



Universiteit Leiden

# Course and Examination Regulations

valid as of 1 September 2020

Programme-specific section:

## Master's Programme: Asian Studies (120 EC)

These Course and Examination Regulations (henceforth OER) have been drawn up in accordance with the Higher Education and Research Act [*Wet op het hoger onderwijs en wetenschappelijk onderzoek*; WHW] (henceforth the Act) and the following Leiden University regulations:

- the Leiden Register of Study Programmes Framework Document;
- the Academic Calendar;
- the Regulations for Student Registration, Tuition Fees and Examination Fees;
- the Regulations for Admission to Master's Programmes.

Pursuant to Article 7.14 of the Act, the Faculty Board regularly evaluates the Course and Examination Regulations and considers, for the purpose of monitoring and adjusting the study load, how much time it takes students to comply. In accordance with Article 9.18 of the Act, the departmental committee is assigned the task of annually assessing the implementation of the OER.

These Course and Examination Regulations consist of two sections:

- a faculty section that is the same for all programmes and
- a section that contains information that is specific to a particular programme, what is known as the programme-specific section of the Course and Examination Regulations.

In the text below the relevant articles will refer to this section.

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## **Chapter 2 Description of the Programme**

### **Article 2.1 Objectives of the Programme**

The programme has the following objectives:

1. to enable students to acquire academic knowledge, understanding and skills, and train them in the use of scientific methods in the field of Asian Studies;
2. to enable students to develop the following academic and professional skills:
  - independent academic reasoning and conduct,
  - the ability to analyse complex problems,
  - the ability to clearly report academic results, both in writing and orally;
3. to prepare students for an academic career and further education;
4. to prepare students for a career outside academia.

### **Article 2.2 Specialisations**

The programme has the following specialisations:

- Chinese Studies
- Japanese Studies
- Korean Studies

### **Article 2.3 Learning outcomes**

Graduates of the programme have attained the following learning outcomes, listed according to the Dublin descriptors:

1. *Knowledge and understanding*
  - a. foundational knowledge of the history and development of Asian (Chinese/Japanese/Korean) Studies;
  - b. knowledge of research in social sciences and humanities disciplines that is grounded in Asian (Chinese/Japanese/Korean) Studies;
  - c. understanding of the concepts, terminology and approaches relevant to the regional and disciplinary specialisation of the student, and their application in original research;
  - d. understanding of aspects and/or countries in East Asia in the context of East Asia as a whole.
2. *Applying knowledge and understanding*
  - a. knowledge of the main humanities and social science research methods and techniques and their application in Asian (Chinese/Japanese/Korean) Studies;
  - b. skills in locating, retrieving, assessing and using sources and specialist secondary literature for the purposes of original research;
  - c. the ability to independently design, conduct and complete original research on an aspect of Asian (Chinese/Japanese/Korean) Studies.
3. *Judgement*
  - a. the ability to form a judgment on the basis of incomplete or limited information, whilst also taking into account the social and ethical responsibilities that come with the application of knowledge and assessments.

#### 4. *Communication*

- a. the ability to interpret and comment on aspects and/or countries of East Asia for specialist and non-specialist audiences, and to act as cultural intermediary;
- b. the ability to report, debate and discuss in a professional setting, both orally and in writing.

#### 5. *Modern language*

- a. excellent command of Chinese, Japanese or Korean that enables the alumnus to use the language for academic and professional purposes;

#### 6. *Classical language*

In addition, the following achievement levels apply for all specialisations, if relevant for students specialising in the pre-modern period:

- a. excellent command of pre-modern Chinese, classical Japanese or classical Korean;
- b. the ability to locate, assess and use original sources in pre-modern Chinese, classical Japanese or classical Korean.

#### 7. *Learning skills*

- a. the learning skills required to be able to follow post-master's professional training or a PhD training of largely self-determined or autonomous nature.

### Article 2.5 **Study Load**

The programme has a study load of 120 credits.

### Article 2.8 **Language of instruction**

2.8.1. Subject to the Code of Conduct on the Language of Instruction<sup>1</sup> the language in which the instruction is given and in which the examinations and final examinations are held is English. Students are expected to have an adequate command of the language of instruction and examination in the programme, in accordance with the requirements stated in Article 5.2.3.

