

Model OER B 2023-2024EN

Adopted on

COURSE AND EXAMINATION REGULATIONS

Valid from 1 September 2023

Bachelor's programme(s) Political Science

These Course and Examination Regulations (henceforth OER) have been drawn up in accordance with the Higher Education and Research Act [*Wet op het hoger onderwijs en wetenschappelijk onderzoek*; WHW] (henceforth the Act) and the following Leiden University regulations:

- the Regulation on the Binding Study Advice
- the Leiden Register of Study Programmes Framework Document
- the Academic Calendar
- the Regulations for Student Registration, Tuition Fees and Examination Fees
- [the Online Proctoring Protocol](#)
- [the Guidelines for Elective Credits and Minors](#)

The model OER are laid down in Dutch and then translated into English. In the event that there are differences between the two versions, the Dutch version will prevail.

Pursuant to Article 7.14 of the Act, the Faculty Board regularly evaluates the OER and considers, for the purpose of monitoring and – if necessary – adjusting the study load, how much time it takes students to comply. In accordance with Article 9.18 of the Act, the Programme Committee is assigned the task of annually assessing the implementation of the OER.

Contents

1. General Provisions
2. Description of the Programme
3. Curriculum
4. Examinations and Final Examinations
5. Admission to the Programme
6. Student Counselling and Study Advice
7. Evaluation of the Programme
8. Final Provisions

Appendices

- Enrolment protocol: <https://inshrijfprotocol.universiteitleiden.nl/>
- Prospectus <https://studiegids.leidenuniv.nl>
- Appendix 1a: Propaedeuse for the bachelor's programme in Political Science: specialisation Politicologie
- Appendix 1b: Propaedeuse for the bachelor's programme in Political Science: specialisation Internationale Politiek (IP)
- Appendix 1c: Propaedeuse for the bachelor's programme in Political Science: specialization International Relations and Organisations (IRO)
- Appendix 2a: Second (B2) and third (B3) years of the bachelor's programme in Political Science: specialisation Politicologie

- Appendix 2b: Second (B2) and third (B3) years of the bachelor's programme in Political Science: specialisation Internationale Politiek (IP)
- Appendix 2c: Second (B2) and third (B3) years of the bachelor's programme in Political Science: specialisation International Relations and Organisations (IRO)
- Appendix 3: Minor offered by the Institute of Political Science
- Appendix 4a: Order of Examinations BSc Political Science: Politicologie
- Appendix 4b: Order of Examinations BSc Political Science: Internationale Politiek (IP)
- Appendix 4c: Order of Examinations BSc Political Science: International Relations and Organisations (IRO)
- Appendix 4d: Order of Examinations BSc Political Science: Internationale Betrekkingen en Organisaties (IBO)

Chapter 1 General provisions

Article 1.1 Scope of the regulations

These regulations apply to the teaching and examinations of the Bachelor's programme(s) Political Science, henceforth referred to as the programme.

The programme is instituted in the Faculty of Social and Behavioural Sciences of Leiden University, henceforth referred to as the Faculty, and is taught in Leiden and/or The Hague and by the Institute of Political Science.

Article 1.2 Definitions

In these regulations the following definitions apply:

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|------------------------------------|--|
| a. Board of Examiners | The Board of Examiners for the programme, established and appointed by the Faculty Board in accordance with Article 7.12a of the Act |
| b. Component | One of the courses or practical assignments of the programme, as referred to in Article 7.3 of the Act. The study load of each component is expressed in whole credits. Each component is concluded with an examination. |
| c. Credit | The unit in EC that expresses the study load of a component as referred to in the Act. According to the ECTS, one credit equals 28 hours of study. |
| d. EC(TS) | European Credit (Transfer System) |
| e. Education Administration Office | The office in the faculty where students can go for information and to register for courses (education information centre, service desk, Student Service Centre) |
| f. Prospectus | The digital prospectus containing specific and binding information about the programme: http://studiegids.universiteitleiden.nl/ . The Prospectus constitutes an integral part of these regulations and is included as an appendix. |
| g. Degree classification | Further degree classification by the Board of Examiners |
| h. Digital teaching environment | A digital environment, such as Brightspace, in which students can work together, communicate and learn |
| i. Enrolment protocol | The digital enrolment protocol containing specific and binding information concerning enrolment in components, examinations, and final examinations. The enrolment protocol constitutes an integral part of these regulations and is included as an appendix.
An inspection of the knowledge, understanding and skills of the student with respect to a particular component, and an assessment |

- j. Examination (*tentamen*) thereof (in accordance with Article 7.10 of the Act). The assessment can take place in written form, orally as well as digitally, or a combination of these methods. An examination may consist of several constituent examinations. Credits are only awarded for examinations passed. The inspection is conducted according to the method determined by the Board of the Examiners to assure the quality of examinations and final examinations.
- k. Examiner The person appointed by the Board of Examiners to conduct examinations, in accordance with Article 7.12c of the Act
- l. Final examination (*examen*) The examinations associated with the components belonging to the programme or the propaedeutic phase of the programme, including an investigation to be carried out by the Board of Examiners itself, as referred to in Article 7.10 (2) of the Act
- m. First/second examiner The first or second examiner to read and assess the thesis/final paper/final report/final programme assignment. The first examiner is also the supervisor.
- n. Language of instruction The language of a programme, in which lectures and tutorials are given and examinations and final examinations are held
- o. Leiden Register of Study Programmes Register of the programmes offered by Leiden University, maintained under the supervision of the Executive Board, as referred to in Article 7 of the Management and Administration Regulations
- p. Level The level of a component according to the abstract structure as defined in the Leiden Register of Study Programmes Framework Document.¹
- q. Nominal duration of study The study load in years of study as established in the Central Register of Higher Education Programmes
- r. Portfolio A monitoring and assessment file with which students (1) demonstrate that they have achieved a sufficient level of academic education to be awarded the degree, (2) record their personal process of academic learning during the programme, and (3) receive appropriate supervision and study advice
- s. Practical assignment A practical assignment that contributes to an examination or final examination, as referred to in Article 7.13 (2) (d), of the Act, and takes one of the following forms:
- writing a thesis/final paper/final report/final programme assignment,
 - writing a paper or creating an artistic work,
 - carrying out a research assignment,

¹[Leiden Register of Study Programmes](#)

- participating in fieldwork or an excursion,
 - completing an internship, or
 - participating in another educational activity aimed at acquiring particular skills
- t. Pre-University College A teaching programme offered by Leiden University to selected pupils in the fifth and sixth grades of secondary (pre-university) education (VWO)
- u. Programme The programme to which the OER relates: a coherent set of components, aimed at achieving clearly defined objectives relating to the knowledge, understanding and skills that a graduate of the programme is expected to have acquired. Each programme is concluded with a final examination.
- v. Propaedeuse The first year of the programme and the part of the programme defined in Article 7.8 of the Act. This phase is concluded with an examination, unless the Faculty determines otherwise in these regulations.
- w. Student A person enrolled at Leiden University in order to follow the courses, and/or sit the examinations and final examinations of the programme
- x. The Act The Higher Education and Research Act [*Wet op het hoger onderwijs en wetenschappelijk onderzoek*, WHW]
- y. Working day Monday to Friday, excluding public holidays and the compulsory closure days specified by the Executive Board

All other terms have the meaning ascribed to them by the Act.

Article 1.3 **Codes of conduct**

1.3.1 The Leiden University Code of Conduct on Standards of Behaviour between Lecturers and Students is applicable.² The aim of this code is to create a framework for a good, safe and stimulating work and study environment within Leiden University, in which teachers and students respect each other and in which mutual acceptance and trust are important values.

1.3.2. The Code of Conduct on Remote Teaching applies;³ this provides guidelines for teaching and learning in digital environments, remote environments or any form of teaching that is primarily dependent on IT services.

