

## **COURSE AND EXAMINATION REGULATIONS**

Valid from 1 September 2020

Master's programmes in **Political Science and Public Administration (Research)**

These Course and Examination Regulations (henceforth OER) have been drawn up in accordance with the Higher Education and Research Act [*Wet op het hoger onderwijs en wetenschappelijk onderzoek*; WHW] (henceforth the Act) and the following Leiden University regulations:

- the Leiden Register of Study Programmes Framework Document;
- the Academic Calendar;
- the Regulations for Student Registration, Tuition Fees and Examination Fees;
- the Regulations for Admission to Master's Programmes.

Pursuant to Article 7.14 of the Act, the Faculty Board regularly evaluates the OER and considers, for the purpose of monitoring and –if necessary- adjusting the study load, how much time it takes students to comply. In accordance with Article 9.18 of the Act, the Programme committee is assigned the task of annually assessing the implementation of the OER.

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## **Chapter 1      General Provisions**

### **Article 1.1      Scope of the regulations**

These regulations apply to the teaching and examinations of the Master's programme in Political Science and Public Administration (Research), henceforth referred to as the programme.

The programme is instituted in the Faculty of Social and Behavioural Sciences of Leiden University, henceforth referred to as the Faculty, and is taught in Leiden and The Hague by the institute of Political Science and the institute of Public Administration.

### **Article 1.2      Definitions**

In these regulations the following definitions apply:

- a. Board of Admissions:            the Board established by the Faculty Board that has the duty of determining, with the application of the entry requirements referred to in Article 7.30b, (1) and (3) of the Act and the University Regulations for Admission to Master's Programmes, which applicants can be admitted to this Master's programme;
- b. Board of Examiners:            the Board of Examiners for the programme, established and appointed by the Faculty Board in accordance with Article 7.12a of the Act;
- c. component:                        one of the courses or practical assignments a unit of study in the programme, as referred to in Article 7.3 of the Act. The study load of each component is expressed in whole credits. Each component is concluded with an examination;
- d. credit:                                the unit in EC that expresses the study load of a component as referred to in the Act. According to the ECTS, one credit equals 28 hours of study;
- e. degree classification:            further degree classification by the Board of Examiners;
- f. ECTS:                                  European Credit (Transfer System);
- g. Prospectus:                         the digital prospectus containing specific and binding information about the programme: <https://studiegids.universiteitleiden.nl/>; the Prospectus constitutes an integral part of these regulations, as an appendix;
- h. examination:  
    (tentamen)                         an inspection of the knowledge, understanding and skills of the student with respect to a particular component, and an assessment thereof (in accordance with Article 7.10 of the Act). An examination may consist of several constituent examinations. The inspection is conducted according to the method determined by the Board of the

- Examiners to assure the quality of examination and final examinations;
- i. examiner: the person appointed by the Board of Examiners to conduct examinations, in accordance with Article 7.12c of the Act;
- j. final examination: (examen) the examinations associated with the components belonging to the programme or the propaedeutic phase of the programme, including an investigation to be carried out by the Board of Examiners itself, as referred to in Article 7.10 (2) of the Act;
- k. first/second reader: the first or second examiner to read and assess the thesis/final paper/final report. The first reader/reviewer is also the supervisor;
- l. language of instruction: the language of a programme, in which lectures and tutorials are given and examinations and final examinations are held;
- m. Leiden Register of Study Programmes: register of the programmes offered by Leiden University, maintained under the supervision of the Executive Board, as referred to in Article 7 of the Management and Administration Regulations;
- n. level: the level of a component according to the abstract structure as defined in the Leiden Register of Study Programmes Framework Document,<sup>1</sup>;
- o. nominal duration of study: the study load in years of study as established in the Central Register of Higher Education Programmes;
- p. portfolio: a monitoring and assessment file with which students (1) demonstrate that they have achieved a sufficient level of academic education to be awarded the degree; (2) record their personal process of academic learning during the programme; and (3) receive appropriate supervision and study advice;
- q. practical assignment: a practical assignment that contributes to an examination or final examination, as referred to in Article 7.13 (2) (d) of the Act, and takes one of the following forms:
- writing a thesis/final paper/final report,
  - writing a paper or creating an artistic work,
  - carrying out a research assignment,
  - participating in fieldwork or an excursion,
  - completing an internship, or
  - participating in another educational activity aimed at acquiring particular skills;
- r. programme: the programme to which the OER relates: a coherent set of

