



HONOURS ACADEMY COURSE REGULATIONS

in force from 1 September 2024

Relating to the extracurricular Leiden University honours education for talented and motivated students in the following programmes:

- Pre-University College, including Pre-University Classes
- Honours College, including Bachelor Honours Classes
- LDE Bachelor Honours Programmes (Leiden-Delft-Erasmus)
- Leiden Leadership Programme
- Master Honours Classes and Challenges

Chapter 1 General provisions

Article 1.1 Scope of the Regulations

The Pre-University College, Honours College, LDE Bachelor Honours Programmes (Leiden-Delft-Erasmus), Leiden Leadership Programme, Master Honours Classes and Challenges honours programmes are extracurricular and do not constitute a study programme within the meaning of Article 7.3a of the Higher Education and Research Act [*Wet op het hoger onderwijs en wetenschappelijk onderzoek*] (WHW); neither do they culminate in an academic degree within the meaning of the WHW. This means that the rules arising from the WHW, including those relating to Course and Examination Regulations [*Onderwijs- en Examenregeling*] (OER), do not apply to these programmes.

The present regulations nevertheless regulate a number of aspects in a similar way to the provisions of the WHW for regular courses, although it should also be noted that students enrolled in the honours programmes can derive no rights from the WHW, nor are they bound by the regulations associated with the WHW or any obligations arising therefrom. However, students who take part in the honours programmes can derive rights from the present regulations.

These regulations apply to courses offered in the context of the Pre-University College (including Pre-University Classes), the Honours College (including Bachelor Honours Classes), LDE Bachelor Honours Programmes (Leiden-Delft-Erasmus), the Leiden Leadership Programme and Master Honours Classes and Challenges, hereafter referred to as: PRE, HC, LDE-HP, LLP and MHC respectively, as well as to any faculty or supra-faculty programmes that may be developed in the future.

The Leiden University prospectus forms an appendix to these Course Regulations and gives a more detailed description of the curriculum of the various programmes and any additional rules.

Article 1.2 Definitions



In these regulations, the following definitions apply:

- a. Admissions Board These regulations distinguish five admissions boards:
1. The Admissions Board of PRE
 2. The faculty Admissions Boards for the HC
 3. The LDE Steering Group for the LDE-HPs
 4. The Admissions Board for the LLP, and
 5. The Admissions Board for the Master Honours Classes and Challenges
- b. Bachelor Honours Classes Stand-alone modules worth 5 EC each, which are offered by faculties and the Honours Academy within the framework of the Honours College. Admission to the Bachelor Honours Classes is based on a selection procedure.
- c. Board of Examiners These regulations distinguish between three Boards of Examiners: (1) the Board of Examiners of the study programme in which the student is enrolled, (2) the Board of Examiners of the faculty offering the honours track/class/component and (3) the Board of Examiners of the Honours Academy.
- d. Certificate / diploma The certificate/diploma awarded once all the conditions of the relevant honours programme have been met.
- e. Challenge A stand-alone interdisciplinary, extracurricular module worth 5 to 10 EC, offered by the Honours Academy, in conjunction with the faculties and/or external companies or societal organisations, to talented and motivated bachelor's and/or master's students. Admission to a Challenge is based on a selection procedure.
- f. Component / programme component
[*onderwijseenheid*] A programme component as referred to in Article 7.3 of the WHW. The study load of each programme component is expressed in whole credits (EC). Every programme component is concluded with an examination.
- g. Dean of the Honours Academy The Dean of the Honours Academy, appointed by the Executive Board and, in accordance with the provisions of the Joint Regulations and the Honours Academy Regulations, responsible for the honours education.
- h. EC(TS) European Credit (Transfer System)
- i. Examination
[*toetsing*] An investigation of the knowledge, understanding and skills of a student with respect to a particular programme component, and an assessment thereof (in accordance with Article 7.10 of the WHW) by at least one examiner appointed for this purpose by the Board of Examiners. An examination may consist of several constituent examinations.
- j. Examiner A person appointed by the authorised Board of Examiners to conduct examinations.



- k. Honours Academy (HA) The university-wide partnership for honours education, established in accordance with the Joint Regulations between the Faculty Boards, the Executive Board of the LUMC and the Executive Board of Leiden University, as described in greater detail in the said Joint Regulations and the Honours Academy Regulations.
- l. Honours Academy Regulations The administrative regulations of the Honours Academy, as established by the Executive Board of Leiden University and approved by the Faculty Boards and the Executive Board of the LUMC.
- m. Honours College (HC) A two- or two-and-a-half-year extracurricular programme (consisting of faculty and supra-faculty components) for selected, talented and motivated bachelor's students, leading to a certificate when at least 30 EC have been completed and the additional conditions have been met. The programme is listed on the student's diploma supplement. Admission to the HC is based on a faculty selection procedure.
- n. HC Faculty Coordinator The contact person for the HC designated by the Faculty Board.
- o. LDE Honours Programmes Leiden-Delft-Erasmus (LDE-HPs) One-year extracurricular programmes relating to a theme, offered by Leiden University, Delft University of Technology and Erasmus University Rotterdam for selected, talented and motivated second- and third-year bachelor's students, leading to a certificate worth 15 EC. The programme is listed on the student's diploma supplement. Admission is based on a selection procedure.
- p. Leiden Leadership Programme (LLP) An extracurricular programme for talented and motivated master's students, leading to a certificate worth 15 EC. The programme is listed on the student's diploma supplement. Admission to the LLP is based on a selection procedure.
- q. Leiden Register of Study Programmes [*Leids register opleidingen*] The register of study programmes offered by Leiden University, maintained under the supervision of the Executive Board, as referred to in Article 7 of the Management and Administration Regulations [*Bestuurs- en beheersreglement*].
- r. Level The level of a programme component according to the abstract structure as defined in the Leiden Register of Study Programmes Framework Document.
- s. Master Honours Classes Stand-alone interdisciplinary, extracurricular modules worth 3 to 10 EC each, offered by the Honours Academy, in conjunction with the faculties, to talented and motivated master's students. Admission to the Master Honours Classes is based on a selection procedure.
- t. PRE mentor The pre-university education (VWO) teacher designated by a school to supervise the PRE students enrolled at that school.
- u. Pre-University Classes (PRE Classes) Stand-alone four- to eight-week modules for talented and motivated pupils in the fourth year of pre-university education (VWO) and higher, worth on average 1 EC. Admission is based on a selection procedure.



