Submission procedure Psychology Research Ethics Committee

Does this application concern
1. an amendment to a previously
   CEP-approved application, or
2. a study that is comparable to a
   previously CEP-approved application?

For option 1. Select ‘Amendment’,
For option 2. Select ‘Comparable study’
for 2 when you start a new application
via ‘+add study’. Choose the relevant
Linked application type.

Email a description of your research of
150 to max. 500 words to
ethiekpsychologie@fsw.leidenuniv.nl.
Describe your research aim, intended
findings/application and potential risks,
focusing on misuse and dual use.

Existing data of human participants
will be used in this study.

Use the form ‘Existing/secondary data’.

This study involves only (non-human)
animals.

You do not need to submit your research for CEP approval. For questions, you may reach
out to ethiekpsychologie@fsw.leidenuniv.nl
If the study falls under Wet Dierproeven, approval from the Central Authority for
Scientific Procedures on Animals (CCD) is needed.

Does the proposed research fall under
the Medical Research Involving Human
Subjects Act (WMO)?

Submit your proposal to the
METC-LDD. After receiving METC
approval, upload the relevant docu-
ments in the CEP portal via ‘METC
submission’.

Does the proposed research fall under
the CEP procedure for basic (f)MRI?

Submit your proposal in the CEP portal
via ‘Basic (f)MRI’.

Has the research been approved by
another accredited ETC and will human
data be collected, processed, or
analyzed at this institute?

Submit your proposal in the CEP portal
via ‘Declaration of local feasibility’.

Submit via the CEP tool the forms
‘Standard’ for a standard application or
‘Bachelorproject’ for a Bachelorproject
when you start a new application via
‘+add study’.