²[Leiden University Code of Conduct on Standards of Behaviour between Lecturers and Students](#)

³[Code of Conduct on Remote Teaching](#)

1.3.3 The Leiden University Regulations on ICT and Internet Use are also applicable.⁴ These regulations define what is considered appropriate use of ICT and internet and how usage checks will be made. They also explain which conduct is not tolerated and the consequences that apply.

Chapter 2 Description of the Programme

Article 2.1 Objectives of the programme

The programme has the following objectives:

- to provide students with knowledge, understanding and skills in the field of Political Science;
- to provide students with academic training;
- to prepare students for further studies and specifically for a master's programme in Political Science;
- to prepare students for a career of societal relevance.

Article 2.2 Specialisations

The programme Political Science has the following specialisations:

- Politicologie
- Internationale Politiek (IP)
- International Relations and Organisations (IRO)
- Internationale Betrekkingen en Organisaties (IBO) (this specialisation has not been offered since 01/09/2018 (Appendix 4d offers further information).

Article 2.3 Learning outcomes

Graduates of the programme have attained the following learning outcomes, listed according to the Dublin descriptors:

a. Knowledge and understanding

The student possesses demonstrable knowledge and understanding of the discipline of Political Science at a level that builds on the foundation of pre-university education (VWO), and has been supported in this by advanced textbooks and an introduction to original research and the frontiers of the discipline, concerning in particular:

- The key concepts and concept structures in the study of political phenomena such as politics, the state, political systems, democracy, power, influence, policy, political culture, political behaviour, international regimes, international organisations, political conflict and conflict resolution;
- Theories, models and approaches in the analysis of political phenomena at national and international levels;
- Methodology and techniques of political science research, computer programmes for statistical analysis and ethical aspects of scholarship.

With regard to the object of study, the programme covers the following fields (material learning outcomes):

⁴[Leiden University Regulations on ICT and Internet Use](#)

- a) The institutions and workings of political systems in a comparative perspective;
 - b) Political orientations and the political behaviour of the public and elites;
 - c) Political philosophy;
 - d) The institutions and workings of the Dutch political system (Politologie and IP);
 - e) International relations and international organisations;
 - f) European collaboration, integration and the European Union;
 - g) Research methods;
 - h) Basic knowledge of the auxiliary disciplines of Law, Economics and History
- b. Applying knowledge and understanding:
- The student is able to apply concepts and theories of Political Science to research or a literature study of limited scope, to design and conduct a (simple) study of political phenomena and to select an appropriate research method.
 - The student possesses an understanding of the relevance and application of concepts and theories of Political Science within the societal context.
- c. Judgement
- The student is able to analyse and assess political phenomena by collecting and interpreting relevant data and explaining and considering ethical and normative aspects of Political Science research.
 - The student is able to evaluate Political Science literature and theoretical and empirical research independently, critically, logically and substantively.
- d. Communication
- The student is able to write a satisfactory research report for an audience of specialists and non-specialists; this includes the consistent use of an accepted citation style.
 - The student is able to deliver a clear and structured oral presentation reporting information, ideas and research to an audience of specialists and non-specialists.
- e. Learning skills
- The student possesses the learning skills required for further studies at the master's level that require a greater degree of autonomy. In particular, the student is able to analyse academic texts, distinguish between the main idea and the details, and to identify the key concepts, key arguments and potential problem areas.
 - The student is able to find academic and journalistic sources in a traditional or digital library.

Article 2.4 **Structure of the programme**

The programme Political Science offers full-time education.

Article 2.5 **Study load**

The programme has a study load of 180 credits. The propaedeuse has a study load of 60 credits and forms an integral part of the programme.

Article 2.6 Start of the programme; uniform structure of the academic year

The programme starts on 1 September. In terms of regular courses, the programme is based on the university semester system and comprises 42 teaching weeks.

Article 2.7 Minors and Honours education

2.7.1 The following minors are offered, which are the responsibility of the Board(s) of Examiners listed below:

- Politiek: Conflict & Consensus

2.7.2 The description of the components belonging to a particular minor can be found in the Prospectus. The Prospectus also specifies which Board of Examiners is authorised to examine the minor.

2.7.3 The educational minors are the responsibility of the ICLON Board of Examiners.

2.7.4 Components that are offered in the context of the Honours tracks are the responsibility of the Honours Academy Board of Examiners.

Article 2.8 Final examinations of the programme

2.8.1 The following final examination(s) can be taken within the programme:

- a. the examination for the propaedeuse
- b. the final examination for the bachelor's programme

If the programme has a propaedeutic examination, students may only sit the final examination for the programme once they have passed the propaedeutic examination.

Article 2.9 Language of instruction

2.9.1 Subject to the Code of Conduct on the Language of Instruction and Examination⁵ the language(s) in which the instruction is given is/are Dutch and English, and the language in which the examinations and final examinations are held are Dutch and English. Students are expected to have an adequate command of the language(s) of instruction used in the programme, in accordance with the requirements stated in Article 5.2.4. As appropriate, the Faculty publishes the OER in English for English-taught programmes.

2.9.2 Contrary to Article 2.9.1, in individual cases the Board of Examiners can permit the student to write the final thesis in another language, in accordance with the Guideline on Language Policy.⁶

⁵ [Code of Conduct on Language of Instruction](#).

⁶ Guideline on Language Policy

Article 2.10 **Quality**

The programme is accredited by NVAO⁷ and meets the national and international quality requirements for degree programmes. The programme's teaching also meets the quality standards for teaching set out in the Leiden Register of Study Programmes Framework Document.

Chapter 3 **Curriculum**

Article 3.0 **Exceptions due to *force majeure* situations**

3.0.1 If it is not possible, in the even of a crisis as defined in Article 1 of the Leiden University Regulations on Crisis Management Coordination, or other *force majeure* circumstances, such as coronavirus measures, to provide or take part in components as set out in the OER or the Prospectus, changes will be announced by the authorised body in due time via Brightspace.

Article 3.1 **Compulsory components**

3.1.1 The programme includes compulsory components worth a total study load of 150 ECTS credits. These compulsory components include the set components from which students are obliged to choose.

3.1.2 *Not applicable*

3.1.3 The Prospectus further specifies the actual structure of the programme, i.e. the study load, level,⁸ content, method of examination and structure of the components of the curriculum.

Article 3.2 **Optional components**

3.2.1 In addition to the components referred to in 3.1.1, the programme gives students a choice of optional subjects worth a total study load of 30 credits (a maximum of 30 and a minimum of 15 credits in total).

3.2.2 Students are obliged to register for the minor of their choice according to the Guidelines for Elective Credits and Minors which can be found on the Leiden University website.

3.2.3 The Board of Examiners must approve the student's selection of components. The Board of Examiners bases its evaluation of the student's selection solely on the coherence and level of the components selected. The approval of the Board of Examiners is not required for minor programmes with a study load of 30 credits that are recognised as such by Leiden University nor for the minors recognised by Delft University of Technology and Erasmus University Rotterdam.

3.2.4 In addition to the components taught at this university, and subject to the approval of the Board of Examiners, students may also select components offered by other Dutch or foreign universities, or components offered by another legal entity offering accredited undergraduate higher education programmes.

⁷ The Accreditation Organisation of the Netherlands and Flanders.

⁸ In accordance with the 'abstract structure', as specified in the Leiden Register of Study Programmes Framework Document.

3.2.5 Students may not use components that they follow within the scope of the Honours College as optional components.

3.2.6 Students who are enrolled in the programme may assemble their own curriculum of components that are taught by an institution, as long as these are concluded with a final examination. They will require the permission of the most appropriate Board of Examiners. When granting such permission, the Board of Examiners also indicates to which University programme the curriculum is considered to belong.⁹ If necessary, the Executive Board designates a Board of Examiners to take this decision.