- v. Pre-University College (PRE) Leiden University's specific programme for selected pupils in pre-university education (VWO) who are able and willing to take on an additional challenge. The Pre-University College is organised in a partnership between the Honours Academy, the Leiden University faculties and the LUMC, and selected schools. The Pre-University College (PRE College) consists of two tracks: 1) a two-year pre-university programme leading to a certificate worth 15 EC, and 2) a one-year programme leading to a certificate worth 8 EC, which is primarily taught in The Hague. Admission to the Pre-University College is based on a selection procedure.
- w. Programme / study programme [opleiding] A coherent set of programme components, as described in Article 7.3 of the WHW.
- x. Prospectus The prospectus containing the specific information about the honours programmes.
- y. Student A person who is enrolled at Leiden University, Delft University of Technology or Erasmus University Rotterdam for the purpose of taking courses and/or sitting the examinations and final examinations of a specific study programme, and who has also been admitted to the PRE, HC, LDE-HP, LLP, or an Honours Class or Challenge.
- z. Supra-faculty components of the honours education Programme components that are neither part of a faculty-specific honours track nor one of the faculty Honours Classes.
- aa WHW The Higher Education and Research Act [*Wet op het hoger onderwijs en wetenschappelijk onderzoek*] (WHW).
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Article 1.3 Codes of Conduct

The programmes offered by the Honours Academy are subject to all Leiden University codes of conduct for employees and/or students, as well as to any additional faculty or other codes of conduct.



Chapter 2 Description of the programmes

Article 2.1 The programmes

The Pre-University College offers two tracks: 1) a two-year academic programme worth 15 EC for talented and motivated pupils in the fifth and sixth years of partner pre-university education (VWO) schools, which is primarily organised in Leiden, and 2) a one-year academic programme worth 8 EC for talented and motivated pupils in the fifth year of partner pre-university education (VWO) schools, which is primarily organised in The Hague.

The Pre-University Classes are stand-alone four- to eight-week modules for talented pupils in the fourth, fifth or sixth year of pre-university education (VWO) in all schools in the Netherlands.

The Honours College is an extracurricular academic programme worth at least 30 EC for Leiden University bachelor's students who are willing and able to take on a greater challenge.

Bachelor Honours Classes are extracurricular modules worth 5 EC. HC students follow at least one Bachelor Honours Class as part of their HC track. Bachelor Honours Classes are also open to other talented and motivated third-year bachelor's students from Leiden University, Delft University of Technology and Erasmus University Rotterdam.

LDE Honours Programmes (LDE-HPs) are programmes worth 15 EC relating to a theme, which are offered by the Honours Academies of Leiden University, Delft University of Technology and Erasmus University Rotterdam. The LDE Sustainability HP is offered in conjunction with the LDE Center for Sustainability. The LDE Space & Society HP is offered in conjunction with the LDE Space for Science and Society programme. Each university contributes one third of the student participants and approximately one third of the lecturers.

The Leiden Leadership Programme (LLP) is a one-year extracurricular academic programme worth 15 EC for talented and motivated master's students from Leiden University, Delft University of Technology and Erasmus University Rotterdam.

Master Honours Classes are stand-alone interdisciplinary, extracurricular modules worth 3 to 10 EC, offered by the Honours Academy, in conjunction with the faculties, to talented and motivated master's students from Leiden University, Delft University of Technology and Erasmus University Rotterdam.

Challenges are stand-alone interdisciplinary, extracurricular modules worth 5 to 10 EC, offered by the Honours Academy, in conjunction with the faculties and/or external companies or societal organisations, to talented and motivated senior bachelor's and/or master's students from Leiden University, Delft University of Technology and Erasmus University Rotterdam.

Article 2.2 Objectives of the programmes

2.2.1 The objectives of the PRE

The Pre-University College Leiden provides a selected group of talented pupils from the fifth and



sixth years of pre-university education (VWO) with a challenging curriculum to be taken in addition to the VWO curriculum, in which:

- a) Knowledge, skills and understanding are acquired in a broad range of academic education and research,
- b) Academic training is the central focus,
- c) Participants are prepared for further study, particularly with a view to enrolment in a university bachelor's programme.

