3 Graduation does not take place before the Executive Board has declared that all procedural requirements (including the requirement to pay tuition fees) have been met. One diploma will be awarded for each programme.
- 4.10.4 Pursuant to the regulations referred to in Section 7.11 (3) of the Act a student who is entitled to graduate may ask the Board of Examiners to postpone the event, as long as the enrolment period for the programme in question has not exceeded the nominal duration of studies plus one year.
- 4.10.5 This request must be submitted within five working days of the student receiving his or her examination results. In this request the student must state when he or she wishes to graduate.
- 4.10.6 The Board of Examiners can also approve the request if not approving it would lead to extreme unfairness.
- 4.10.7 A supplement written in English complying with the agreed European standard format is attached to the degree certificate. The certificate also includes a Latin certificate.

## **Article 4.11 The Degree**

- 4.11.1 The degree of Master of Science is awarded to those who have passed the final examination of the programme.
- 4.11.2 The degree certificate states the degree awarded.

## **Article 4.12 Distinctions**

- 1.1.1 The Board of Examiners may attach a distinction to the result of a final examination.
- 1.1.2 The distinction is determined on the basis of the weighted average of all the components, with the exception of the components for which an exemption was granted and components for which the student only obtained proof of attendance.
- 1.1.3 The weighted average of all grades is determined by multiplying the number of study credits (EC) of each component by the highest grade awarded for this component, then adding these up, and finally dividing the result by the number of study credits obtained.
- 1.1.4 The diploma and the diploma supplement will contain the 'cum laude' distinction if the following conditions are met:
- All courses were completed with a minimum grade of 7.0.
  - The weighted average of the student is 8.0 or higher.
  - The grade for the master's thesis is 8.0 or higher.
  - The master's final examination was completed within two years.
- 1.1.5 The diploma and diploma supplement will contain the 'summa cum laude' distinction if the following conditions are met:
- All courses must be completed with a minimum grade of 8.0.
  - The student must have a weighted average grade of 9.0 or higher.
  - The master's thesis was graded 9.0 or higher.
  - The master's final examination was completed within one year.

## Article 4.13 Further Education

The diploma awarded grants access to the PhD track.

## Chapter 5 Admission to the Programme

### Section 5.1 *Direct Admission*

#### Article 5.1 Direct Admission

Requirements for direct admission to the master's programme are:  
a bachelor's degree in Psychology obtained after completion of the bachelor's programme at Leiden University.

### Section 5.2 *Admission (by or on behalf of the Faculty Board)*

#### Article 5.2 Confirmation of Admission

5.2.1 A confirmation of admission can be issued by the Faculty Board if the student fulfils the entry requirements specified in Article 5.3 in so far as the maximum number of enrolled students as determined by the Executive Board for the programme is not exceeded.

5.2.2 The confirmation of admission must be applied for according to the rules set out in the Regulation for Admission to Master's Programmes [Regeling toelating masteropleidingen]<sup>9</sup>.

#### Article 5.3 Admission Requirements

Without prejudice to the stipulations of article 5.2.1 regarding maximum capacity, those will be admitted to the programme who:

- possess the skills, understanding and knowledge that are required for earning the bachelor's degree referred to in Article 5.1; more specific the knowledge on university level of the following topics:

- o introduction to psychology

- o social and organisational psychology

- o personality psychology

- o cognitive psychology

- o neuropsychology and/or psychophysiology and/or biopsychology

- o clinical and abnormal psychology

- o developmental and educational psychology

- o theory or training in interpersonal skills, such as interview, counselling, discussion techniques..

- o theory or training in psycho diagnostics

- o advanced courses (at least 30 ec) on a third year Bachelor level on topics pertaining to the preferred master specialisation within the MSc Psychology.

and

- have sufficient knowledge of Methodology and Statistics (at least 20 EC): introductory and more advanced courses in methods and statistics of psychological research (including psychometrics, multivariate data analysis) and the use of SPSS.

