Universiteit Leiden

**Faculty Council of Science**

**FWN-FR@science.leidenuniv.nl**

**Agenda meeting Faculty Council – Faculty Board**

Date: December 8, 2025
Time: 15:30 – 17:00 hrs.
Location: Gorlaeus Building CE 0.18 – ground floor C-wing

Invitees:

**Faculty Council:** Véronique Roos (chair), Lars Jeuken (vice chair), Giulia Bandiziol, Angela Caredda, Tobias Dijkhuis, Arnav Goel, Laura Heitman, Henk Hoekstra, Martina Huber, Maurien van der Linde, Wouter Remmerswaal, Anna Michelle van der Spek, Mark Tadema, Jeannette de Wolf

**Faculty Board:** Jasper Knoester (dean), Bart de Smit (vice dean), Suzanne van der Pluijm (Executive Director), Tim van Surksum (assessor), Floris van Kampen (Secretary of the Board)

**Official secretary:** Liselore Brederode

**Guests:** Elice Schöne, Manager HR Science faculty for 3.3

| | *Subject* | *Start* | *Purpose* | *Attachment(s)* |
|---|---|---|---|---|
| **1.** | **Opening** | 15:30 | | |
| 1.1 | Approval agenda | | Confirmation | |
| | | | | |
| **2.** | **Previous meeting** | 15:35 | | *2. Minutes meeting FC-FR (November 2, 2025)* |
| 2.1 | Minutes meeting November 2, 2025 | | Confirmation | |
| 2.2 | Actionpoints | | Informative | |
| | | | | |
| **3.** | **Subjects on behalf of the Faculty Board** | 15:40 | | |
| 3.1 | Manual Genetically Modified Organisms<br>*Handboek Genetisch Gemodificeerde Organismen (GGO 2013)* | | Approval | *3.1i 20251010_CONCEPT v2.0_Handboek GGO 2013*<br>*3.1ii 259-25 FR Advies op Handboek Genetisch Gemodificeerde Organismen (GGO 2013)* |

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| 3.2 | Career policy Academic Staff<br>*Loopbaanbeleid wetenschappelijk personeel (WP)* | | Approval | *3.2i 261-25 0. FB FWN_Request for consent to FC_Career policy scientific staff*<br>*3.2ii 261-25 1a. Career Development of Scientific Staff at FWN_Draft 4.0 20251120*<br>*3.2iii 261-25 1b. Appendix 1 Cover letter Faculty Board*<br>*3.2iv 261-25 1c. Appendix 2 Implementation steps*<br>*3.2v 261-25 1d. Appendix 3 Leadership ladder*<br>*3.2vi 261-25 1e. Appendix 4 Advice Working group*<br>*3.2vii 261-25 2. Overzicht wijzigingen concept FWN loopbaanbeleid versie 4.0 20251120*<br>*3.2viii 249-25 Advice Faculty Council to Career Development Policy of Scientific Staff at FWN* |
| 3.3 | Vacancy profile vice dean FWN | | Consultation | *3.3i 251121 Voorblad_vacaturetekst vicedecaan FWN*<br>*3.3ii 20251121 profiel vice-decaan 2027* |
| 3.4 | Received and sent documents | | Informative | *4.2 Received and sent documents October 2025* |
| 3.5 | Decisions of the Faculty Board | | Informative | *4.3 Decisions of the Faculty Board October 2025* |
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| **4.** | **Subjects on behalf of the Faculty Council** | 16:15 | | |
| 4.1 | Advice on Program logistics education<br>*Advies op Programma onderwijslogistiek* | | Informative | *4.1.ii 250929_ Plan van Aanpak programma Onderwijslogistiek v2.0*<br>*4.1i 258-25 FR Advies op Plan van Aanpak onderwijslogistiek v2* |
| 4.2 | Higher costs of business and home-work travel<br>*Shuttle cards do not allow coupling of personal travel discount products* | | Discussion | |
| 4.3 | New: Regulation on Registration for Courses and Examinations<br>*As of 1 September 2026 the registration protocol will no longer be part of the OER.* | | Discussion | |
| | | | | |
| **5.** | **Conclusion** | 16:50 | | |
| 5.1 | Any other business | | | |
| 5.2 | Closure | 17:00 | | |

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| Planning meetings FC - FB 2025-2026 | | |
|---|---|---|
| 26-jan-26 | 15:30 - 17:00 | CE.0.18 |
| 23-feb-26 | 15:30 - 17:00 | CE.0.18 |
| 13-apr-26 | 15:30 - 17:00 | CE.0.18 |
| 1-jun-26 | 15:30 - 17:00 | CE.0.18 |
| 13-jul-26 | 15:30 - 17:00 | CE.0.18 |
| 27-aug-26 | 15:30 - 17:00 | CE.018 |

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