The Pre-University College The Hague provides a selected group of talented pupils from the fifth year of VWO with a challenging curriculum to be taken in addition to the VWO curriculum, in which:

- a) Knowledge, skills, and understanding are acquired in a broad range of academic education and research, with a focus on society, law, and identity,
- b) Academic training and personal development are the central focus,
- c) Participants are prepared for further study, particularly with a view to enrolment in a university bachelor's programme.

A Pre-University Class provides a selected group of talented pupils from the fourth, fifth or sixth year of VWO with a challenging module to be taken in addition to the VWO curriculum, in which:

- a) Knowledge, skills and understanding are gained in a specific field of academic education and research,
- b) Participants are prepared for further study, particularly with a view to enrolment in a university bachelor's programme.

2.2.2 The objectives of the Honours College

The Honours College provides selected bachelor's students who have the ambition, motivation and ability to take on more than the regular bachelor's programme with a high-level coherent and challenging extracurricular programme, as described in more detail in Article 3.2 of these regulations.

The Honours College aims to educate students who will be able to collaborate across the boundaries of disciplines, and will be societally engaged. It enables students to develop their innovative abilities to a greater extent than allowed in a regular bachelor's programme. To achieve this goal, the Honours College programmes focus on developing the following aspects:

- a) Knowledge and understanding: Students gain interdisciplinary knowledge and understanding by coming into contact with disciplines other than those of their regular bachelor's programme.
- b) Judgment and the ability to apply knowledge and understanding: Students learn to formulate solutions to academic and societal issues from an interdisciplinary perspective.
- c) Skills: Students learn to take part in academic and/or societal debates involving various academic or societal perspectives. With an open mind, they learn to identify and critically assess various new and existing perspectives, and make a connection between academia and society.
- d) Academic attitude: Students learn to take responsibility for their own personal development and learning process. They are open to interdisciplinary collaboration and are willing to step outside their comfort zone.



The Bachelor Honours Classes encourage the students' innovative abilities by:

- a) Taking an interdisciplinary approach to complex academic or societal issues, and/or
- b) Focusing on helping students develop skills such as interdisciplinary collaboration, personal effectiveness, innovative power and/or research skills, preferably linked to academic literature.

In this context, the Honours College aims to create a learning environment with ample scope for experimenting with educational content and teaching format, often from an interdisciplinary perspective.

2.2.3 The objectives of the LDE Bachelor Honours Programmes

The LDE-HP aims to provide selected bachelor's students who are interested in issues relating to a specific theme, and who also have the ambition, talent and motivation to take on more than their regular bachelor's programme, with a coherent and challenging extracurricular programme, as described in more detail in Article 3.3 of these regulations.

After completing this programme, students will have:

- a) Gained understanding of academic research in the field of the specific theme at the three LDE universities,
- b) Learned to work on a project basis in a multidisciplinary team,
- c) Contributed to a societal challenge in the field of the theme by working on an issue presented by an external organisation.

2.2.4 The objectives of the LLP

The LLP provides selected master's students with a challenging supra-faculty programme. After completing the programme, students will:

- a) Have acquired knowledge of leadership theories in various disciplines and of current leadership issues, and be able to apply these in order to analyse current issues in their own discipline,
- b) Possess the skills required to be effective and create impact,
- c) Have developed a normative framework for weighing choices in leadership issues and be able – on the basis of this framework – to reflect on their own contribution within a professional and societal context.

2.2.5 The objectives of the Master Honours Classes

Master Honours Classes are interdisciplinary, extracurricular modules worth 5 or 10 EC at level 600, offered by the Honours Academy, in conjunction with the faculties, to talented and motivated master's students. After completing a Master Honours Class, students will have:

- a) Learned to approach a complex academic and societal problem from the perspective of several disciplines,
- b) Acquired knowledge of the latest developments in academic thinking with regard to this



- problem in a variety of disciplines,
- c) Worked in a multidisciplinary team,
- d) Learned what knowledge, understanding and skills from disciplines other than their own they need to apply in order to analyse and solve the problem,
- e) Made an independent contribution to analysing the problem and suggesting a possible solution.

2.2.6 The objectives of Challenges

Challenges are interdisciplinary, practice-oriented, extracurricular modules worth 5 or 10 EC, offered by the Honours Academy, in conjunction with the faculties and/or external partner organisations, to talented and motivated bachelor's and master's students. After completing a Challenge module, students will have:

- a) Learned to approach a complex societal problem from the perspective of several disciplines,
- b) Learned to work in a multidisciplinary team, taking a project-based approach,
- c) Learned what knowledge, understanding and skills from disciplines other than their own they need to apply in order to analyse and solve the problem,
- d) Made an independent contribution to analysing the problem and suggesting a possible solution.

Article 2.3 Learning outcomes of the programmes

2.3.1 After completing the Pre-University College Leiden, pupils will have achieved the following learning outcomes:

1. Knowledge and understanding of the objectives, nature, methods and organisation of various academic disciplines,
2. Knowledge and understanding of the position of academia in society,
3. Knowledge, understanding and skills in the basics of academic research,
4. Understanding and a certain amount of experience in communicating academic results to widely varying audiences,
5. The ability to critically approach academic knowledge and to situate this knowledge within the perspective of philosophy of science.