- have earned the degree of Bachelor at a university

- have proof of thorough proficiency in written and spoken English, e.g. by means of an IELTS score of 7 or a TOEFL score of 100/250/600 or equivalent (for non-native speakers of English).

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9. The Regulation for Admission to Master's Programmes [Regeling toelating masteropleidingen Universiteit Leiden] was adopted by the Executive Board on 27 April 2005 and reviewed on 20 December 2005, 6 March 2007, 6 November 2007, 16 December 2008, 29 May 2012 and 6 May 2014; it can be found at [www.regulations.leiden.edu/](http://www.regulations.leiden.edu/)

## **Article 5.4 Deficiencies**

- 5.4.1 Students who have obtained a bachelor's degree or an equivalent degree, but who still have a deficiency of 5 credits, may be admitted to the programme if it can be reasonably expected that they will meet the admission requirements within a limited amount of time.
- 5.4.2 Students with the deficiencies referred to in paragraph 5.4.1 may participate in the programme after admission, but will not be allowed to take examinations nor the tests named by the faculty board when granting admission to the programme.
- 5.4.3 For the admission referred to in paragraph 5.4.1, the board of admissions will compile a bridging programme with tests.
- 5.4.4 If a student is admitted to the programme under paragraph 5.4.1, tests that are taken in order to meet the admission requirements cannot be part of the curriculum of the master's programme.
- 5.4.5 In special cases the Faculty Board can (provisionally) admit a student to the programme who is preparing for the final examination of the bachelor's programme at the student's request if reasons beyond his or her control hampered his or her progress and a disproportionate study delay would arise if he or she were not allowed to start the master's programme.
- 5.4.6 The Faculty Board considers the request on the basis of the rules in Article 2.5, second paragraph of the Regulations for Admission to the Master's Programmes.
- 5.4.7 Once he or she has passed the final examination of the bachelor's programme, his or her admission will be converted into definitive admission.
- 5.4.8 Students who are considering appealing to the hardship clause must submit the request to the faculty board before 1 August (if they wish to start on 1 September) or before 1 January (if they wish to start on 1 February) of the current academic year.

## **Article 5.5 Bridging Programme (pre-master programme)**

- 5.5.1 The institute can compile a bridging (= pre-master) programme in order to make up for deficiencies for the assigned students in the admission process up to 60 EC. Upon the successful completion of the bridging programme within a year the student can be granted admission to the master programme by the Admissions Board.
- 5.5.2 Information on the bridging programme may be obtained from the Psychology Office.

## **Chapter 6 Student Counselling**

### **Article 6.1 Student Progress Report**

- 6.1.1 The Student Services Centre keeps records of the results of individual students. Students can consult their own results digitally.
- 6.1.2 The Student Services Centre provides each student on request with a certified copy of the results obtained.
- 6.1.3 If the institute concludes that a student is experiencing a significant delay in comparison to the nominal study progress, it shall inform the student of the support available for drawing up an individual study plan.

### **Article 6.2 Introduction and Student Counselling**

The institute takes care of the student's introduction to the programme and student counselling.

## **Article 6.3 Supervision of the Master's Thesis**

6.3.1 The student draws up a graduation plan together with the supervisor referred to in 3.3.2. This plan is based on the study load laid down in the appendix referred to in 3.3.2.

6.3.2 The plan referred to in 6.3.1 includes details on the frequency of sessions with the thesis supervisor and the manner of supervision.

## **Article 6.4 Professional Sports**

Students who play sports at a professional level are offered the opportunity to adjust their study programmes to their sporting activities wherever possible. The institute follows the guidelines drawn up by the Executive Board to determine who fits into this category.

## **Article 6.5 Permanent Disabilities**

Where possible, students with a disability or chronic illness are offered the opportunity to adjust their study programme in accordance with the limitations resulting from their disability or illness. These adjustments will be made as much as possible in accordance with the limitations resulting from their disability or illness but may not affect the quality or level of difficulty of a course unit or the examination programme.