3.2.7 Contrary to Article 3.2.2, students may not choose the following minor programmes at Leiden University, Delft University of Technology or Erasmus University Rotterdam because their content is similar, fully or in part, to compulsory components in the programme:

- Politiek: Conflict & Consensus

Article 3.3 **Practical assignments**

3.3.1 For each component, the Prospectus specifies which practical assignments are included, the nature and scope of the student's workload for these practical assignments and whether participation in these is a condition of entry to the (other parts of) examination for the component. The Board of Examiners may exempt students from a practical assignment, in which case the Board can choose to apply alternative conditions.

3.3.2 The Prospectus specifies the scope and study load of the thesis/final paper/final report/final programme assignment, and the requirements that the thesis/final paper/final report/final programme assignment must meet.

Article 3.4 **Sitting examinations and taking part in components**

3.4.1 **Taking part in components**

3.4.1.1 Students must register for the component according to the applicable enrolment protocol.¹⁰ Registration is possible up to fourteen calendar days before the start of the component, as stipulated in the Prospectus. This means that the student registers for a component in MyStudymap, ticking the activities the student wants to take part in (lecture, tutorial, practical exercise and examination).

3.4.1.1a Within the meaning of article 3.4.1.1, first-year Bachelor students are automatically assigned to and enrolled for all components of the first semester, or, with certain programmes for all components of the entire academic year, by the education administration office of their programme.

3.4.1.2 In the case of a component with restrictions on the number of participants, participation takes place in order of enrolment. For students enrolled in the programme, timely enrolment guarantees placement in the components that form part of the mandatory curriculum of the programme.

⁹ In accordance with Article 7.3j of the Act ('free curriculum in higher education').

¹⁰ [Course and examination enrolment-Leiden University](#).

3.4.1.3 Contrary to Article 3.4.1.1, a different enrolment period may apply to certain components, if approved by the Faculty Board. The relevant components and the corresponding enrolment term can be found in the Prospectus.

3.4.1.4 Students who have not enrolled on time can report to the Education Administration Office of the faculty of which the study programme is part. The relevant enrolment protocol lists the circumstances on the basis of which students may be enrolled contrary to Article 3.4.1.1.

3.4.2 Sitting examinations and constituent examinations.

3.4.2.1 When registering for the component, the student registers for the corresponding examination. Registration for the examination takes place in accordance with the provisions of Article 3.4.1.1.

3.4.2.2 Students who do not register for the component may register only for the examination or constituent examination. To be allowed to sit the examination or constituent examination, a confirmation of registration for the examination is required.

3.4.2.3 In order to sit the examination, students must confirm their participation. They can only sit an examination once confirmation of participation has been given.

3.4.2.4 Students will receive a notification in due time asking them to confirm or cancel their participation. Confirmation of participation in an examination is possible up to ten calendar days before the examination takes place.

3.4.2.5 Students who have not enrolled on time according to the applicable enrolment protocol may report to the Education Administration Office of the faculty of which the programme forms part.

3.4.2.6 A different term applies for the situation as referred to in Article 4.6.2; in this case, students can register up to five calendar days before the examination takes place.

Article 3.5 Distribution of study materials

3.5.1 Students are not permitted to take photographs or make audio or video recordings of lectures or education-related meetings, including the feedback sessions after examinations (including examinations assignments and model answers), without the explicit prior permission of the relevant lecturer. Should such permission be granted, students are only legally permitted to use the photograph or recording for their own use; all forms of distribution or publication of the photograph or recording are prohibited. A student has no independent control over these materials, unless the University has explicitly granted this to the student.

3.5.2 Students are prohibited from all forms of distribution or publication of study materials. The materials are for students' own use only.

3.5.3 Students are prohibited from infringing the intellectual property rights of the University, third parties or the person with whom licensing agreements were made.

Chapter 4 Examinations and Final Examinations

Article 4.0 Exceptions due to force *majeure* situations

4.0.1 If it is not possible, in the event of a crisis as defined in Article 1 of the Leiden University Regulations on Crisis Management Coordination, or other *force majeure* circumstances, such as corona measures, to offer examinations and final examinations in the form and at the point in time set out in the OER or the Prospectus, changes will be announced by the authorised body in due time via Brightspace.

Article 4.1 Frequency of examinations

4.1.1 Examinations are held twice during the academic year for each component offered in that academic year. The Board of Examiners determines the manner of resit for practical assignments.

4.1.2 The Faculty Board is responsible for the practical organisation of the examinations and final examinations and ensures, if necessary, by means of invigilation, that the examinations and final examinations proceed properly. If online proctoring is used, this is done according to [the Online Proctoring Protocol](#).

4.1.3 *Not applicable.*

4.1.4 If the grade for a component results from several constituent examinations, it is possible to vary from the number of examinations and resits as referred to in 4.1.1, on the understanding that students are given the opportunity to resit and pass the component by taking an examination that is representative of the component. If applicable, this is specified in the Prospectus.

4.1.5 In accordance with Article 7.13 (2) (h) of the Act, the Prospectus specifies the dates of the examinations.

4.1.6 The Board of Examiners may set certain rules for taking the resit. These rules are specified in the Rules and Regulations of the Board of Examiners.

4.1.7 At a student's request the Board of Examiners may in exceptional circumstances diverge from the provisions of Article 4.1.1 and allow an additional resit.

4.1.8 During a bachelor's programme, students may resit one examination that they passed, without prejudice to the power of the Board of Examiners to deviate from this stipulation in exceptional cases and at the student's request. This only applies if the resit takes place in the same academic year as the original examination. In the event of such a one-time resit, the highest result obtained applies.

The examination referred to in the first sentence may consist of a number of constituent examinations. Registration for this examination should take place in accordance with Articles 3.4.1.1 and 3.4.2.2.

4.1.9 The following are excluded from the resit option as referred to in Article 4.1.8:

- Oral examinations
- Practical assignments
- Minors or components thereof, according to the recognised selection of minors included in the Prospectus

- Examinations that the student passed at a different institution than Leiden University

4.1.10 If a component is included in multiple programmes, the student is only granted one opportunity to resit an examination that they previously passed for this component.

Article 4.2 **Obligatory sequence**

4.2.1 The Prospectus specifies the sequence in which examinations must be taken. Students may only sit examinations that are subject to a compulsory sequence once they have passed the examinations for one or more other components.

4.2.2 For the components and their attendant examinations which must be completed in a given sequence, the Board of Examiners may in special cases, and following a substantiated written request by the student, agree to an alternative sequence.

Article 4.3 **Form of examination**

4.3.1 The Prospectus states whether the examination or constituent examinations for a component take the form of a written, digital or oral examination, or a combination of these.

4.3.2 The procedure during examinations and the guidelines and instructions, as referred to in Article 7.12b (1) (b) of the Act, for assessing and establishing the results of examinations and final examinations are described in the 'Rules and Regulations of the Board of Examiners'.

4.3.3 Students with a disability or chronic medical condition are given the opportunity to apply for individual examination arrangements adjusted to their particular disability or condition. These arrangements may not affect the quality or level of difficulty of the examination. If necessary, the Board of Examiners seeks expert advice, as referred to in the Protocol on Studying with a Disability,¹¹ before reaching a decision.

4.3.4 In special cases, the Board of Examiners may, at the request of the student and within the scope of the OER, permit a student to sit an examination in another manner than specified in the Prospectus.

4.3.5 Examinations are held in the language(s) of instruction for the programme that is/are specified in the OER. At the request of the student, the Board of Examiners may permit a student to sit an examination in another language.

Article 4.4 **Oral examinations**

4.4.1 Students take oral examinations individually, unless the Board of Examiners decides otherwise.

4.4.2 Oral examinations are public, unless the Board of Examiners or the examiner concerned decides otherwise owing to special circumstances, or unless the student has reservations.

Article 4.5 **Rules and Regulations of the Board of Examiners**

¹¹ [Protocol on Studying with a Disability](#)

4.5.1 In accordance with Article 7.12b (3) of the Act, the Board of Examiners establishes rules concerning the performance of its tasks and responsibilities and the measures it can take in the event of fraud.