More details about the learning outcomes of each component of the PRE College programme can be found in the Course and Examinations Regulations [*Onderwijs- en Examenregeling*] (OER) of the PRE College. See <https://www.universiteitleiden.nl/pre-college/reglementen--voorzieningen/medezeggenschap--oer>.

2.3.2 After completing the Pre-University College The Hague, pupils will have achieved the following learning outcomes:

1. Ability to work with others to analyse a societal problem and to offer a practical solution for it,
2. Knowledge and understanding of the objectives, nature, methods and organisation of various academic disciplines,
3. Knowledge and understanding of the basics of academic research,
4. Ability to link their own skills, interests and identity to various academic research studies,



5. Understanding of personal philosophical interpretation.

More details about the learning outcomes of each component of the PRE College programme can be found in the Course and Examinations Regulations [*Onderwijs- en Examenregeling*] (OER) of the PRE College. See <https://www.universiteitleiden.nl/pre-college/reglementen--voorzieningen/medezeggenschap--oer>.

2.3.3 After completing a Pre-University Class, pupils will have achieved the following learning outcomes:

1. Knowledge and understanding of a specific academic discipline,
2. Knowledge, understanding and skills in the basics of academic research.

The learning outcomes of each PRE Class are described in more detail at <https://www.universiteitleiden.nl/pre-classes/aanbod>.

2.3.4 The objectives of the HC have been translated into specific learning outcomes for each track. These are described in the prospectus.

2.3.5 The learning outcomes of each Bachelor Honours Class are described in the prospectus.

2.3.6 The learning outcomes of each component of the LDE-HPs are described in the prospectus.

2.3.7 The learning outcomes of the LLP components are described in the prospectus.

2.3.8 The learning outcomes of each Master Honours Class are described in the prospectus.

2.3.9 The learning outcomes of each Challenge are described in the prospectus.

Article 2.4 Start of the programmes

2.4.1 Both tracks of the PRE College begin on 1 October of each calendar year.

2.4.2 PRE Classes begin on 1 January of each calendar year and last for a maximum of three months.

2.4.3 The orientation programme of the HC begins on 1 February of each calendar year. After being granted definitive admission, within the meaning of Article 5.3.2 or 5.3.3 respectively, the student is permitted to continue with the programme.

2.4.4 Bachelor Honours Classes are organised between October and August (inclusive) of each academic year.

2.4.5 The LDE-HPs begin in November of each calendar year.

2.4.6 The LLP begins in November of each calendar year.



2.4.7 Master Honours Classes are organised between November and June (inclusive) of each academic year.

2.4.8 Challenges are organised between November and June (inclusive) of each academic year.

Article 2.5 Completion of the programmes

2.5.1

- a) Pupils who have passed all components of the PRE College Leiden on or before 31 August of the sixth year of VWO or the PRE College The Hague on 31 August of the fifth year of VWO are awarded a PRE diploma in accordance with Chapter 6 of these regulations.
- b) Pupils who have passed a PRE Class are awarded a certificate in accordance with Chapter 6 of these regulations.

2.5.2

- a) Students who, on or before 31 August of their third year of study, (1) meet all requirements for a bachelor's degree with a weighted average grade of at least 7.0 for the completed bachelor's courses, and (2) have passed all the HC components within the meaning of Article 3.2.2 with a value of at least 30 EC, are awarded an HC certificate in accordance with Chapter 6 of these regulations.
- b) Students who have passed a Bachelor Honours Class, not as part of the HC programme, on or before 31 August of the academic year in which they began the class are awarded a certificate in accordance with Chapter 6 of these regulations.

2.5.3 Students who have passed all components of the relevant LDE-HP on or before 31 August of the academic year in which they began the programme are awarded a certificate in accordance with Chapter 6 of these regulations.

2.5.4 Students who have passed all components of the LLP on or before 31 August of the academic year in which they began the LLP are awarded an LLP certificate in accordance with Chapter 6 of these regulations.

2.5.5 Students who have passed all components of a Master Honours Class on or before 31 August of the academic year in which they began the class are awarded a certificate in accordance with Chapter 6 of these regulations.

2.5.6 Students who have passed all components of a Challenge on or before 31 August of the academic year in which they began the Challenge are awarded a certificate in accordance with Chapter 6 of these regulations.

Article 2.6 Quality

2.6.1 The honours programmes meet the quality standards for teaching set out in the Leiden Register of Study Programmes Framework Document.



2.6.2 In accordance with Article 3, first paragraph, of the Joint Regulations, the teaching delivered to implement the faculty components of the honours programmes, and the organisation and quality thereof, is provided and organised by the faculties under the responsibility of the Faculty Board.

For the programme components thus pertaining to the HC, within the meaning of Article 3.2 of these regulations, each faculty appoints a Board of Examiners, which is responsible for the quality of assessment and the achievement level ('faculty HC Board of Examiners').

2.6.3 In accordance with Article 3, second paragraph, of the Joint Regulations, the teaching delivered to implement the supra-faculty components of the honours programmes is provided and organised by the Honours Academy under the responsibility of the Dean of the Honours Academy, in consultation with the Faculty Boards and the Dean of the LUMC Executive Board.

Pursuant to Article 15 of the Honours Academy Regulations, the Dean is responsible for ensuring that the frameworks and protocols established by the Executive Board with regard to the design and application of teaching quality assurance are implemented within the Honours Academy. In accordance with Article 10 of the HA Regulations, the Dean appoints the members of the Honours Academy Board of Examiners.