## **Article 6.6 Stay Abroad and Traineeship**

For students who as a result of a stay abroad or traineeship which was approved of by the Board of Examiners may suffer from a demonstrable delay in their studies, measures will be taken to limit the delay.

# **Chapter 7 Transitional Provisions**

## **Article 7.1 Provisions concerning Students Previously Enrolled in the Programme**

7.1.1 As of 1 September 2012, for students who are enrolled in the programme for the first time, the Course and Examination Regulations apply for a duration of one year.

7.1.2 For students who before 31 August 2012 were enrolled for the first time in the programme at a point in time no longer than five years before the date on which these regulations entered into force, chapters 3 and 4 of the Course and Examination Regulations still apply in the form they had at the moment of the first enrolment.

7.1.3 For students who before 31 August 2012 were enrolled for the first time in the programme at a time no longer than five years before the date on these regulations entered into force, or upon request of the student, the Board of Examiners may choose to apply the Course and Examination.

7.1.4 If components as referred to in 3.1.1 and 3.2 of the Course and Examination Regulations applicable pursuant to 7.1.1 and 7.1.2 are no longer on offer, the Board of Examiners will indicate components to replace them. If necessary, components may be indicated that are offered by another institution.

# **Chapter 8 Final Provisions**

## **Article 8.1 Amendments**

8.1.1 Amendments to these regulations are implemented by a separate order of the faculty board with the prior consent of the faculty council.

8.1.2 Amendments to these regulations which also apply to a particular academic year shall be implemented before the beginning of that year and published in the prescribed manner, unless earlier implementation of an amendment to the regulations is strictly necessary and in all reasonableness does not harm students' interests.

8.1.3 Furthermore, amendments to the regulations may not adversely affect any prior decision pertaining to students taken by the Board of Examiners on the basis of these regulations.

**Article 8.2 Publication**

The institute takes care of the appropriate publication of these regulations, of the rules and guidelines set by the Board of Examiners, and of any amendment to these articles.

**Article 8.3 Entry into Force**

These regulations will enter into force on 1 September 2014.

# Appendix 1

## Article 1 Programme Contents

### 1.1.a. MSc in Psychology, specialisation in Child and Adolescent Psychology

Compulsory Components:

1. Advanced Psycho-diagnostics in Children and Adolescents (practical, 5 EC, level 500)
2. Behaviour Training with Children (practical, 5 EC, level 500)
3. Thesis in the field of Child and Adolescent Psychology (20 EC, level 600)

Two out of three:

4. Cognitive-Behavioural Therapy with Young People (practical, 5 EC, level 500)  
or
5. Solution-Focused Therapy (practical, 5 EC, level 500)  
or
6. Process Diagnosis of Learning Disabilities and Remedial Teaching (practical, 5 EC, level 500)

Either/or:

7. Internship in the field of Child and Adolescent Psychology (20 EC, level 600: including Organisational, Ethical and Legal Aspects of Health Care and if so desired supervision on BAPD-reports). Students need to complete the course Advanced Psycho-diagnostics before starting with this internship.  
or
8. Internship in the field of Child and Adolescent Psychology (10 EC, level 600).
9. Electives (10 EC, level 500).

### 1.1.b. MSc in Psychology, specialisation in Clinical Psychology

Compulsory components:

1. Basic Therapeutic Skills (practical, 5 EC, level 500)
2. Clinical Interviewing and Assessment (practical, 5 EC, level 500)
3. Cognitive-Behavioural Interventions (practical, 5 EC, level 500)
4. Experimental Clinical Psychology (5 EC, level 500)
5. Thesis in the field of Clinical Psychology (20 EC, level 600)

Either/or

10. Internship in the field of Clinical Psychology (20 EC, level 600: including Organisational, Ethical and Legal Aspects of Health Care and if so desired supervision on BAPD-reports). Students need to complete compulsory components 1 to 4 before starting with this internship.  
or
11. Internship in the field of Clinical Psychology 10 EC, level 600.
12. Electives (10 EC, level 500).