4.5.2 The Board of Examiners is responsible for ensuring that the right of students to appeal against decisions of the Board of Examiners or the examiners is guaranteed.

Article 4.6 **Assessment**

4.6.1 The examiner determines the grade immediately after an oral examination has been conducted. The student receives a message about the grade via the University study progress system.

4.6.2 The examiner determines the grade of any written or other form of examination or constituent examination within fifteen working days of the day on which the examination or constituent examination was held. The result is notified to the student within the same fifteen working days. The final grade is recorded in the University progress system, and the student receives a message about it via that system. The student will be informed of the result at least five working days before the next opportunity to take a resit of the same examination. If this deadline is not met, the resit can be postponed.

4.6.3 If the examiner is unable to comply with the periods of fifteen and five working days respectively, as specified in Article 4.6.2, the student is notified accordingly in a message sent to the student's u-mail address before this term expires. This message includes the (latest) date by which the student will be informed of the result.

4.6.4 The examination result will be expressed as a whole number or a number to a maximum of one decimal place, between and including 1.0 and 10.0. The examination result is not expressed as a number between 5.0 and 6.0.

4.6.5 The examination result is considered to be a pass if it is 6.0 or higher [or in the case of the LUC: C- or higher].

4.6.6 *Not applicable.*

4.6.7 Together with the written or electronic notification of examination results, students are also informed of their right to inspect their graded examination papers, as referred to in Article 4.8, as well as of the appeals procedure.

4.6.8 The Board of Examiners may draw up rules that specify under which conditions it may exercise its power as specified in Article 7.12b (3) of the Act to determine that students do not have to pass every examination and/or under which conditions the results of constituent examinations can compensate for each other. These rules are specified in the Rules and Regulations of the Board of Examiners.

Article 4.7 **Period of validity of examinations**

4.7.1 The Faculty Board may limit the validity of an examination pass, subject to the authority of the Board of Examiners to extend the period of validity in individual cases. The period of validity of an

examination pass may only be limited if the examined knowledge, understanding or skills are demonstrably outdated.

4.7.2 The Board of Examiners may, in accordance with the criteria specified in the Rules and Regulations and at the request of the student, extend the validity of examinations for a period to be specified by the Board itself. In the event of special circumstances in the sense of Article 7.51 (2), of the Act, the Board of Examiners shall act in accordance with the pertinent provisions in Article 7.10 (4) of the Act.

4.7.3 The validity period referred to in 4.7.1 starts on 1 September of the academic year following that in which the grade was obtained or the exemption granted.

Article 4.8 **Inspection and final feedback session**

4.8.1 Students are entitled to inspect and receive feedback on their graded examination within a maximum period of 30 calendar days following the publication of the results of a written or digital examination, and in any case before the resit takes place.

4.8.2 Within the period referred to in 4.8.1, students may inspect the examination questions and assignments, as well as the grading schemes used to grade the examination.

4.8.3 The time and manner of the inspection and feedback session on the examination are specified in the Prospectus or in the digital teaching environment.

4.8.4 The Board of Examiners is authorised to decide whether the inspection of the examination papers and the feedback session are to be collective or individual.

4.8.5 The examiner determines where and when the inspection of the examination paper and the feedback session will take place.

4.8.6 Students who are unable to attend the inspection of the examination paper and the feedback session due to demonstrable circumstances beyond their control are granted another opportunity, if possible within the period referred to in 4.8.1.

Article 4.9 **Exemption from examinations and/or practical assignments**

4.9.1 At the student's request and after consultation with the examiner in question, the Board of Examiners may grant the student exemption from one or more examinations or practical assignments if the student:

- has completed a component at a research university or university of applied sciences that is similar in content and level to the component for which the student is requesting exemption, or
- has demonstrated, through relevant work or professional experience, that they have acquired sufficient skills and knowledge in relation to the component in question, or
- has passed Pre-University College, in which case, the Board of Examiners determines the component(s) for which the exemption is granted.

4.9.2 If the exemption concerns the components that belong to a minor, the Board of Examiners responsible first consults the Board of Examiners of the programme that provides the minor before deciding whether to grant an exemption.

Article 4.10 **Final examination**

4.10.1 The Board of Examiners awards a degree certificate when there is sufficient proof that the final examination has been passed.

4.10.2 As part of the final examination, the Board of Examiners is entitled to conduct its own evaluation of the knowledge, understanding and skills of the examination candidate and to assess the results.

4.10.3 The degree is only conferred once the Executive Board has declared that all procedural requirements (including the requirement to pay tuition fees) have been met. One degree certificate is awarded for each programme. The degree certificate states that the programme or specialisation was delivered by Leiden University.

4.10.4 Pursuant to the regulations referred to in Article 7.11 (3) of the Act, a student who is entitled to graduate may ask the Board of Examiners to postpone graduation, as long as the student has not exceeded the maximum period of enrolment of four years for the programme in question.

4.10.5 This request must be submitted within five working days of the student receiving notification of his or her final examination results. In the request the student must indicate when he or she wishes to receive the degree certificate.

4.10.6 The Board of Examiners may also approve the request if refusing it would result in a considerable injustice.

4.10.7 A supplement in Dutch and/or in English that conforms to the standard European Diploma Supplement format, including the grading table applicable for the degree programme, is attached to the degree certificate. In addition to the degree certificate, students are issued with a translation of the degree certificate and a certificate in Latin.

Article 4.11 **The degree**

4.11.1 The degree of Bachelor of Science is awarded to those who have passed the final examination of the programme.

4.11.2 The degree certificate specifies which degree has been awarded.

Article 4.12 **Degree classification**

4.12.1 The student is awarded a degree classification for the final examination.

4.12.2 The degree classification is based on the weighted average of the grades obtained for all the examinations that form part of the final examination, with the exception of the examinations for which an exemption was granted or for examinations or for which the student only obtained a proof of attendance. Components completed from other programmes, including components followed abroad, must be approved by the Board of Examiners.

4.12.3 The weighted average of all grades is determined by multiplying the number of ECTS credits for each component by the grade awarded for this component, adding these together and then dividing the result by the number of credits earned.

4.12.4 Without prejudice to the provisions of 4.12.6 and 4.12.7, the degree certificate and diploma supplement include the 'cum laude' classification if the following conditions are met for the full-time programmes:

For the Bachelor's final examination:

- the weighted average for all components is 8.0 or higher
- the grade for the final assignment of the bachelor's programme is 8.0 or higher
- the Bachelor's final examination was passed within four academic years

The Board of Examiners sets corresponding conditions for part-time programmes, proportionate to the nominal duration of the study programme.

4.12.5 Without prejudice to the provisions of 4.12.6 and 4.12.7, the degree certificate and the diploma supplement include the 'summa cum laude' classification if the following conditions are met for the full-time programmes:

for the Bachelor's final examination:

- the weighted average for all components is 9.0 or higher
- the grade for the final assignment of the bachelor's programme is 9.0 or higher
- the Bachelor's final examination was passed within three academic years

The Board of Examiners sets corresponding conditions for part-time programmes, proportionate to the nominal duration of the study programme.

4.12.6 The Board of Examiners may also decide to award a distinction in other, exceptional cases, on the condition that the weighted average grade does not differ by more than 0.5 from the grades stipulated in the fourth and fifth paragraphs above. This may involve such considerations as the student's development throughout his or her study programme, any exceptional performances on the part of the student in completing the final paper or thesis and any other relevant exceptional circumstances.

4.12.7 If a student has been subject to a disciplinary measure as a result of irregularity, fraud or plagiarism, as set out in the Rules and Regulations, a distinction will not be awarded, unless the Board of Examiners decides otherwise.

Chapter 5 Admission to the programme for the academic year 2023-2024

Article 5.1 Direct admission

5.1.1 Direct admission to the programme is granted to those persons who meet the requirements set out in Articles 7.24 and 7.25 of the Act, subject to the proviso that, for the LUC and programmes with a fixed quota, the selection criteria and procedure as stated in Articles 5.3.2 and 5.3.3 apply.