Chapter 3 Curriculum

Article 3.1 PRE curriculum

3.1.1 Pre-University College

3.1.1.1 The curriculum consists of components with a total study load of 15 or 8 EC.

3.1.1.2 The study load, level, content and teaching format of the curriculum components are described in more detail in the Course and Examination Regulations of the Pre-University College and at [Co-participation & Course and Examination Regulations \(OER\) – Leiden University](#).

3.1.2 Pre-University Classes

3.1.2.1 A Pre-University Class consists of components comparable to a study load of 1 EC.

3.1.2.2 The study load, level, content and teaching format of these components are described in more detail at <https://www.universiteitleiden.nl/pre-classes/aanbod>.

Article 3.2 Honours College curriculum

3.2.1 The curriculum has a minimum total study load of 30 EC and consists of a faculty track as described in Article 3.2.2.

3.2.2 Faculty track

- a) The Faculty Board sets out the faculty track and associated rules in the prospectus. The faculty track consists of various teaching and research components (including elective credits), which are described in the prospectus.
- b) The following conditions apply to faculty tracks:
 - A faculty track must conform to Leiden University's vision for honours education and the profile of an honours student.
 - A faculty track must be worth at least 30 EC, of which at least 20 EC are devoted to teaching and/or research activities.
 - A faculty track must include one or more introductory components in the first year of the bachelor's programme.
 - A faculty track must include the obligation to take an interdisciplinary Bachelor Honours Class worth 5 EC from the Bachelor Honours Classes decided and published annually by the Honours Academy, or an interdisciplinary course worth at least 5 EC from the second- or third-year courses offered by Leiden University College (LUC).
 - A faculty track must include at least 5 EC of elective credits in the remaining 25 EC.
 - A faculty track must involve an achievement level that exceeds the regular bachelor's level.
 - A faculty track may include components from a regular study programme, provided that the components in question represent a sufficient or additional level of difficulty, insofar as they are part of a bachelor's programme, as described in more detail in the rules set out by the Faculty Board, referred to in (a).
 - A faculty track must, in particular, be of a broader nature (interdisciplinary). Greater



disciplinary depth may also be an aspect of the track.

- A faculty track must encourage students to expand their horizons, both in the international setting and the societal context.
 - A faculty track should involve small-scale teaching, or at least recognise the teacher-student relationship as the guiding principle in its teaching.
 - A faculty track must assign one or more talent coaches to provide students with individual guidance.
- c) The study load, level, content and teaching format of the components in the faculty track are described in the prospectus.

3.2.3 Individual track

- a) As from the 2024-2025 academic year, it is no longer possible to start an individual track.
- b) For students who have already started an individual track, the curriculum and related completion requirements are set down in Articles 3.2.3 and 2.5.2 of the Honours Academy Course Regulations 2022.

3.2.4 Double Bachelor Plus

- a) As from the 2024-2025 academic year, it is no longer possible to start a Double Bachelor Plus.
- b) For students who have already started a Double Bachelor Plus, the curriculum and related completion requirements are set down in Articles 3.2.4 and 2.5.2 of the Honours Academy Course Regulations 2022.

3.2.5 Bachelor Honours Classes

3.2.5.1 The curriculum consists of compulsory components with a total study load of 5 EC.

3.2.5.2 For each Bachelor Honours Class, the study load, level, content and teaching format of the curriculum components are described in more detail in the prospectus.

Article 3.3 LDE Bachelor Honours Programmes curriculum

3.3.1 The curriculum consists of compulsory components with a total study load of 15 EC.

3.3.2 The study load, level, content and teaching format of the curriculum components are described in more detail in the prospectus.

Article 3.4 LLP curriculum

3.4.1 The curriculum consists of compulsory components with a total study load of 15 EC.

3.4.2 The study load, level, content and teaching format of the curriculum components are described in more detail in the prospectus.

Article 3.5 Master Honours Classes curriculum



3.5.1 The curriculum consists of compulsory components with a total study load of 5 or 10 EC.

3.5.2 For each Master Honours Class, the study load, level, content and teaching format of the curriculum components are described in more detail in the prospectus.

Article 3.6 Challenges curriculum

3.6.1 The curriculum consists of compulsory components with a total study load of 5 or 10 EC.

3.6.2 For each Challenge, the study load, level, content and teaching format of the curriculum components are described in more detail in the prospectus, including a specification of whether the Challenge in question is only open to master's students, or also to bachelor's students.



Chapter 4 Examinations

Article 4.1 Scope of Chapter 4

Chapter 4 applies to the programme components that are provided by the office of the Honours Academy: namely, the Leiden and The Hague variants of the Pre-University College, the faculty and supra-faculty Bachelor Honours Classes, the LDE Honours Programmes, the LLP, the Master Honours Classes and Challenges. The programme components in the context of the HC or the PRE Classes that are provided by a faculty or a study programme within a faculty fall under the responsibility of the Board of Examiners appointed by the relevant Faculty Board.

Article 4.2 Form of examination

Honours education allows for various forms or combinations of examinations, including a written examination, an oral presentation, a written report, an academic paper, a product, an advisory report or a reflection report. Other, more experimental examination forms are also possible, such as an artistic project, a vlog, a blog, or a computer programme. The examiner decides on the most suitable examination form for the relevant programme component.