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<sup>1</sup> [Leiden Register of Study Programmes Framework Document](#)

components, aimed at achieving clearly defined objectives relating to the knowledge, understanding and skills that a graduate of the programme is expected to have acquired. Each programme is concluded with a final examination;

- s. student: a person enrolled at Leiden University in order to follow the courses, and/or sit the examinations and final examinations of the programme;
- t. the Act: the Higher Education and Research Act [*Wet op het hoger onderwijs en wetenschappelijk onderzoek*; WHW];
- u. working day: Monday to Friday, excluding public holidays and the compulsory closure days specified by the Executive Board;

The other definitions have the meaning that the Act ascribes them.

### Article 1.3 **Codes of conduct**

1.3.1 The Leiden University Code of Conduct on Standards of Behaviour between Lecturers and Students is applicable.<sup>2</sup> The aim of this code is to create a framework for a good, safe and stimulating work and study environment within Leiden University, in which teachers and students respect each other and in which mutual acceptance and trust are important values.

1.3.2. The Leiden University Regulations on ICT and Internet Use are also applicable.<sup>3</sup> These regulations define what is considered appropriate use of ICT and internet and how usage checks will be made. They also explain which conduct is not tolerated and the consequences that apply.

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<sup>2</sup> [Leiden University Code of Conduct on Standards of Behaviour between Lecturers and Students](#)

<sup>3</sup> [Leiden University Regulations on ICT and Internet Use](#)

## **Chapter 2 Description of the Programme**

### **Article 2.1 Objectives of the programme**

The programme has the following objectives:

- providing students with a thorough grounding in the literature on administrative and political institutions and
- providing students with a rigorous training in the methodological skills that are necessary to conduct research in this field.

Students acquire this knowledge and these skills not only by being taught, but also by gaining hands-on experience with the way in which a general research interest is transformed into a theoretically informed puzzle with specific hypotheses, how a research method is chosen that is appropriate for the hypotheses that are to be tested, what problems can be encountered in data collection and analysis, how the data can be interpreted to test the hypotheses, and how the results can be presented effectively. With this research master the Institutes hope to contribute to the development of talented students into candidates who are well qualified for a PhD programme in this field, or for research-oriented positions in various organizations.

The programme will train students to become advanced researchers in political science and public administration and policy analysts for consultancy companies or the public sector. At the end of the programme, students are expected to be able to present a theoretical analysis of political institutions, to show that they possess adequate skills in research methodology, to elaborate and test new hypotheses, and to produce a thesis that demonstrates their capacity to join a PhD programme.

The programme will complement the substantive and elementary research competencies of the Bachelor's programme with high-level competencies of content and research methodology for research into political institutions and their designs, workings and implications. A graduate of the research master's programme will be able to formulate a research proposal that will meet high standards.

### **Article 2.2 Specialisations**

For cohorts that started as of September 2017: Not applicable.

For cohorts that started before September 2017:

- Political Science
- Public Administration

### **Article 2.3 Learning outcomes**

Graduates of the programme have attained the following learning outcomes, listed according to the Dublin descriptors:

- a. Knowledge and understanding
  - Knowledge and understanding of important political science and public administration issues, fields of research, theories and approaches;

- Advanced, up to date knowledge of quantitative and qualitative methodology for political science and public administration research;
  - Knowledge and understanding of philosophy and ethics of social-scientific research;
  - Knowledge and understanding of 'the state of the art' theory and developments in research on administrative and political institutions and their designs, workings and implications;
- b. Applying knowledge and understanding:
- Ability to independently select and apply a theoretical framework to respond to political science and public administration issues;
  - Ability to judge scientific research in the fields of political science and public administration;
  - Understanding and ability to independently conduct political science and public administration research (from formulation of the problem to conclusion);
- c. Judgement
- Ability to formulate, conduct and manage research on administrative and political institutions;
- d. Communication
- Ability to make oral presentations at national and international political science and public administration panel discussions and to contribute to the scientific discourse on administrative and political institutions.
- e. Learning Skills
- Ability to independently report in writing on political science and public administration research conducted using current scientific standards and to write research reports for publication in national and international political science and public administration journals;

#### Article 2.4 **Structure of the programme**

The programme offers full-time tuition.