5.1.2 Not applicable to a bachelor's programme with a selection procedure. The conditions for admission to the programme are established in the Regulations for Student Registration, Tuition Fees and Examination Fees of Leiden University¹²

5.1.3 In certain cases as defined in the Act, the Executive Board may deny admission by virtue of its powers under Article 7.28 (1), second and third sentences, of the Act.

5.1.4 [Applicable to bachelor's programmes with a fixed quota] If on the basis of Article 7.53 of the Act, the Executive Board has determined a limited first enrolment for the programme, the procedure described in Articles 5.3.2 and 5.3.3 is applicable.

Article 5.2 Admission

5.2.1 Admission with propaedeuse from a university of applied sciences or associate degree

Pursuant to Article 7.28 (1a) of the Act, the following is required of the holder of an associate degree or the holder of a propaedeuse diploma from a university of applied sciences:

- (only applicable to English-taught bachelor's programmes) must meet the following language requirement for English:
 - IELTS 6.0
 - TOEFL (internet-based) 80 where each separate constituent score must be at least 20
- the student must demonstrate that the student possesses the knowledge, understanding and skills required to successfully complete the bachelor's programme. This can be demonstrated by means of the following:
 - Mathematics (VWO certificate or Boswell Beta) and Dutch (VWO certificate) for admission to Politicologie or Internationale Politiek;
 - Mathematics (VWO certificate or Boswell Beta) and English (Article 5.2.4) for admission to the specialisation IRO.

5.2.2 Equivalent qualifications

A person who is not in possession of a pre-university (VWO) diploma awarded after 2007, may

- Be enrolled by virtue of the Act on the grounds of a different diploma (Article 7.28 of the Act), on condition that they meet all further previous education requirements.
- Be enrolled with an old-style pre-university (VWO) diploma, on condition that they meet all further previous education requirements.

If the person does not meet further previous education requirements, they may be required to take a test on the subjects referred to in Article 5.2.3.1 at the level of a final VWO examination for the profile that allows for direct admission.

¹² [Regulations for Student Registration, Tuition Fees and Examination Fees of Leiden University](#)

5.2.3 Further prior education requirements and deficiencies

Not applicable

5.2.4 Dutch and English languages

5.2.4.1 (only applicable to Dutch-taught bachelor's programmes and specialisations) Students whose native language is not Dutch can meet the requirement of a sufficient command of the Dutch language if they have passed the examination level *TUL-gevorderd*. The TUL examination is organised by Leiden University. A Dutch as a Second Language Certificate (*Certificaat Nederlands als Vreemde Taal*) at *Educatief Startbekwaam* or *Educatief Professioneel* level is also sufficient to meet the language requirement. The *TUL-halfgevorderd* requirement can also be met with the State Examination NT2-II. An International School diploma or a comparable international programme provided in the Netherlands is considered to be a diploma obtained outside the Netherlands.

Holders of an International Baccalaureate (IB) diploma with Dutch A or Dutch B-HL are exempted from the Dutch language requirement.

The above does not apply for students whose native language is not Dutch but who have completed a study programme in pre-university or higher education in Dutch.

5.2.4.2 The Board of Examiners may, in special cases, grant exemption from the examination referred to in 5.2.4.1

5.2.4.3 (only applicable to English-taught bachelor's programmes and specialisations) Holders of a diploma obtained outside the Netherlands meet the requirement of a sufficient command of the English language if they have one of the following diplomas:

- An International Baccalaureate diploma from a programme taught in English (or an IB diploma with English A)
- A diploma of secondary (or higher) education completed in Australia, Canada (except for French-taught programmes in Canada), Germany, Ireland, Malta, New Zealand, Singapore, the United Kingdom, the United States or South Africa

5.2.4.4 (only applicable to English-taught bachelor's programmes and specialisations) Holders of a Dutch diploma meet the requirement of a sufficient command of the English language if they have a pre-university education (VWO) diploma.

5.2.4.5 (only applicable to English-taught bachelor's programmes and specialisations) If the student does not meet the requirements in 5.2.4.3, at least one of the following language requirements can be set:

- IELTS 6.0, where each separate constituent score must be at least 6.0;
- TOEFL (internet-based) 80, where each separate constituent score must be at least 20.¹³

At the time of applying for the programme, the test must have been taken no more than two calendar years previously.

5.2.5 Entrance examination

The entrance examination as referred to in Article 7.29 of the Act applies to the following subjects at a level determined by the programme for admission:

¹³ See also the comparison table: [English-test-equivalencies.pdf \(universiteit.leiden.nl\)](https://www.universiteit.leiden.nl/english-test-equivalencies.pdf)

For Politicologie and Internationale Politiek (IP) (previously IBO)

- at least a HAVO (vocational secondary school) diploma, and
- some years of relevant work experience, and
- qualifications in the following subjects: Mathematics C VWO certificate (or equivalent) and Dutch VWO certificate

For IRO

- at least a HAVO (vocational secondary school) diploma and,
- some years of relevant work experience, and
- qualifications in the following subjects: Mathematics C VWO certificate (or equivalent) and English VWO certificate / or requirements specified in Article 5.2.4

Article 5.3 **Selection for the programme** [*Applies to programmes with a fixed quota and LUC*]

5.3.1 **Confirmation of admission**

The Faculty Board provides confirmation of admission if the student meets the selection criteria specified in Article 5.3.2, as long as the maximum number of students that may be enrolled in the programme has not been exceeded.

Article 5.3.2 **Selection criteria**

The selection criteria are:

- An applicant is deemed admissible if the applicant meets the admission criteria for the Political Science bachelor specialisations: Internationale Politiek, or Politicologie, or International Relations and Organisations as listed above in Chapter 5, articles 5.1 up to and including 5.2.5.
- Admissible applicants will be considered for selection by the Institute of Political Science through a selection procedure that will start with a number of applicants higher than the capacity fix (600)

The selection is based on:

1. Results of previous education – 30% (Grade average/GPA of the previous education)
2. Online Assessment Part I: Introduction to Political Science – 50% (based on pre-study material, including literature and pre-recorded lectures, and tested by multiple choice questions)
3. Online Assessment part II: Writing skills – 20% (based on pre-study material, including literature and pre-recorded lectures, and tested by short writing assignments)

5.3.3 **Selection procedure**

The selection procedure is as follows: The selection procedure is described in detail in the Selection & Placement Regulations of the Bachelors Programme in Political Science 2023-2024

Chapter 6 Student Counselling and Study Advice

Article 6.1 Study progress administration

6.1.1 The Faculty Board keeps records of the results of individual students.

6.1.2 Students may inspect their results in the study progress system at any time.

6.1.3 From the second year of enrolment, the programme asks all students to submit an annual study plan, indicating the examinations they intend to take, and the extracurricular activities relevant to the programme or recognised by the Executive Board in which they intend to participate.

Article 6.2 Introduction and student counselling

As referred to in the Leiden University Regulation on the Binding Study Advice, the programme must provide an introduction and counselling for all students who are enrolled in the programme, in order to familiarise them with their study options in the programme and elsewhere and to facilitate their progress in their studies.¹⁴

Article 6.3 Study advice

6.3.1 In their first year of enrolment, all students are provided with advice on the continuation of their studies. The Board of Examiners is mandated by the Faculty Board to issue this study advice. For information on the requirements, the number of times and the occasion when the advice is issued, and the possible consequences of this advice, see the Leiden University Regulation on the Binding Study Advice that applies to the academic year in question, as well as 6.3.2.

6.3.2 *Not applicable]*

6.3.3 A binding negative study advice with refusal only applies to the programme and associated specialisations in which the student is enrolled. The binding study advice also applies to any bachelor's programme which shares the propaedeuse with the programme.

6.3.4 Students may request an oral explanation of the study advice as well as information on continuation of their studies within or outside the Faculty and on any other possible education options.