Article 4.3 Frequency of examinations

4.3.1 Examinations are held once or twice per academic year for each programme component offered in that academic year.

4.3.2 Students are obliged to take part in the first examination opportunity after the end of a programme component, unless the Board of Examiners decides otherwise at the student's request.

4.3.3 Admission to a second examination opportunity ('resit') may be subject to conditions.

4.3.4 In exceptional cases, the Board of Examiners may allow an additional resit at the student's request.

4.3.5 A student who has passed an examination no longer has the right to a resit. If the student resits this examination without the permission of the Board of Examiners, no grade will be awarded. The result of the first examination will stand.

Article 4.4 Responsibility of the Honours Academy Board of Examiners and the faculty Honours Boards of Examiners

4.4.1 The HA Board of Examiners establishes rules for performing its tasks and exercising its powers, and the measures it can take in this context. The HA Board of Examiners has drawn up Rules and Regulations for this purpose.

4.4.2 The Examination Appeals Board [*College van Beroep voor de Examens*] (CBE) processes students' appeals against decisions of the Board of Examiners, as set out in Article 4a of the Procedural Regulations [*Reglement van Orde*]. These appeals are open for decisions – where



relevant – within the meaning of Article 7.61 of the WHW.

Article 4.5 Assessment

4.5.1 Immediately after an oral examination has been conducted, the examiner determines the grade and gives the student a written notification of this result.

4.5.2 The examiner determines the grade of any written examination or constituent examination within fifteen working days after the date of the examination or constituent examination, and provides the Honours Academy administration with the information necessary to issue a written or electronic notification of the grade to the student.

4.5.3 If the examiner is unable to comply with the period of fifteen working days referred to in 4.5.2, the student is notified accordingly within this period. The student is also informed of the procedure to be followed in such cases.

4.5.4 The examination result will be expressed in a verbal description or as a number to a maximum of one decimal place, between and including 1.0 and 10.0. The result is not expressed as a number between 5.0 and 6.0.

4.5.5 The examination result is considered to be a pass if it is 6.0 or higher.

4.5.6 Successful participation in a practical assignment may qualify as passing an examination within the meaning of Articles 4.5.4 and 4.5.5 of these regulations.

4.5.7 Together with the written or electronic notification of examination results, students are also informed of their right to inspect their graded examination papers, as referred to in Article 4.7 of these regulations.

Article 4.6 Period of validity of examinations

4.6.1 Examination results are valid within the academic year or years in which the relevant honours programme is nominally offered. Constituent examinations are only valid within the academic year in which the relevant programme component started.

4.6.2 Pass results for examinations are valid for the duration of the student's enrolment period in their regular bachelor's or master's programmes, up to a maximum of one year beyond the nominal duration of the study programme.

4.6.3 The relevant Board of Examiners may, at the student's request and having first consulted the relevant examiner, extend the period of validity of pass results for examinations, as specified in the Rules and Regulations of the HA Board of Examiners, Article 2.2.2.d and Article 2.3.1.f, for a period of one year, if this is justified by personal circumstances and also the learning objectives of the relevant programme component have not changed significantly in the meantime.

Article 4.7 Inspection and feedback



4.7.1 Students are entitled to inspect their own graded examination paper for a period of thirty days following publication of the results of a written examination.

4.7.2 During the period referred to in Article 4.7.1, students may inspect the examination questions and assignments, as well as the grading criteria, where possible.

4.7.3 At the student's request, a feedback session will take place. Students are informed of this option when they receive their examination results.

4.7.4 The examiner is authorised to decide whether the feedback session will be collective or individual.

4.7.5 The examiner determines where and when the feedback session will take place.



Chapter 5 Admission to the programmes

Article 5.1 Proof of admission

5.1.1 A student who is granted admission to the PRE, HC, LDE-HP, LLP, an Honours Class or a Challenge has access to the programme components and examinations of the programme in question.

5.1.2 The admission decision is issued as proof of admission by the Admissions Board of the relevant programme if the student meets the admission criteria.

5.1.3 If a student does not meet the admission criteria, the student may nevertheless be admitted subject to conditions.

5.1.4 No appeal or objection may be filed against an admission decision of the Admissions Board.

5.1.5 Admission can be withdrawn if the student fails to make sufficient progress in the relevant programme or if there are other compelling reasons.

Article 5.2 Admission to PRE

5.2.1 Admission to the Pre-University College

5.2.1.1 Only pupils from the fifth year of pre-university education (VWO) who are selected by the selection committee are admitted to the programme. The pupils must fit the following profile:

- Good or excellent results in the transition report from the fourth to the fifth year of VWO,
- Motivated to follow a more challenging programme alongside their VWO studies,
- Interested in academic work in a broad sense, and
- Enrolled at one of the schools taking part in the PRE.

5.2.1.2 In principle, the first year of the PRE Leiden is intended for pupils in the fifth year of VWO, and the second year of this programme for pupils in the sixth year of VWO. The PRE The Hague programme is intended for pupils in the fifth year of VWO.

5.2.1.3 These pupils are only admitted following the selection procedure described at <https://www.universiteitleiden.nl/pre-college/pre-leiden/aanmelding--selectie> <https://www.universiteitleiden.nl/pre-college/pre-den-haag/aanmelding--selectie>

5.2.2 Admission to a Pre-University Class

5.2.2.1 In principle, only pupils in the fifth and sixth year of VWO who are selected by the selection committee are admitted to the programme. For a few Pre-University Classes, it is possible for a pupil in the fourth year of VWO to be admitted. The pupils must fit the following profile:

- Good or excellent results in the most recent transition report,
- Motivated to follow a more challenging programme alongside their VWO studies,



- Interested in specific academic disciplines.