#### Article 2.5 **Study load**

The programme has a study load of 120 ECTS credits.

#### Article 2.6 **Start of the programme; uniform structure of the academic year**

The programme starts on 1 September and on 1 February of each year. In terms of regular courses, the programme is based on the university semester system and comprises 42 teaching weeks.

#### Article 2.7 **Final examinations of the programme**

The programme is concluded with a masters' final examination.

**Article 2.8 Language of instruction**

2.8.1 Subject to the Code of Conduct on the Language of Instruction and Examination,<sup>4</sup> the language in which the instruction is given is English, and the language in which the examinations and final examinations are held is English. Students are expected to have an adequate command of the language of instruction and examination in the programme, in accordance with the requirements stated in Article 5.2.3. As appropriate, the Faculty publishes OER in English for English-taught programmes.

2.8.2 Contrary to Article 2.8.1, in individual cases the Board of Examiners can permit the student to write the final thesis in another language, in accordance with the Guideline on Language Policy.<sup>5</sup>

**Article 2.9 Quality**

The programme is accredited by NVAO<sup>6</sup> and meets the national and international quality requirements for degree programmes. The programme's teaching also meets the quality standards for teaching set out in the Leiden Register of Study Programmes Framework Document.

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<sup>4</sup> [Code of Conduct on Language of Instruction](#)

<sup>5</sup> [Guideline on Language Policy](#)

<sup>6</sup> The Accreditation Organisation of the Netherlands and Flanders.

## **Chapter 3 Curriculum**

### **Article 3.1 Compulsory components**

3.1.1 The programme includes compulsory components worth a total study load of 105 ECTS credits. These compulsory components include the set components from which students are obliged to choose.

3.1.2 The Prospectus further specifies the actual structure of the programme, i.e. the study load, level,<sup>7</sup> contents and structure of the components of the curriculum.

### **Article 3.2 Optional components**

3.2.1 In addition to the components referred in 3.1.1, the student selects components worth a total study load of 15 ECTS.

3.2.2 The Board of Examiners must approve the student's selection of components.

3.2.3 In addition to the components taught at this university, and subject to the approval of the Board of Examiners, students may also select components offered by other Dutch or foreign universities, or components offered by another legal entity offering accredited undergraduate higher education programmes.

3.2.4 Students who are enrolled in the programme may assemble their own curriculum of components that are taught by an institution, as long as these are concluded with a final examination. They will require the permission of the most appropriate Board of Examiners. When granting such permission, the Board of Examiners also indicates to which University programme the curriculum is considered to belong.<sup>8</sup> If necessary, the Executive Board designates a Board of Examiners to take this decision.

### **Article 3.3 Practical assignments**

3.3.1 For each component, the Prospectus specifies which practical assignments are included, the nature and scope of the student's workload for these practical assignments and whether participation in these is a condition of entry to (other parts of) the examination. The Board of Examiners may exempt students from a practical assignment, in which case the Board can choose to apply alternative conditions.

3.3.2 The Prospectus specifies the scope and study load of the thesis/final paper/final report, including the requirements that the final thesis/final paper/final report must meet.

### **Article 3.4 Sitting examinations and taking part in programme components**

3.4.1 Students who wish to sit an examination must register no later than ten days before the date of the examination, in line with the applicable procedure.

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<sup>7</sup> In accordance with the 'abstract structure', as described in the Framework Document of the Leiden University Register of Study Programmes.

<sup>8</sup> In accordance with Article 7.3h of the WHW ('free curriculum in higher education').



3.4.2 Students are allocated to components in order of registration, unless stated differently in the Prospectus. Provided they register in good time, students who are enrolled in a programme are guaranteed access to the components that are obligatory to the programme. Students may only take certain components once they have passed the examination of a preceding component. The Prospectus specifies the components to which this condition applies.