Article 6.4 Supervision of the thesis/final paper/final report/final programme assignment

6.4.1 Together with the first reader, the student draws up a plan for the thesis/final paper/final report/final programme assignment, as referred to in 3.3.2. This plan is based on the study load for this component as specified in the Prospectus.

6.4.2 The plan referred to in 6.4.1 also specifies the frequency and manner of supervision.

¹⁴ [Leiden University Regulation on the Binding Study Advice](#)

Article 6.5 Top-level sport

Students who engage in top-level sport are given the opportunity to adjust their study programme to their sporting activities wherever possible. The programme determines who falls within this category in line with the guidelines set out in Section III of [the Regulations on Financial Support for Students](#), drawn up by the Executive Board.

Article 6.6 Disability or chronic medical condition

Where possible, students with a disability or chronic medical condition are given the opportunity to adjust their study programme to the limitations resulting from their disability or chronic medical condition.¹⁵ The study programme can be adjusted to the individual disability or chronic medical condition of the student in question, but this must not affect the quality or level of difficulty of the components or the final examination curriculum itself.

Article 6.7 Study and internships abroad

Special measures will be taken for students who suffer from a demonstrable delay in their studies as a result of study or an internship abroad that has been approved by the Board of Examiners, in order to limit the delay.

Chapter 7 Evaluation of the Programme

Article 7.1 Evaluation of the programme

The education in the programme is evaluated as follows:

The education in the programme is evaluated as follows:

- Courses are evaluated annually in a variety of ways, with standard questionnaires and/or qualitative instruments, during and/or at the end of the course after the final test or the last meeting. The results of the standardized evaluations are discussed in the Bachelor's Programme Committee. The bachelor's Programme Committee will advise the Programme Board about possible measures to improve quality.
- The programme is evaluated among third year bachelor students on an annual basis through a standardized evaluation form, possibly supplemented with qualitative measures. The results are discussed in a meeting between the Directors of Studies and Faculty Board, and in the bachelor's Programme Committee. The Programme Board will take measures to improve quality when needed.

The Programme Board/Programme Director will inform the Programme Committee about the outcomes of the evaluation.

¹⁵ <https://www.organisatiegids.universiteitleiden.nl/en/regulations/general/protocol-studying-with-a-disability>

Chapter 8 Final Provisions

Article 8.1 Amendments

8.1.1 Amendments to these regulations are adopted by a separate order of the Faculty Board with the prior consent of the Faculty Council or the Programme Committee, depending on the topics concerned.

8.1.2 Amendments to these regulations that apply to a particular academic year must be adopted before the start of that year and published in the prescribed manner, unless earlier implementation of an amendment to the regulations is strictly necessary and, in all reasonableness, does not harm the students' interests.

8.1.3 Amendments to these regulations may not adversely affect any prior decision pertaining to students taken by the Board of Examiners on the basis of these regulations.

Article 8.2 Publication

The Faculty Board or Programme Board is responsible for publishing these regulations, the Rules and Regulations established by the Board of Examiners, and any amendments to these documents, via the University website.

Article 8.3 Term of application

The Course and Examination Regulations apply for the duration of one academic year.

Article 8.4 Entry into force

These regulations enter into force on 1 September 2023.

Appendix 1a

<i>Courses</i>	<i>EC</i>	<i>Level</i>	
Mentoraat	-	100	
Nationale Politiek I: Nederlands Politiek Bestel	5	100	
Inleiding Internationale Politiek en Academische Vaardigheden 1	8	100	Werkgroepen
Recht	5	100	
Politiek en Beleid	5	200	
Inleiding Politieke Wetenschap en Academische Vaardigheden 2	7	200	Werkgroepen
Economie voor Politicologen	5	100	
Methoden en Technieken van Politicologisch Onderzoek	5	200	
Inleiding Vergelijkende Politicologie en Academische Vaardigheden 3	7	200	Werkgroepen
Statistiek I: Beschrijven en Presenteren	5	200	Werkgroepen
Politiek van de Europese Unie en Academische Vaardigheden 4	8	200	Werkgroepen

The instructors can set rules on the compulsory attendance of any practicals, workgroups, or seminars. If attendance is compulsory, this must be stated in the prospectus.

Transition regulations

Students who started in the academic year 2021-2022 or earlier and did not yet pass Politiek en Beleid (7 EC) in 2022-2023 need to take the exam for Politiek en Beleid (5 EC) and the workgroup Academische Vaardigheden 2 (2 EC), which is part of Inleiding Politieke Wetenschap since 2022-2023, or just one of these two components if they have already passed the other one.

Students who started in the academic year 2021-2022 or earlier and did not yet pass Inleiding Politieke Wetenschap (8 EC) in 2022-2023 need to take the exam for Inleiding Politieke Wetenschap (5 EC) and the workgroup Academische Vaardigheden 4 (3 EC), which is part of the course Politiek van de Europese Unie since 2022-2023, or just one of these two components if they have already passed the other one.

Students who started in the academic year 2021-2022 or earlier and did not yet pass Politiek van de Europese Unie (5 EC) need to take the exam for Politiek van de Europese Unie (5 EC) in 2022-2023. They will not follow the workgroups Academische Vaardigheden 4 (3 EC), which is part of the course Politiek van de Europese Unie since 2022-2023.

Students who did not obtain all the study credits of year 1 can contact their study adviser for an adjusted study plan.

Appendix 1b

Propaedeutische voor de bachelor's programme in Political Science: Internationale Politiek (IP)

<i>Courses</i>	<i>EC</i>	<i>Level</i>	
Mentoraat	-	100	
Nationale Politiek I: Nederlands Politiek Bestel	5	100	
Inleiding Internationale Politiek en Academische Vaardigheden 1	8	100	Werkgroepen
Inleiding Internationale Organisaties	5	100	
Politiek en Beleid	5	200	
Inleiding Politieke Wetenschap en Academische Vaardigheden 2	7	200	Werkgroepen
Economie voor Politicologen	5	100	
Methoden en Technieken van Politicologisch Onderzoek	5	200	
Inleiding Vergelijkende Politicologie en Academische Vaardigheden 3	7	200	Werkgroepen
Statistiek I: Beschrijven en Presenteren	5	200	Werkgroepen
Politiek van de Europese Unie en Academische Vaardigheden 4	8	200	Werkgroepen

The instructors can set rules on the compulsory attendance of any practicals, workgroups or seminars. If attendance is compulsory, this must be stated in the prospectus.

Transition regulations

Students who started in the academic year 2021-2022 or earlier and did not yet pass Politiek en Beleid (7 EC) in 2022-2023 need to take the exam for Politiek en Beleid (5 EC) and the workgroup Academische Vaardigheden 2 (2 EC), which are part of Inleiding Politieke Wetenschap since 2022-2023, or just one of these two components if they have already passed the other one.

Students who started in the academic year 2021-2022 or earlier and did not yet pass Inleiding Politieke Wetenschap (8 EC) in 2022-2023 need to take the exam for Inleiding Politieke Wetenschap (5 EC) and the workgroup Academische Vaardigheden 4 (3 EC), which is part of the course Politiek van de Europese Unie since 2022-2023, or just one of these two components if they have already passed the other one.

Students who started in the academic year 2021-2022 or earlier and did not yet pass Politiek van de Europese Unie (5 EC) need to take the exam for Politiek van de Europese Unie (5 EC) in 2022-2023. They will not follow the workgroups Academische Vaardigheden 4 (3 EC), which is part of the course Politiek van de Europese Unie since 2022-2023.

Students who did not obtain all the study credits of year 1 can contact their study adviser for an adjusted study plan.

