Course and Examination Regulations

valid from 1 September 2022

Programme-specific section:

Master's Programme: European Politics and Society: Vaclav Havel Joint Master Programme

These Course and Examination Regulations (henceforth OER) have been drawn up in accordance with the Higher Education and Research Act [*Wet op het hoger onderwijs en wetenschappelijk onderzoek*; WHW] (henceforth the Act) and the following Leiden University regulations:
- the Leiden Register of Study Programmes Framework Document;
- the Academic Calendar;
- the Regulations for Student Registration, Tuition Fees and Examination Fees;
- the Regulations for Admission to Master's Programmes.

Pursuant to Article 7.14 of the Act, the Faculty Board regularly evaluates the Course and Examination Regulations and considers, for the purpose of monitoring and adjusting the study load, how much time it takes students to comply. In accordance with Article 9.18 of the Act, the departmental committee is assigned the task of annually assessing the implementation of the OER.

These Course and Examination Regulations consist of two sections:
- a faculty section that is the same for all programmes and
- a section that contains information that is specific to a particular programme, what is known as the programme-specific section of the Course and Examination Regulations.

In the text below the relevant articles will refer to this programme-specific section. Other articles are included in the faculty section.

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Article 2.1   Objectives of the Programme

The programme has the following objectives:

1.   to enable students to acquire academic knowledge, understanding and skills, and train them in the use of scientific methods in the field of European Politics and Society;

2.   to enable students to develop the following academic and professional skills:

- independent academic reasoning and conduct,
- the ability to analyse complex problems,
- the ability to clearly report academic results, both in writing and orally;

3.   to prepare students for an academic career and further education;
4.   to prepare students for a career outside academia.

Article 2.2   Specialisations

Not applicable.

Article 2.3   Learning Outcomes

Graduates of the programme have attained the following learning outcomes, listed according to the Dublin descriptors:

The students are able to:

Basic competencies

The students acquire knowledge that provides a basis and an opportunity to be original in the development and/or practice of ideas, especially in a context of design and the practice of research or expert study
The students know how to apply the acquired knowledge and their ability to solve problems in new or less known environments within broader (or multidisciplinary) contexts related to their area of study
The students are able to integrate knowledge and face the complexity of making judgments from information that, incomplete or limited, includes reflections on social and ethical responsibilities linked to the application of their knowledge and judgments
The students know how to communicate their findings, the latest knowledge and reasons that support them to specialized and non-specialized audiences in a clear and unambiguous way
The students possess the learning abilities that allow them to continue studying in a way that will have to be to a great extent self-directed or autonomous

General competencies

To use theoretical concepts and approaches related to subjects of European politics and society.
To argue on issues related to European politics and society through an initial diagnosis, and the formulation of initial hypotheses and/or research questions.

To communicate with experts from other disciplines in order to share knowledge acquired and promote inter-disciplinarity in the study of European politics and society.
To search, to manage, to analyze, to interpret, to produce and to apply information, including theoretical, acquired on specific issues of European politics and society, from a disciplinary and thematic point of view.
To solve short and long term problems around the study of European politics and society from a critical point of view.
To organize, plan and publicly defend a research plan.
To generate new ideas in research on European politics and society.
To work in a team on joint projects.
To work with ethical values and empathy towards issues related to European politics and society.

Specific competencies

To communicate fluently in English, both orally and in writing, in academic contexts.
To incorporate ethical and human values in the analysis of European politics and society.
To consider a multilevel vision in the analysis of European politics and society taking into account different governments, countries, peoples and other institutions and structures.
To foster the nexus between research and policies (linking academic knowledge with a political and social agenda).

Transversal competencies

To distinguish the central contribution and the approaches of research or study on European politics and society
To identify the main actors and institutions of multilevel governance in European politics and society
To identify a problem of significance in European politics and society, and identify the appropriate methodologies to design a research plan
To understand the basic factors governing discourses and political narratives on European politics and society
To elaborate and defend a research project making use of the existing academic quality criteria
To acquire an open, interdisciplinary and multi-method research mind

Learning outcomes

The student describes in detail the main trends in and knowledge of European politics, culture, history, economics and international relations and their political, social and theoretical bases
The student demonstrates the ability to apply qualitative methods and their variety of techniques, as well as their processes of evaluation and analysis of results, directly related to European politics and society
The student extracts and applies that relevant quantitative information produced by international and national institutions for the analysis of European politics and society
The student designs and plans conceptual and theoretical research, as well as empirical research related to issues of European politics and society

Article 2.5   **Study Load**

The programme has a study load of 120 credits.

Article 2.8   **Language of Instruction**

2.8.1.   Subject to the Code of Conduct on the Language of Instruction and Examination[1] the language in which the instruction is given and in which the examinations and final examinations are held is English. Students are expected to have an adequate command of the language of instruction and

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[1] Code of Conduct on Language of Instruction

examination in the programme, in accordance with the requirements stated in Article 5.2.3. As appropriate, the Faculty publishes OER in English for English-taught programmes.