Article 3.5      **Distribution of study materials**

3.5.1 Students are not permitted to take photographs or make audio or video recordings of lectures or education-related meetings, including the feedback sessions after examinations (including examination assignments and model answers), without the explicit prior permission of the relevant lecturer. Should such permission be granted, students are only legally permitted to photograph or recording for their own use; all forms of distribution or publication of the photograph or recording are prohibited.

3.5.2 Students are prohibited from all forms of distribution or publication of study materials. The materials are for students' own use only.

## **Chapter 4 Examinations, Final Examinations and Further Education**

### **Article 4.1 Frequency of examinations**

4.1.1 Examinations are held twice during the academic year for each component offered in that year. The Board of Examiners determines the manner of resit for practical assignments.

4.1.2 If a component includes a practical assignment, students may only sit the examination as referred to in 4.1.1 if they have passed the practical assignment, unless the Board of Examiners decides otherwise.

4.1.3 If the grade for a component results from several constituent examinations, it is possible to vary from the number of examinations and resits as referred to in 4.1.1, on the understanding that students are given the opportunity to resit and pass the component by taking an examination that is representative of the component. If applicable, this is specified in the Prospectus.

4.1.4 In accordance with Article 7.13 (2) (h) of the Act, the Prospectus specifies the dates of the examinations.

4.1.5 The Board of Examiners may set certain rules for taking the resit. These rules are specified in the Rules and Regulations of the Board of Examiners.

4.1.6 Contrary to the provisions of Article 4.1 and at a student's request, the Board of Examiners may in exceptional circumstances allow an additional resit.

4.1.7 If a student has passed an examination linked to a given component but nevertheless resits this examination without the permission of the Board of Examiners, the result of the last sitting will not be assessed

### **Article 4.2 Obligatory sequence**

4.2.1 The Prospectus specifies the sequence in which examinations must be taken. Students may only sit examinations that are subject to a compulsory sequence once they have passed the examinations for one or more other components.

4.2.2 For the components and their attendant examinations which must be completed in a given sequence, the Board of Examiners may in special cases, and following a substantiated written request by the student, agree to an alternative sequence.

### **Article 4.3 Form of examination**

4.3.1 The Prospectus states whether an examination or the constituent examinations for a component will take the form of a written, oral or other test.

4.3.2 Students with a disability or chronic medical condition are given the opportunity to apply for individual examination arrangements adjusted to their particular disability or condition. These arrangements may not affect the quality or level of difficulty of the examination. If necessary, the

Board of Examiners seeks expert advice, as referred to in the Protocol on Studying with a Disability,<sup>9</sup> before reaching a decision.

4.3.3 In special cases, the Board of Examiners may, at the request of the student and within the scope of the OER, permit a student to sit an examination in another manner than specified in the Prospectus.

4.3.4 Examinations are held in the language(s) of instruction for this programme that are specified in the OER. At the request of the student, the Board of Examiners may permit him or her to sit an examination in another language.

#### Article 4.4 **Oral examinations**

4.1.1 Students take oral examinations individually, unless the Board of Examiners decides otherwise.

4.4.2 Oral examinations are public, unless the Board of Examiners or the examiner concerned decides otherwise owing to special circumstances, or unless the student objects.

#### Article 4.5 **Rules and Regulations of the Board of Examiners**

4.5.1 In accordance with Article 7.12b (3) of the Act, the Board of Examiners establishes rules concerning the performance of its tasks and responsibilities and the measures it can take in the event of fraud.

4.5.2 The Board of Examiners must guarantee that students are entitled to appeal against decisions of the Board of Examiners or the examiners.

#### Article 4.6 **Assessment**

4.6.1 The examiner determines the grade immediately after an oral examination has been conducted. The student receives a message about the grade via the University study progress system.

4.6.2 The examiner determines the grade of any written or other form of examination or constituent examination within fifteen working days of the day on which the examination or constituent examination was held. The result is notified to the student. The final grade is recorded in the University study progress system, and the student receives a message about it via that system. The student will be informed of the result at least five working days before the next resit of the examination. If this deadline is not met, the resit can be postponed.

4.6.3 If the examiner is unable to comply with the periods of fifteen and five working days respectively, as specified in Article 4.6.2, the student is notified accordingly in a message sent to the student's u-mail address before this term expires. This message includes the (latest) date by which the student will be informed of the result.