Appendix 1c

Propaedeuse3 for the bachelor's programme in Political Science: specialisation in International Relations and Organisations (IRO)

<i>Courses</i>	<i>EC</i>	<i>Level</i>	
Mentoraat	-	100	
Introduction to International Organisations	5	100	
Introduction to International Relations and Academic Skills 1	8	100	workgroups
Actors in World Politics	5	200	
Economics for Political Scientists	5	100	
Introduction to Political Science and (Academic Skills 2	7	200	workgroups
Global History	5	100	
Research Methods in Political Science	5	200	
Introduction to Comparative Politics and Academic Skills 3	7	200	workgroups
Statistics I	5	200	workgroups
Politics of the European Union and Academic Skills 4	8	200	workgroups

The instructors can set rules on the compulsory attendance of any practicals, workgroups, or seminars. If attendance is compulsory, this must be stated in the e-prospectus.

Transition regulations

Students who started in the academic year 2021-2022 or before and did not yet pass Actors in World Politics (7 EC) need to do the exam of Actors in World Politics (5 EC). They will also do the workgroups Academic Skills 2 (2 EC), which is part of the course Introduction to Political Science since 2022-2023 (or one of the two elements, if one of the elements has already been completed).

Students who started in the academic year 2021-2022 or before and did not yet pass Introduction to Political Science (8 EC) need to do the exam Introduction to Political Science (5 EC). They will also do the workgroups Academic Skills 4 (3 EC), which is part of the course Politics of the European Union since 2022-2023 (or one of the two elements, if one of the elements has already been completed).

Students who started in the academic year 2021-2022 or before and did not yet pass Politics of the European Union (5 EC), need to do the exam Politics of the European Union (5 EC). They will not be doing the workgroups Academic Skills 4 (3 EC), which is part of the course Politics of the European Union since 2022-2023.

Students who did not obtain all the study credits of year 1 can contact their study adviser for an adjusted study plan.

Appendix 2a

Second (B2) and third (B3) years of the bachelor's programme in Political Science: Politicologie

B2

<i>Courses</i>	<i>EC</i>	<i>Level</i>	
Europese Geschiedenis	5	200	
Statistiek II: Analyse en Onderzoek	5	200	Werkgroepen
Kwalitatieve Onderzoeksmethoden	5	200	
Vergelijkende Analyse van Politieke Stelsels	5	200	
Politieke Psychologie	5	300	
Academische Vaardigheden: Onderzoeksontwerp	5	300	Werkgroepen
Analyse van de Internationale Politiek	5	200	
Geschiedenis van de Politieke Filosofie	5	300	
Nationale Politiek II: Nederlandse Politieke Geschiedenis	5	200	
Contemporaine Politieke Filosofie	5	300	
Rationele Keuzetheorie	5	300	
Academische Vaardigheden: Kwalitatieve en Kwantitatieve Data Analyse	5	300	Werkgroepen

B3

<i>Courses</i>	<i>EC</i>	<i>Level</i>	
Eén bachelor seminar ¹	10	400	Werkgroepen
Bachelor project ³	20	400	Werkgroepen
Vrije keuzeruimte ²	30	100 tot 400	

The instructors can set rules on the compulsory attendance of any practical's, seminars, or workgroups. If attendance is compulsory, this must be stated in the prospectus.

1 The Institute of Political Science will determine the offer of Bachelor Seminars and Bachelor Projects based on the advice of the Programme Committee yearly. These Bachelor Seminars and Bachelor projects will be listed in the Prospectus.

2 All elements of the Elective Space (30 EC in total) must be pre-approved by the Board of Examiners. Students can do this with a request in uSis. Approved electives can be elective courses, (individual courses from) a minor offered by Leiden University, any other Dutch university, an accredited non-Dutch university, or a pre-approved research internship (max 15 EC).

3 It is only possible to register for one Bachelorproject per academic year. Plans to follow more than one Bachelorproject, need to be pre-approved by the Board of Examiners.

BSc courses offered by the Institute of Political Science as part of the curriculum of the BSc Political Science (within the student's own specialisation or the other specialisations), or as part of the minor Politiek: Conflict & Consensus, will not be approved as contributing to the Elective Space.

Degree Completion

A student will complete the bachelor's degree once the student has received a passing grade (6 or higher) for all components of the programme.

Transition regulations

In case a student does not pass the course Methoden en Technieken van Politicologisch Onderzoek (10 EC) in 2022-2023 or earlier, from 2023-2024 the student needs to do the course Methoden en Technieken van Politicologisch Onderzoek (5 EC) in block 3 of year 1 and the course Kwalitatieve Onderzoeksmethoden (5 EC) in block 2 of year 2.

Students who did not obtain all the study credits can contact their study adviser for an adjusted study plan.

Appendix 2b

Second (B2) and third (B3) years of the bachelor's programme in Political Science: Internationale Politiek (IP)

B2

<i>Courses</i>	<i>EC</i>	<i>Niveau</i>	
Europese Geschiedenis	5	200	
Statistiek II: Analyse en Onderzoek	5	200	Werkgroepen
Kwalitatieve Onderzoeksmethoden	5	200	
Vergelijkende Analyse van Politieke Stelsels	5	200	
Introduction to International Political Economy	5	300	
Academische Vaardigheden: Onderzoeksontwerp	5	300	Werkgroepen
Analyse van de Internationale Politiek	5	200	
International security	5	200	
Ontwikkelingsvraagstukken in de Internationale Politiek	5	300	
Contemporaine Politieke Filosofie*	5	300	
Rationele Keuzetheorie*	5	300	
International law	5	200	
Academische Vaardigheden: Kwalitatieve en Kwantitatieve Data Analyse	5	300	Werkgroepen

* Students are allowed to register for *only* one of these two courses.

B3

<i>Courses</i>	<i>EC</i>	<i>Level</i>	
Eén bachelor seminar ¹	10	400	Werkgroepen
Bachelorproject ³	20	400	Werkgroepen
Vrije keuzeruimte ²	30	100 tot 400	

The instructors can set rules on the compulsory attendance of any practical's, seminars, or workgroups. If attendance is compulsory, this must be stated in the prospectus.

1 The Institute of Political Science will determine the offer of Bachelor Seminars and Bachelor Projects based on the advice of the Programme Committee yearly. These Bachelor Seminars and Bachelor Projects will be listed in the Prospectus.

2 All elements of the Elective Space (30 EC in total) must be pre-approved by the Board of Examiners. Students can do this with a request in uSis. Approved electives can be elective courses, (individual

courses from) a minor offered by Leiden University, any other Dutch university, an accredited non-Dutch university, or a pre-approved research internship (max 15 EC).

3 It is only possible to register for one Bachelorproject per academic year. Plans to follow more than one Bachelorproject, need to be pre-approved by the Board of Examiners.

BSc courses offered by the Institute of Political Science as part of the curriculum of the BSc Political Science (within the student's Course and examination regulations bachelor's programme Political Science 2022-2023 own specialisation or the other specialisations), or as part of the minor Politiek: Conflict & Consensus, will not be approved as contributing to the Elective Space.

Degree Completion

A student will complete the bachelor's degree once the student has received a passing grade (6 or higher) for all components of the programme.

Transition regulations

In case a student does not pass the course Methoden en Technieken van Politicologisch Onderzoek (10 EC) in 2022-2023 or earlier, from 2023-2024 the student needs to do the course Methoden en Technieken van Politicologisch Onderzoek (5 EC) in block 3 of year 1 and the course Kwalitatieve Onderzoeksmethoden (5 EC) in block 2 of year 2.

Students who did not obtain all the study credits can contact their study adviser for an adjusted study plan.

Appendix 2c

Second (B2) and third (B3) years of the bachelor's programme in Political Science: English specialisation in "International Relations and Organisations" (IRO)

B2

<i>Courses</i>	<i>EC</i>	<i>Level</i>	
Comparative Analysis of Political Systems	5	200	
Statistics II	5	200	workgroups
Analyzing International Relations	5	200	
International Political Economy	5	300	
Qualitative Research Methods	5	200	
Academic Skills: Research Design	5	300	workgroups
Global Security	5	300	
International Development	5	300	
Contemporary Political Philosophy*	5	300	
Rational Choice Theory*	5	300	
International Law & Human Rights	5	200	
Environmental Politics	5	200	
Academic Skills: Qualitative and Quantitative Data Analysis	5	300	workgroups

* Students are allowed to register for *only* one of these two courses.