### **1.1.c. MSc in Psychology, specialisation in Clinical Neuropsychology**

Compulsory components (1 and 2 ór 3 and 4):

1. Adult and Old Age Clinical Neuropsychology: Theory and Assessment (5 EC, level 500)  
and
  2. Adult and Old Age Clinical Neuropsychology: Clinical Practice (practical, 5 EC, level 500)
- or
3. Child Neuropsychology: Theory and Assessment of Neurodevelopmental Disorders (5 EC, level 500)  
and
  4. Child Neuropsychology: Clinical practice of Neurodevelopmental Disorders (practical, 5 EC, level 500)

And

5. Intervention Strategies in Clinical Neuropsychology (, 5 EC, level 500)
6. Intervention Strategies in Clinical Neuropsychology: Practical Training (practical, 5 EC, level 500)
7. Thesis in the field Clinical Neuropsychology (20 EC, level 600)

Either/or

8. Internship in the field of Clinical Neuropsychology (20 EC, level 600: including Organisational, Ethical and Legal Aspects of Health Care and if so desired supervision on BAPD-reports). Students need to complete compulsory components 2 or 4 before starting with this internship.
- or
9. Internship in the field of Clinical Neuropsychology (10 EC, level 600).
  10. Electives 10 EC (level 500).

### **1.1.d. MSc in Psychology, specialisation in Applied Cognitive Psychology**

Compulsory components:

1. The Art of Applying Psychology (5 EC, level 500)
2. Decision making: Theory and Practice (5 EC, level 500)
3. Human Computer Interaction (5 EC, level 500)
4. Human Potential: Theory (5 EC, level 500)
5. Human Potential: Application (5 EC, level 500)
6. Thesis in Applied Cognitive Psychology (20 EC, level 600)
7. Internship in the field of Applied Cognitive Psychology (10 EC, level 600)
8. Elective: one course of 5 EC (level 500).

### **1.1.e. MSc in Psychology, specialisation in Health Psychology**

Compulsory components:

1. Basic Therapeutic Skills (practical, 5 EC, level 500)
  2. Cognitive-Behavioural Interventions (practical, 5 EC, level 500)
  3. Health Promotion and Disease Prevention (5 EC, level 500)
  4. Psychological Assessment and Interventions in Chronic Disease (practical, 5 EC, level 500)
  5. Thesis in the field of Health Psychology (20 EC, level 600)
  6. Internship in the field of Health Psychology (20 EC, level 600: including Organisational, Ethical and Legal Aspects of Health Care and if so desired supervision on BAPD-reports). Students need to complete compulsory components 1 and 2 before starting with this internship.
- or
7. Internship in the field of Health Psychology 10 EC, level 600.

8. Electives (10 EC, level 500).

### **1.1.f. MSc in Psychology, specialisation in Methodology and Statistics in Psychology**

Compulsory components:

1. Categorical Data Analysis (5 EC, level 500)
2. Introduction to R and Statistical Computing (5 EC, level 500)
3. Applied Multivariate Analysis (5 EC, level 500)
4. Item Response Theory (5 EC, level 500)
5. Statistical Consulting (5 EC, level 500)
6. Thesis Methodology and Statistics (20 EC, level 600)
7. Internship in the field of Methodology and Statistics (10 EC, level 600)
8. Elective: one course of 5 EC (level 500).