5.2.2.2 These pupils are only admitted following the selection procedure described at <https://www.universiteitleiden.nl/pre-classes/aanmelding--selectie>

Article 5.3 Admission to HC

5.3.1 Provisional admission to the HC

- a) Each Faculty Board that offers a faculty track establishes an admission procedure for the HC programme and appoints the members of the Admissions Board.
- b) According to the faculty admissions procedure (see <https://www.student.universiteitleiden.nl/vr/honoursonderwijs/honours-college/facultaire-trajecten>), a student is granted provisional admission to the HC if the faculty Admissions Board considers that the student meets the following admission criteria:
 - a. valid enrolment as a bachelor's student at Leiden University,
 - b. has been granted admission to the first year of a bachelor's programme of one of the university's faculties,
 - c. is motivated, ambitious and willing to take on an additional challenge and make the necessary effort,
 - d. has good study results,
 - e. is progressing in line with the nominal duration of the regular bachelor's programme,
 - f. has the potential to complete the HC within the designated period.

5.3.2 Definitive admission

- a) At the start of their second bachelor's year, students may be granted definitive admission to the HC if they:
 - completed the first year of the bachelor's programme [*propedeuse*] within one year,
 - meet the admission criteria referred to in 5.3.1, in the opinion of the faculty Admissions Board,
 - successfully completed the faculty orientation programme.
- b) Students receive proof of definitive admission within the meaning of Article 5.1 of these regulations.

5.3.3 Alternative route to definitive admission

If the faculty Admissions Board considers that a student is particularly suitable to be admitted to the HC, it may grant the student definitive admission to the HC no later than the end of the second bachelor's year and with derogation from one or more of the criteria listed in Article 5.3.2(a). The proof of admission referred to in Article 5.1 of these regulations will then include the rationale for this derogation from the rules and will be sent to the Dean of the Honours Academy for information at the earliest opportunity.

5.3.4 Withdrawal of admission

Admission to the HC is cancelled if the student is no longer enrolled as a bachelor's student at Leiden University.



In principle, the definitive admission is valid for the entire track of a minimum of 30 EC, but it is subject to the student's study performance. Admission may be withdrawn if the student makes insufficient progress in the regular bachelor's programme or the honours track, or if there are other compelling reasons. The grades awarded for components of the track may also constitute grounds for withdrawal.

The faculty HC coordinator checks at least once a year whether the HC students enrolled in the track meet the admission criteria.

5.3.5 Admission to Bachelor Honours Classes

5.3.5.1 The coordinator of the relevant Bachelor Honours Class advises the Dean concerning admission.

5.3.5.2 Students are admitted to a Bachelor Honours Class if they meet the following admission criteria:

- a) valid enrolment as a bachelor's student at Leiden University, Delft University of Technology or Erasmus University Rotterdam for the entire period of participation in the Bachelor Honours Class,
- b) is motivated, ambitious and willing to take on an additional challenge and make the necessary effort,
- c) has good study results, and
- d) has the potential to complete the Bachelor Honours Class within the designated period.

5.3.5.3 Bachelor Honours Classes have a limited number of places available. If the number of suitable candidates exceeds the number of places available, the Dean will decide which candidates are granted admission.

5.3.5.4 The selection procedure is described on the [Students website about Bachelor Honours Classes](#).

Article 5.4 Admission to LLP

5.4.1 The LLP Admissions Board consists of the LLP Education Coordinator and the HA Education Director. The Admissions Board advises the Dean on the admission of candidates. The Dean is responsible for the definitive decision on admission.

5.4.2 In considering which students will be admitted, an important principle is achieving the greatest possible diversity of backgrounds, both academic and otherwise, within the year's cohort.

5.4.3 Students may be admitted to the LLP if the Admissions Board considers that they meet the following admission criteria:

- a) valid enrolment as a master's student at Leiden University, Delft University of Technology or Erasmus University Rotterdam for the entire period of participation in the LLP programme,
- b) is motivated, ambitious and willing to take on an additional challenge and make the



- necessary effort,
- c) has good study results, and
 - d) has the potential to complete the LLP within the designated period.

5.4.4 The LLP has a limited number of places available. If the number of suitable candidates exceeds the number of places available, the Dean will decide which candidates are admitted to the programme, having first consulted the Admissions Board.

5.4.5 The selection procedure is described at <https://www.universiteitleiden.nl/honours-academy/leiden-leadership-programme/aanmelding-en-selectie>.

5.4.6 Withdrawal of admission

Admission may be withdrawn if the student makes insufficient progress in the LLP or if there are other compelling reasons.

Article 5.5 Admission to an LDE Honours Programme

5.5.1 The Admissions Board of an LDE-HP consists of three members: one from Leiden University, one from Delft University of Technology and one from Erasmus University Rotterdam. These members are involved in the honours education within their own university. The Admissions Board advises the Deans of the three partner universities concerning the admission of candidates. The Deans decide on the definitive admission of the students from their own university.

