

Concept minutes meeting Faculty Council – Faculty Board

February 23, 2026

- Present FC:** Véronique Roos (chair), Lars Jeuken (vice chair), Giulia Bandiziol, Angela Caredda, Tobias Dijkhuis, Henk Hoekstra, Linda Holtman, Martina Huber, Raaed Khan, Anna Michelle van der Spek, Mark Tadema, Jeannette de Wolf
- Present FB:** Jasper Knoester (dean), Bart de Smit (vice dean), Suzanne van der Pluijm (Executive Director), Tim van Surksun (assessor), Eva van der Kruk (Secretary of the Board),
- Official secretary:** Liselore Brederode
- Guests:** Floris van Kampen (Head of Department Academic Strategic Affairs) for 3.1, Elice Schöne (Manager HR) for 6.2., Marc Reid (on behalf of Mare)
- Absent:** Arnav Goel, Wouter Remmerswaal

	<i>Subject</i>
1.	Opening
1.1	Approval agenda Roos opens the meeting at 15:35 hrs. The agenda is set without changes.
1.2	Introduction Eva van der Kruk <i>Secretary of the Board</i>
1.3	Introduction new Council members - <i>Linda Holtman, staff member</i> - <i>Raaed Khan, student member</i>
2.	Previous meeting
2.1	Minutes meeting January 26, 2026 The minutes are adopted without any changes.
2.2	Actionpoints 20250526-4.4 & 4.5 To prepare a summary of important topics from the RI&E's LACDR and CML, which the Council can use for determining its advice on and approval of the RI&E's <i>The topic will be scheduled on the next meeting in April.</i> 20250526-5.2 Inform the Council about the feedback of the HSO and University Council on the problem analysis on the registration protocol. <i>Pending</i> 20260126-5.1 Inform the Council about the outcome of the inquiry about whether the university has considered offering the flu vaccination. <i>Pending</i>

3.	Subjects on behalf of the Faculty Board
3.1	<p>Leiden Register of Programmes 2027-2028 <i>Leids Register Onderwijs (LRO)</i></p> <p>In a meeting with the Committee Students and Education Policy on February 18, the LRO was discussed with De Smit and Dolce.</p> <p>The Council responded and advised as follows:</p> <ul style="list-style-type: none"> - The name of the new specialization, Cyber Security & Intelligence, is causing some confusion as to whether "Intelligence" refers only to AI or a broader area. A reconsideration of the change to "Artificial Intelligence" is recommended; - The abbreviation of the specialization Applied Circular Economy for Sustainable and Competitive Industries (CYCLIC) cannot be traced back to the written name. It is recommended to refrain from using this abbreviation. <p>The Faculty Board will take the advice into consideration.</p> <p>The Council has no further questions or remarks and provides a positive advice on the Leiden Register of Programmes 2026-2027. The Council unanimously approves the amendment to the programme BSc Natuurkunde, changing the mode from full-time/part-time to full-time only.</p>
3.2	<p>Received and sent documents</p> <p>The Council has no further questions or remarks.</p>
3.3	<p>Decisions of the Faculty Board</p> <p>The Council has no further questions or remarks.</p>
4.	Subjects on behalf of the Faculty Council
4.1	<p>FC Working group AI <i>The working group shares the results of its research into the use of AI within other faculties and universities.</i></p> <p>In December 2025 it was decided by the Council to establish a working group to help developing improved faculty-level AI policy. The group has been in contact with the Institute Councils, Programme Committees, and others, and has also examined policies at other universities.</p> <p>Teachers and students unanimously agree on the need for clear guidelines outlining what AI tools may or may not be used. A well-defined policy exists in the IBL which can be used as a framework for developing a mature policy applicable across the faculty.</p> <p>Based on the findings of the workgroup, several recommendations are made, including the advice for guidelines per study programme. A formal and written advice document of the workgroup will be sent to the Faculty Board.</p> <p>With the advice, the Council aims to help in developing a policy or guidelines in cooperation with the other working groups within the faculty and university.</p>
5.	Any other business
	<p><u>Emergency Response Awareness</u></p> <p>One of the Council members witnessed a medical incident last week. It was noted that bystanders were unclear about how to contact emergency services. The bystanders called 112 themselves and were unaware that the internal number 4444 should have been used. Dialling 4444 activates first response from the company emergency response team (BHV), who then contact the emergency services and coordinate the most optimal access point to the buildings.</p> <p>The Council requests that the Board ensure that both staff and students are well informed about the emergency number 4444 (<i>action point</i>).</p>

6.	Closed part of the meeting
6.1	Reflection on the sessions on the Programme education logistics
6.2	Renewal term of appointment Executive Director FWN
7.	Conclusion
7.1	Closure Roos closes the meeting at 16:10 hrs.

Action points

Number	Who	Action	Status
20260223-5	Van der Pluijm	To ensure that both staff and students are well informed about the emergency number 4444	New
20250526-4.4 & 4.5	Nijhof	To prepare a summary of important topics from the RI&E's LACDR and CML, which the Council can use for determining its advice on and approval of the RI&E's	Pending
20250526-5.2	Van Surksum	Inform the Council about the feedback of the HSO and University Council on the problem analysis on the registration protocol.	Pending
20260126-5.1	Van der Pluijm	Inform the Council about the outcome of the inquiry about whether the university has considered offering the flu vaccination.	New

Planning meetings FC - FB 2025-2026

13-apr-26	15:30 - 17:00	CE.0.18
1-jun-26	15:30 - 17:00	CE.0.18
13-jul-26	15:30 - 17:00	CE.0.18
27-aug-26	15:30 - 17:00	CE.0.18