### **1.1.g. MSc in Psychology, specialisation in Occupational Health Psychology**

Compulsory components:

1. Human Potential: Application (5 EC, level 500)
2. Interventions in Occupational Health (practical, 5 EC, level 500)
3. Work and Stress (5 EC, level 500)
4. Thesis Occupational Health Psychology (20 EC, level 600)
5. Internship in the field of Occupational Health Psychology (10 EC, level 600)

15 EC chosen from

6. Motivation, Power and Leadership (5 EC, level 500)
7. Negotiation and Social Decision Making (5 EC, level 500)
8. Organisational Management (5 EC, level 500)
9. Elective courses up to 10 EC (level 500)

### **1.1.h. MSc in Psychology, specialisation in Social and Organisational Psychology**

Compulsory Components:

1. Intergroup Relations (5 EC, level 500)
2. Negotiation and Social Decision Making (5 EC, level 500)
3. Organisational Management (5 EC, level 500)
4. Applied Data Analysis (5 EC, level 500)
5. Thesis in the field of Social and Organisational Psychology, including 4 colloquia (20 EC, level 600)
6. Internship in the field of Social and Organisational Psychology (10 EC, level 600)

Elective (two out of five):

7. Mediation Skills (practical, 5 EC, level 500),
8. Environmental Psychology (5 EC, level 500),
9. The Psychology of Economic Behaviour (5 EC, level 500),
10. Motivation, Power and Leadership (5 EC, level 500)
11. Elective: one course of 5 EC (level 500)

### **1.1.i. MSc in Psychology, specialisation in Economic and Consumer Psychology**

Compulsory Components:

1. The Psychology of Media and Communication (5 EC, level 500)
2. Emotions and (Ir)rationality in Economic Behaviour (5 EC, level 500)
3. The Psychology of Selling and Advertising (5 EC, level 500)
4. Applied Data Analysis (5 EC, level 500)
5. Thesis in the field of Economic and Consumer Psychology, including 4 colloquia (20 EC, level 600)
6. Internship in the field of Economic and Consumer Psychology (10 EC, level 600)
7. Elective: two courses of 5 EC (level 500)

### **1.2. Elective Courses**

The master programme offers the following elective courses, if there are prerequisite courses they will be stated in e-prospectus:

1. Advanced Child and Adolescent Psychiatry (5 EC, level 500)
2. Trainers Course Communication Skills (practical, 10 EC, level 500)
3. e-Health Interventions in Mental Health Care (5 EC, level 500)
4. E-Health in Health Care (5 EC, level 500)
5. Transdiagnostic Approach to Eating Disorders (5 EC, level 500)
6. Health Psychology in Practice (5 EC, level 500)
7. Adult and Old Age Clinical Neuropsychology: Theory and Assessment (5 EC, level 500)
8. Child Neuropsychology: Theory and Assessment of Neurodevelopmental Disorders (5 EC, level 500)
9. Decision Making: Theory and Practice (5 EC, level 500)
10. Human Potential: Application (5 EC, level 500)
11. Applied Data Analysis (5 EC, level 500)
12. fMRI Data and Statistic (5 EC, level 500)
13. Multilevel and Longitudinal Data Analysis (5 EC, level 500)
14. Structural Equation Models (5 EC, level 500)
15. Environmental Psychology (5 EC, level 500)
16. The Psychology of Economic Behaviour (5 EC, level 500)
17. Motivation, Power en Leadership (5 EC, level 500)
18. The Psychology of Economic Behaviour (5EC, level 500)

## **Appendix 2 Admission Procedure for the Master's Programme**

Students who are not in possession of the degrees referred to in article 5.1 are subject to the Admission Procedure.

Applications should include:

1. A completed application form;
2. Certified copies of university certificates, degrees and diplomas. Translations into English are required.
3. Two letters of recommendation from academic staff members;
4. A personal statement of motivation including the learning objective to participate in the MSc course;
5. A curriculum vitae;
6. Proof of thorough proficiency in written and spoken English, e.g. by means of an IELTS score of 7 or a TOEFL score of 100/250/600 or equivalent (for non-native speakers of English);
7. Proof of payment of the application fee.