5.5.2 Students are admitted to an LDE-HP if the Admissions Board considers that they meet the following admission criteria:

- a) valid enrolment as a second- or third-year bachelor's student at Leiden University, Delft University of Technology or Erasmus University Rotterdam for the entire period of participation in the programme,
- b) has completed the first year of the bachelor's programme within one year,
- c) in the case of a third-year bachelor's student, has completed at least 45 EC of the second year of the bachelor's programme,
- d) has an average grade of at least 7.5,
- e) is motivated to participate in the programme and has an affinity with the theme,
- f) has the potential to complete the programme within the designated period.

5.5.3 The LDE-HP has a limited number of places available. If the number of suitable candidates exceeds the number of places available, the Deans of the LDE Honours Academies decide which candidates are admitted to the programme, having first consulted the Admissions Board. In considering which students will be admitted, an important principle is achieving the greatest possible diversity of backgrounds, both academic and otherwise, within the year's cohort.

5.5.4 The selection procedure is described at <https://www.universiteitleiden.nl/en/honours-academy/>

5.5.5 Withdrawal of admission

Admission may be withdrawn if the student makes insufficient progress in the programme or if



there are other compelling reasons.

Article 5.6 Admission to Master Honours Classes

5.6.1 The coordinator of the relevant Master Honours Class advises the Dean concerning admission.

5.6.2 Students are admitted to a Master Honours Class if they meet the following admission criteria:

- a) valid enrolment as a master's student at Leiden University, Delft University of Technology or Erasmus University Rotterdam for the entire period of participation in the Master Honours Class,
- b) is motivated, ambitious and willing to take on an additional challenge and make the necessary effort,
- c) has good study results, and
- d) has the potential to complete the Master Honours Class within the designated period.

5.6.3 Master Honours Classes have a limited number of places available. If the number of suitable candidates exceeds the number of places available, the Dean will decide which candidates are granted admission.

5.6.4 The selection procedure is described on the Students website, under [Master Honours Classes and Challenges](#).

Article 5.7 Admission to Challenges

5.7.1 The coordinator of the relevant Challenge advises the Dean concerning admission.

5.7.2 Students are admitted to a Challenge if they meet the following admission criteria:

- a) valid enrolment as a bachelor's or master's student at Leiden University, Delft University of Technology or Erasmus University Rotterdam for the entire period of participation in the Challenge,
- b) is motivated, ambitious and willing to take on an additional challenge and make the necessary effort,
- c) has good study results, and
- d) has the potential to complete the Challenge within the designated period.

5.7.3 Challenges have a limited number of places available. If the number of suitable candidates exceeds the number of places available, the Dean will decide which candidates are granted admission.

5.7.4 The selection procedure is described on the Students website, under [Master Honours Classes and Challenges](#).



Chapter 6 Diploma / certificate

Article 6.1

The HA Board of Examiners issues a certificate when it is evident that the requirements set out in Article 2.5 of these regulations have been met. PRE College students are given a diploma. This diploma is drawn up in English and in Latin.

Article 6.2

In accordance with its own Rules and Regulations, the HA Board of Examiners may, at the student's request, grant an extension of the requirements set out in Article 2.5. In this context, the Board of Examiners may seek the advice of the faculty Honours Coordinator and the Board of Examiners of both the study programme in which the student is enrolled and the study programme that provides the relevant programme components.

Article 6.3

The HA Board of Examiners may, as part of the final examination, conduct its own investigation of the student's knowledge, understanding and skills, and assess the results of this.

Article 6.4

The certificate will only be presented when all the university's procedural requirements for issuing a certificate (including the obligation to pay tuition fees) have been met.

Article 6.5

Only one certificate is presented for each programme. The certificate states that the programme was offered by Leiden University. For the LDE-HPs, the certificate states that the programme was offered by Leiden University, Delft University of Technology and Erasmus University Rotterdam.

Article 6.6

The results of the completed programme components and their grades can be stated on the diploma supplement.



Chapter 7 Study guidance and study advice

Article 7.1 Top-level sport

In exceptional circumstances, students who engage in top-level sport, or develop their talents in another highly intensive way, are given the opportunity to adjust their honours programme to these additional activities wherever possible, in consultation with the HA and/or the faculty. The HA follows the guidelines drawn up by the Executive Board regarding top-level sport.

Article 7.2 Long-term disability

Wherever possible, students with a disability or chronic medical condition are given the opportunity to adjust their studies to the limitations resulting from their disability. The studies can be adjusted to the individual disability of the student as far as possible, but this must not affect the quality or level of difficulty of a course or the final examination curriculum itself. If necessary, before reaching a decision, the HA Board of Examiners will seek expert advice, as referred to in the Protocol on Studying with a Disability [*Protocol studeren met een functiebeperking*].



Chapter 8 Final provisions

Article 8.1 Amendments

Amendments to these regulations have been adopted by the board of the Honours Academy.

Article 8.2 Publication

The Dean of the Honours Academy is responsible for publishing these regulations and their appendices, the Rules and Regulations established by the HA Board of Examiners, and any amendments to these documents, via the university website (relating to the HA).

Article 8.3 Hardship clause

In accordance with its own Rules and Regulations, the HA Board of Examiners may, in exceptional circumstances and at the student's request, grant the student dispensation from one or more of the requirements stated in these regulations.

Article 8.4 Entry into force

These regulations enter into force on 1 September 2024.