2.8.2.   Contrary to Article 2.8.1, in individual cases the Board of Examiners can permit the student to write the final thesis in another language, in accordance with the Guideline on Language Policy.[2]

Chapter 3   Curriculum

Article 3.1   Compulsory Components

3.1.1   The programme includes compulsory components worth a total study load of 120 credits. These compulsory components include the set components from which a student is obliged to choose.

Chapter 4   Examinations, Final Examination and Further Education

Article 4.2   Obligatory Sequence

4.2.1   A student is required to have completed a minimum of 45 credits in the first year before he/she can start with second year components.

Article 4.3   Form of Examination

4.3.6   Not applicable.

Chapter 5   Admission to the Programme per September 2023

Article 5.1   Confirmation of admission

See the faculty section.

Article 5.2   Admission to the Programme

5.2.1   Holders of one of the following degrees may be admitted to the programme (Article 7.30b (1) of the Act):

    a.   A bachelor's degree, equivalent to the level of a Dutch academic Bachelor's degree, or demonstrate to meet the requirements for such a degree.

The admissions procedure for the programme European Politics and Society is coordinated by Charles University in Prague. For further information on the admission procedure, evaluation criteria and required application documents, go to: http://www.epsmaster.eu/admissions.

5.2.3   Dutch and English languages

5.2.3.1   Not applicable.

5.2.3.2   As further clarification of Article 2.8 concerning command of the language of instruction, at least one of the following English language requirements for this master's programme can be set for non-native English speakers:

- IELTS 7.0
- Toefl (internet-based) 95;

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[2] Guideline on Language Policy

- C1 Advanced (/CAE), in correspondence with C1;

5.2.3.3   Not applicable.

5.2.3.4   Not applicable.

Article 5.2.4 **Qualitative Admission Requirements**

5.2.4   In addition to the requirements specified in 5.2.1 or 5.2.2 the following qualitative admission requirements apply for the programme pursuant to Article 7.30b (2) of the Act:

Student applications are evaluated in accordance to several qualitative admission criteria – grades, relevance of primary degree, excellence of the institution awarding the Bachelor degree, motivation letter explaining the applicant's intellectual goals, linguistic ability, excellence of the academic references, language skills, international orientation, practical/professional experience.
More information: http://www.epsmaster.eu/admissions.

Article 5.4   **Pre-master Programmes**

5.4.1   Not applicable.

Chapter 7   Evaluation of the Programme

Chapter 7.1   **Evaluation of the Programme**

The programme is evaluated as follows:
- Course Evaluations
- Programme Evaluation

The Programme Committee advises the Programme Board based on the outcomes of the evaluation.

Appendix D – Programme Overview

The degree programme consists of four tracks between which students have to select. Three tracks (Prague, Kraków, Leiden) represent the society oriented variant of the programme and one track (Barcelona) represents the research oriented variant of the programme.

University	Track
Charles University, Prague – Czech Republic	Traditions and Future of a Multilevel Europe
Jagiellonian University, Kraków – Poland	Centre and Periphery
Leiden University, Leiden – The Netherlands	Maintaining a Leading Role for Europe in the World
Pompeu Fabra University, Barcelona – Spain	The Future of the EU, Ever Growing or Falling Apart?

Programme and ECTS-table:

Year 1

Sem. I Prague	Qualitative Methods in Social Sciences (6EC)	European Comparative Politics and Society (6EC)	Culture and politics in Europe (6EC)	Transnational History of contemporary Europe (6EC)	Current Challenges in Europe (6EC)

Sem. II Kraków	EU Administration Justice and Home Affairs (5 EC)	Finances in the EU (5 EC)	Methodology: Quantitative Methods (5 EC)	Foreign Language (5 EC)	Elective I (5 EC)	Elective II (5 EC)
or						
Sem. II Leiden	Justice and Home Affairs (5 EC)	Economics of the EU (5 EC)	Methods in International Relations Research (5 EC)	Foreign Language (5 EC)	Elective I (5 or 10 EC)	Elective II (5 or 0 EC)

Year 2

Professional and Practitioners Track (Leiden, Kraków or Prague)		
Sem. III	Internship (15 EC)	Elective Space (Courses for Specialisation) (15 EC)
Sem. IV	Thesis Seminar & Master Thesis (30 EC)	

or

Research Track (Barcelona)				
Sem. III	Techniques of Statistical Analysis I (5 EC)	Techniques of Statistical Analysis II (5 EC)	Qualitative Research Methods (5 EC)	Elective Space (15 EC)
Sem. IV	Thesis Seminar & Master Thesis (30 EC)			