The Admissions Board will evaluate the application for admission in terms of the criteria set out in article 5.3 and decide upon the admission.

## **Appendix 3 Master's Thesis and Internship Regulations**

### **1. Regulations for the Master's Thesis**

The procedure for assessing the grades for master's thesis is part of the e-prospectus.

### **2. Regulations for the Internship**

As part of their programme students need to do a mandatory internship of at least 10 credits. There are various ways to fulfil an internship. Most students find an internship of their own choice in a professional institution in the region. The internship coordinator may have a short list of addresses of institutions that have offered internships in the past. The Master specialisation can not guarantee the availability of internships in professional institutions.

Within the professional institution, a qualified staff member will be responsible for the daily supervision of the student. In most cases, an internship contract has to be signed by the student, the staff member and the supervisor in the professional institution in order to formally describe the mutual agreement about the internship requirements. Other students prefer to do their internship within the university setting, for instance by participating in an ongoing research project or by teaching Bachelor students in a training course on interpersonal and professional skills. In all cases, a staff member of the university will supervise the internship on an individual basis or in group meetings. As part of the intake procedure of the internship, the university staff member will be clear about the criteria for his or her final assessment of the internship. Only one internship will be supervised and graded per student (article 4.2.3 an 4.1.7)

An internship in a Dutch professional institution is usually only available for students who master the Dutch language sufficiently. International students are strongly advised to look for possibilities for internships in their home country or in an English speaking country. Internships for English speaking students in the Netherlands are very scarce.

Students of the Master specialisations Clinical Psychology, Clinical Neuropsychology, Health Psychology and Child and Adolescent Psychology may extend their internship to a Clinical Internship of 20 credits (code MPINORG). This is to practise skills, to optimize their career opportunities and their chances of application for a postmaster training as a Health Care Psychologist. As part of such an internship of 20 credits, the subject "Organisational, Juridical and Ethical Aspects of Health Care" has to be addressed as part of the final report on the internship.

Students of the Master specialisations Clinical Psychology, Clinical Neuropsychology, Health Psychology and Child and Adolescent Psychology can apply for supervision on psycho diagnostic cases during their internship to obtain the Basisaantekening Psychodiagnostiek, a Dutch registration. The supervision on psycho diagnostic cases starts preferably during the internship but has to start within a month after the ending of the internship.

## Appendix 4 Transitional arrangement

### Choice of Specialisation

In this Course and Examination Regulations the students are prohibited to choose more than one specialisation. They are also prohibited to write more than one thesis or to do more than one internship.

Article 4.2.3A student can only attend obligatory courses from his chosen specialisation.

If a student wants to attend obligatory courses of another specialisation, he is permitted to do so if he meets the following conditions:

The student has passed one year of study, i.e. two semesters, in the specialisation of his choice.

In addition, the student has obtained the prerequisite advanced-level subject (that gives access to the other specialisation) or a positive decision by the study adviser authorised by the Board of Examiners. The student asks permission of the study adviser, who verifies that the student has met the relevant requirements. On graduation, a student who has taken obligatory courses from another specialisation, will receive a diploma with a supplement that stipulates only the chosen specialisation. The additional courses will be added to the supplement.

The following limitation applies : a student is permitted to write only one supervised thesis, and only one supervised internship. Article 4.1.7 applies.

- ⇒ Students who have started the master programme prior to September 1<sup>st</sup> 2014 and have a written permission by the study adviser to participate in a second specialization, can continue their study according to the Rules and Regulations 2013-2014 in this respect.

### Distinction

In the Rules and Regulations 2014-2015 the rules for awarding a distinction such as cum laude with the diploma are changed.

- ⇒ Students who have started their master programme before September 1<sup>st</sup> 2014 and will finish their studies before February 1<sup>st</sup> 2015 can request the Board of Examiners to administer the Rules and Regulations 2013 – 2014 in this respect.