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<sup>9</sup> [Protocol on Studying with a Disability](#)

4.6.4 The examination result (final grade; not a partial grade) will be expressed as a whole number or a number to a maximum of one decimal place (only 0,5), between and including 1.0 and 10.0. The result is not expressed as a number between 5.0 and 6.0. A partial result is expressed as a whole number or a number to a maximum of one decimal place.

4.6.5 The examination result is considered to be a pass if it is 6.0 or higher.

4.6.6 Not applicable

4.6.7 Together with the written or electronic notification of examination results, students are also informed of their right to inspect their graded examination papers, as referred to in Article 4.8, as well as of the appeals procedure.

4.6.8 The Board of Examiners may draw up rules that specify under which conditions it may exercise its power as specified in Article 7.12b (3) of the Act to determine that students do not have to pass every examination and/or under which conditions the results of constituent examinations can compensate for each other. These rules are specified in the Rules and Regulations of the Board of Examiners.

#### Article 4.7 **Period of validity of examinations**

4.7.1 The Faculty Board may limit the validity of an examination pass, subject to the authority of the Board of Examiners to extend the period of validity in individual cases. The period of validity of an examination pass may only be limited if the examined knowledge, understanding or skills are demonstrably outdated.

4.7.2 The Board of Examiners may, in accordance with the criteria specified in the Rules and Regulations and at the request of the student, extend the validity of examinations for a period to be specified by the Board itself. In the event of special circumstances in the sense of article 7.51, (2) of the Act the Board of Examiners will act in accordance with the pertinent provisions in article 7.10 (4) of the Act.

4.7.3 The validity period referred to 4.7.1 starts on 1 September of the academic year following that in which the grade was obtained or the exemption granted.

#### Article 4.8 **Inspection and feedback session**

4.8.1 Students are entitled to inspect their graded examination for a period of 30 days following the publication of the results of a written examination.

4.8.2 During the period referred to in 4.8.1, students may inspect the examination questions and assignments, as well as the grading schemes used to grade the examination.

4.8.3 The time and manner of the inspection and feedback session on the examination are specified in the Prospectus.

4.8.4 The Board of Examiners is authorised to decide whether the inspection of the examination paper and the feedback session are to be collective or individual.

4.8.5 The examiner determines where and when the inspection of the examination paper and the feedback session will take place.

4.8.6 Students who are unable to attend the feedback session due to demonstrable circumstances beyond their control are granted another opportunity, if possible within the period referred to in 4.8.1.

#### Article 4.9 **Exemption from examinations and/or practical assignments**

At the student's request and after consultation with the examiner in question, the Board of Examiners may grant the student exemption from one or more examinations or practical assignments if the student:

- has completed a component at a research university or university of applied sciences that is similar in content and level to the component for which the student is requesting exemption, or
- has demonstrated, through relevant work or professional experience, that he or she has acquired sufficient skills and knowledge in relation to the component in question.

#### Article 4.10 **Final examination**

4.10.1 The Board of Examiners awards a degree certificate when there is sufficient proof that the final examination has been passed.

4.10.2 As part of the final examination, the Board of Examiners is entitled to conduct its own evaluation of the knowledge, understanding and skills of the examination candidate and assess the results.

4.10.3 The degree is only conferred once the Executive Board has declared that all procedural requirements (including the requirement to pay tuition fees) have been met. One degree certificate is awarded for each programme. The degree certificate states that the programme or specialisation was delivered by Leiden University.

4.10.4 Pursuant to the regulations referred to in Article 7.11 (3) of the Act, a student who is entitled to graduate may ask the Board of Examiners to postpone graduation, as long as the student has not exceeded the maximum period of enrolment of four years for the programme in question.

4.10.5 This request must be submitted within five working days of the student receiving notification of his or her final examination results. In the request the student must indicate when he or she wishes to receive the degree certificate.

4.10.6 The Board of Examiners may also approve the request if refusing it would result in a considerable injustice.

4.10.7 A supplement in Dutch and/or in English that conforms to the standard European Diploma Supplement format, including the grading table applicable for the degree programme, is attached to the degree certificate. In addition to the degree certificate, students are issued with a translation of the degree certificate and a certificate in Latin.