B3

<i>Courses</i>	<i>EC</i>	<i>Level</i>	
One bachelor seminar ¹	10	400	workgroups
Bachelorproject ³	20	400	workgroups
Elective space ²	30	100 to 400	

The instructors can set rules on the compulsory attendance of any practical's, seminars, or workgroups.

If attendance is compulsory, this must be stated in the prospectus.

1 The Institute of Political Science will determine the offer of Bachelor Seminars and Bachelor Projects based on the advice of the Programme Committee yearly. These Bachelor Seminars and Bachelor Projects will be listed in the Prospectus.

2 All elements of the Elective Space (30 EC in total) must be pre-approved by the Board of Examiners. Students can do this with a request in uSis. Approved electives can be elective courses, (individual

courses from) a minor offered by Leiden University, any other Dutch university, an accredited non-Dutch university, or a pre-approved research internship (max 15 EC).

3 It is only possible to register for one Bachelorproject per academic year. Plans to follow more than one Bachelorproject, need to be pre-approved by the Board of Examiners.

BSc courses offered by the Institute of Political Science as part of the curriculum of the BSc Political Science (within the student's own specialisation or the other specialisations), or as part of the minor Politiek: Conflict & Consensus, will not be approved as contributing to the Elective Space.

Degree Completion

A student will complete the bachelor's degree once the student has received a passing grade (6 or higher) for all components of the programme.

Transition regulations

In case a student does not pass the course Research Methods in Political Science (10 EC) in 2022-2023 or earlier, from 2023-2024 the student needs to do the course Research Methods in Political Science (5 EC) in block 3 of year 1 and the course Qualitative Research Methods (5 EC) in block 2 of year 2.

Students who did not obtain all the study credits can contact their study adviser for an adjusted study plan.

Appendix 3

Minor offered by the Institute of Political Science

Politiek: Conflict & Consensus

Course	EC	Level
Inleiding Internationale Politiek	5	100
Nationale Politiek I: Het Nederlandse Politiek Bestel	5	100
Comparative Analysis of Political Systems	5	200
Politieke Psychologie	5	300
Debating political institutions	10	400

Appendix 4a

Order of Examinations BSc Political Science: Politicologie

During the first and second years of the programme, no specific order of examinations applies. For the third year, the following is applicable:

1.
 - a. Access to courses in the third year will be granted only after the successful completion of the propaedeutic phase (60 EC of the first year) of the BSc in Political Science of Leiden University.
 - b. The student can be allowed access to certain elements of the third year of the bachelor program before completion of the propaedeutic phase under certain circumstances:
 - a. Access is given only to exams for minors and elective courses.
 - b. This approval lapses automatically in case the propaedeutic phase has not been completed within the first two years of enrollment.
 - c. This approval is not applicable to complete research internships or study abroad.
 - c. Exam results obtained during the time when the student did not comply with the entry requirements and for which the Board of Examiners has not given approval, will be considered void and cannot be added to the record of the student.

2.
 - a. Prerequisites for participation in the Bachelor Project are successful completion of the propaedeutic phase of the programme and completion of 40 EC of Year 2 courses, including Academische Vaardigheden: Onderzoeksontwerp and Methoden en Technieken van Politicologisch Onderzoek, as well as any additional courses required by the instructor of the Bachelor Project (as specified in the prospectus).
 - b. Prerequisites for participation in the Bachelor Seminars are successful completion of the propaedeutic phase of the programme and any additional courses required by the instructor of the Bachelor Seminar (as specified in the prospectus).
 - c. Prerequisites for participation in a research internship (curricular) are successful completion of the propaedeutic phase of the programme and obtained 40 EC of Year 2 courses, including Academische Vaardigheden: Onderzoeksontwerp and Methoden en Technieken van Politicologisch Onderzoek.
 - d. Prerequisites for application for exchange/study abroad are successful completion of the propaedeutic phase of the programme and a 7.0 GPA

Appendix 4b

Order of Examinations BSc Political Science: Internationale Politiek

During the first and second years of the programme, no specific order of examinations applies. For the third year, the following is applicable:

1.

a. Access to courses in the third year will be granted only after the successful completion of the propaedeutic phase of the BSc in Political Science of Leiden University.

b. The student can be allowed access to certain elements of the third year of the bachelor programme before completion of the propaedeutic phase under certain circumstances: a. Access is given only to exams for elective courses.

- a. Access is given only to exams for minors and elective courses.
- b. This approval lapses automatically in case the propaedeutic phase has not been completed within the first two years of enrollment.
- c. This approval is not applicable to complete research internships or study abroad.

c. Exam results obtained during the time when the student did not comply with the entry requirements and for which the Board of Examiners has not given approval, will be considered void and cannot be added to the record of the student.

2.

a. Prerequisites for participation in the Bachelor Project are successful completion of the propaedeutic phase of the programme and completion of 40 EC of Year 2 courses, including Academische Vaardigheden: Onderzoeksontwerp and Methoden en Technieken van Politicologisch Onderzoek, as well as any additional courses required by the instructor of the Bachelor Project (as specified in the prospectus).

b. Prerequisites for participation in the Bachelor Seminars are successful completion of the propaedeutic phase of the programme and any additional courses required by the instructor of the Bachelor Seminar (as specified in the prospectus).

c. Prerequisites for participation in a research internship (curricular) are successful completion of the propaedeutic phase of the programme and obtained 40 EC of Year 2 courses, including Academische Vaardigheden: Onderzoeksontwerp and Methoden en Technieken van Politicologisch Onderzoek.

d. Prerequisites for application for exchange/study abroad are successful completion of the propaedeutic phase of the programme and a 7.0 GPA

Appendix 4c

Order of Examinations BSc Political Science: International Relations and Organisations

During the first and second years of the programme, no specific order of examinations applies. For the third year, the following is applicable:

1.
 - a. Access to exams in the third year will be granted only after the successful completion of the propaedeutic phase of the BSc in Political Science of Leiden University.
 - b. The student can be allowed access to certain elements of the third year of the bachelor program before completion of the propaedeutic phase under certain circumstances:
 - a. Access is given only to exams for minors and elective courses.
 - b. This approval lapses automatically in case the propaedeutic phase has not been completed within the first two years of enrollment.
 - c. This approval is not applicable to complete research internships or study abroad.
 - c. Exam results obtained during the time when the student did not comply with the entry requirements and for which the Board of Examiners has not given approval, will be considered void and cannot be added to the record of the student.

2.
 - a. Prerequisites for participation in the Bachelor Project are successful completion of the propaedeutic phase of the programme (first year) and 40 EC of Year 2 courses, including Academic Skills - Research Design and Research Methods in Political Science, as well as any additional courses required by the instructor of the Bachelor Project (as specified in the prospectus).
 - b. Prerequisites for participation in the Bachelor Seminars are successful completion of the propaedeutic phase of the programme (first year) and any additional courses required by the instructor of the Bachelor Seminar (as specified in the prospectus).
 - c. Prerequisites for participation in a research internship (curricular) are successful completion of the propaedeutic phase of the programme and obtained 40 EC of Year 2 courses, including Academic Skills: Research Design and Research Methods in Political Science.
 - d. Prerequisites for application for exchange/study abroad are successful completion of the propaedeutic phase of the programme and a 7.0 GPA

Appendix 4d

Order of Examinations BSc Political Science: Internationale Betrekkingen en Organisaties (IBO)

(Since 01/09/2018, the specialisation IBO is no longer offered; students who are already registered remain IBO students but follow the courses of the specialisation Internationale Politiek (IP). Students who are not studying according to the nominal duration of study can draw up an adjusted study plan with the study adviser.)