**Article 4.11 The degree**

4.11.1 The degree of Master of Science is awarded to those who have passed the final examination of the programme.

4.11.2 The degree certificate specifies which degree has been awarded.

**Article 4.12 Degree classification**

4.12.1 The student is awarded a degree classification for the final examination.

4.12.2 The final degree classification is based on the weighted average of the grades obtained for all examinations that form part of the final examination, with the exception of the components for which an exemption was granted or for which the student only obtained a proof of attendance. Components completed from other programmes, including components followed abroad, must be approved by the Board of Examiners.

4.12.3 The weighted average of all grades is determined by multiplying the number of ECTS credits for each component by the grade awarded for this component, adding these together and then dividing the result by the number of credits earned.

4.12.4 Without prejudice to the provisions of 4.12.6 and 4.12.7, the degree certificate and diploma supplement include the 'cum laude' classification if the following conditions are met for the full-time programmes:

- the weighted average for all components is 8.0 or higher;
- the grade for the Master's thesis is 8.0 or higher;
- the examination was passed within the nominal duration of study + 1 year.

4.12.5 Without prejudice to the provisions of 4.12.6 and 4.12.7, the degree certificate and the diploma supplement include the 'summa cum laude' classification if the following conditions are met for the full-time programmes:

- the weighted average for all components is 9.0 or higher;
- the grade for the Master's thesis is 9.0 or higher;
- the examination has been passed within the nominal duration of study.

4.12.6 The Board of Examiners may also decide to award a distinction in other, exceptional cases, on the condition that the weighted average grade does not differ by more than 0.5 from the grades stipulated in the fourth and fifth paragraphs above. This may involve such considerations as the student's development throughout his or her study programme, any exceptional performances on the part of the student in completing the final paper or thesis and any other relevant exceptional circumstances.

4.12.7 If a student has been subject to disciplinary measures as a result of irregularity, fraud or plagiarism, he or she is not awarded a distinction.

**Article 4.13 Further education**

The degree awarded grants the holder access to a PhD programme.

## **Chapter 5 Admission to the Programme 2021-2022**

Not applicable (the programme is ending; it is no longer possible to apply for this programme).

## **Chapter 6 Student Counselling and Study Advice**

### **Article 6.1 Study progress administration**

6.1.1 The Faculty Board keeps records of the results achieved by individual students.

6.1.2 Students may inspect their results in the study progress system at any time.

### **Article 6.2 Introduction and student counselling**

The programme is responsible for the introduction and student counselling.

### **Article 6.3 Supervision of the thesis/final paper/final report**

6.3.1 The student draws up a plan for the thesis/final paper/final report as referred to in 3.3.2. This plan is based on the study load for this component, as specified in the Prospectus.

6.3.2 The plan referred to in 6.3.1 also specifies the frequency and manner of supervision.

### **Article 6.4 Top-level sport**

Students who engage in top-level sport at a professional level are given the opportunity to adjust their study programme to their sporting activities wherever possible. The programme determines who falls within this category in line with the guidelines drawn up by the Executive Board.

### **Article 6.5 Disability or chronic medical condition**

Where possible, students with a disability or chronic medical condition are given the opportunity to adjust their study programme to the limitations resulting from their disability or chronic medical condition. The study programme can be adjusted to the individual disability or chronic medical condition of the student in question, but this must not affect the quality or level of difficulty of the components or the final examination curriculum itself.<sup>10</sup>

### **Article 6.7 Study and internships abroad**

Special measures will be taken for students who suffer from a demonstrable delay in their studies as a result of study or an internship abroad that has been approved by the Board of Examiners, in order to limit the delay.

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<sup>10</sup>[Protocol on Studying with a Disability](#)

## **Chapter 7 Evaluation of the Programme**

### **Article 7.1 Evaluation of the programme**

The education in the programme is evaluated as follows:

- Courses will be evaluated with a standardized evaluation form at the final exam or final lecture. The results of the evaluations are discussed in the master Teaching Committee. The master Teaching Committee will advise the Programme Board about possible measures to improve quality.
- The programme is evaluated among master students on an annual basis through a standardized evaluation form. The results are discussed in a meeting between the Directors of Studies and Faculty Board, and in the master Teaching Committee. The Programme Board will take measures to improve quality when needed.

The Programme Board/Programme Director will inform the Teaching Committee about the outcomes of the evaluation.



## **Chapter 8      Final Provisions**

### **Article 8.1      Amendments**

8.1.1 Amendments to these regulations are adopted by a separate order of the Faculty Board, with the prior consent of the Faculty Council or the Teaching Committee, depending on the topics concerned.

8.1.2 Amendments to these regulations which apply to a particular academic year must be adopted before the start of that year and published in the prescribed manner, unless earlier implementation of an amendment to the regulations is strictly necessary and in all reasonableness does not harm the students' interests.

8.1.3 Amendments to these regulations may not adversely affect any prior decision pertaining to students taken by the Board of Examiners on the basis of these regulations.

### **Article 8.2      Publication**

The Faculty Board or Programme Board is responsible for publishing these regulations, the Rules and Regulations established by the Board of Examiners, and any amendments to these documents via the University website.

### **Article 8.3      Term of application**

The Course and Examination Regulations apply for the duration of one academic year.

### **Article 8.4      Entry into force**

These regulations enter into force on 1 September 2020.

## Appendix 1

*Since the research master programme was ended, as of September 2018 there have been no new cohorts of students starting the research master's programme leading to the degree of Master of Science in Political Science and Public Administration (research).*

*Hence, there are transitional regulations in academic year 2020-2021 for the first year courses (see Appendix 2) and the second year courses.*

***Transitional regulations for research master students (cohort 2017-2019) who have not completed all of their 2<sup>nd</sup> year courses in academic year 2018-2019 (also to be published in the Prospectus):***

|  |    |            |
|--|----|------------|
| 1. Replication Workshop (5 EC) is replaced by an individual reading course   | 5  | level 600  |
| 2. Structure and Management of Public Organizations (5 EC) is replaced by an elective of the MSc PS (10 EC) or the MSc PA (5 EC) | 5  | level 600* |
| 3. Elective seminar* from MSc PS (10 EC) or MSc PA (5 EC) ** (still on offer)  | 5  | level 600* |
| 4. External Project (still on offer)   | 15 | level 600  |
| 5. Political Science and Public Administration Thesis Lab is replaced by an individual reading course                            | 5  | level 600  |
| 6. Political Science and Public Administration Research Master's Thesis (still on offer)   | 25 | level 600  |

If a component includes a practical or discussion group the course instructor can establish a required attendance rule.

*Teachers of individual readings courses will be made available before the start of the academic year. Students can consult with the Director of Studies about individual reading courses.*

*\*For research master students these seminars will be upgraded to level 600 by way of an extra assignment.*

*\*\* The Elective Seminars are to be chosen upon approval of the Programme Director(s) of the Research Master.*

## Appendix 2

**Transitional regulations for students from earlier academic years who have not successfully completed all components of the first year of the research master (also to be published in the Prospectus):**

1. Classics in Political Science and Public Administration (5 EC) is replaced by Great Debates in Political Science (5 EC).
2. Research Design (5 EC) is replaced by an individual reading course.
3. International Cooperation and Institutions (5 EC) is replaced by an elective seminar from the MSc Political Science or the MSc Public Administration (5 EC), upon approval of the programme director.
4. Comparative State and Policy Formation (5 EC) is replaced by an elective seminar from the MSc Political Science or the MSc Public Administration (5 EC), upon approval of the programme director.
5. Qualitative Methods I (5 EC) is replaced by an individual reading course (5 EC).
6. Quantitative Methods I (5 EC) is replaced by an individual reading course (5 EC).
7. The Politics of Public Policy (5 EC) is replaced by an elective seminar of the MSc Political Science or the MSc Public Administration (5 EC), upon approval of the programme director.
8. Qualitative Methods II or Quantitative Methods II (5 EC) is replaced by an individual reading course (5 EC).
9. The 20 EC of elective seminars of the MSc Political Science or the MSc Public Administration remains 20 EC of elective seminars of the MSc Political Science or the MSc Public Administration, upon approval of the programme director.

*Teachers of individual readings courses will be made available before the start of the academic year. Students can consult with the Director of Studies about individual reading courses.*