2.8.2. Contrary to Article 2.8.1, in individual cases the Board of Examiners can permit the student to write the final thesis in another language, in accordance with the Guideline on Language Policy.<sup>2</sup>

## Chapter 3 **Curriculum**

### Article 3.1 **Compulsory components**

3.1.1 The programme includes compulsory components worth a total study load of 120 credits. These compulsory components include the set components from which a student is obliged to choose.

## Chapter 4 **Examinations, Final Examination and Further Education**

### Article 4.2 **Obligatory sequence**

4.2.1 Students may only sit examinations and, if indicated, participate in class of the following components once they have passed the examination of the preceding components specified below:

Component:	Participation in class and examination after passing:
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<sup>1</sup> [Code of Conduct on Language of Instruction](#)

<sup>2</sup> [Guideline on Language Policy](#)

<i>Chinese Studies:</i> Year in China A Year in China B	Advanced Modern Chinese Listening & Speaking 1
<i>Japanese Studies:</i> Academic Year in Japan A Academic Year in Japan B Academic Year in Japan C	Advanced Reading & Writing in Japanese 1
<i>Japanese Studies:</i> Advanced Reading & Writing in Japanese 2	Advanced Reading & Writing in Japanese 1
<i>Japanese Studies:</i> Advanced Reading & Writing in Japanese 3	Advanced Reading & Writing in Japanese 2
<i>Korean Studies:</i> Study in Korea year 1 Study in Korea year 2	Advanced Korean Language Training: Reading

### Article 4.3 **Form of examination**

4.3.5 Not applicable.

## Chapter 5 **Admission to the Programme**

### Article 5.2 **Admission to the programme**

5.2.1 Not applicable.

5.2.2 Pursuant to Article 7.30b (1) of the Act persons may be granted admission to (the indicated specialisation(s) of) the programme, if they can demonstrate to the satisfaction of the Faculty Board that they meet the following admission requirements, without prejudice to the requirements specified in 5.2.4:

- A bachelor's degree from a research university, equivalent to the level of a Dutch academic Bachelor's degree, or demonstrate to meet the requirements for such a degree, including the General Academic Skills listed in Appendix B, and
- Knowledge of the nature and role of as well as the ability to analyse and report on academic inquiry in the humanities or social sciences; and
- Prior education must include completed components at the bachelor's level (which may include the thesis) equivalent to at least 30 credits on at least three out of these six disciplines: history, art, culture, politics, society or economy of one or more East Asian countries or regions.
- In addition, applicant must also meet the following specific requirements per specialisation:

#### ***Specialisation Chinese Studies***

- fundamental knowledge of pre-modern and modern China; and
- knowledge of sinological traditions and understanding of disciplinary-methodological issues.
- sufficient command of Chinese, at least 250 points from HSK Test (Level 4), 180 points from HSK Test (Level 5), or TOCFL (Level 3).

Please note that because an important distinguishing aspect of the programme is advanced language acquisition in Chinese, this specialisation is not suitable for native speakers or for persons with a level 6 (HSK New Style) or equivalent level 6 (TOCFL).

### ***Specialisation Japanese Studies***

- fundamental knowledge of pre-modern and modern Japan; and
- knowledge of japanological traditions and understanding of disciplinary-methodological issues.
- sufficient command of Japanese, at JLTP 2 level, with a maximum of level JLTP 1.

Please note that because an important distinguishing aspect of the programme is advanced language acquisition in Japanese, this specialisation is not suitable for native speakers, and persons with near-native fluency and a BA or MA degree from a Japanese university.

### ***Specialisation Korean Studies***

- fundamental knowledge of pre-modern and modern Korea; and
- knowledge of Koreanist traditions and understanding of disciplinary-methodological issues.
- sufficient command of Korean, at level TOPIK 4.

Please note that because an important distinguishing aspect of the programme is advanced language acquisition in Korean, this specialisation is not suitable for native speakers, and for students with a higher TOPIK level.

The Faculty Board may, on request, grant admission to (one or more of the specialisations of) the programme to applicants who do not meet the requirements as specified in 5.2.1, but who can demonstrate to the satisfaction of the Faculty Board that they possess a level of knowledge, understanding and skills equal to that of holders of a degree specified in 5.2.1 possibly under further conditions, without prejudice to the requirements specified in 5.2.4.

## **Article 5.2.3 Dutch and English languages**

5.2.3.1 As further clarification of Article 2.8 concerning command of the language of instruction, a student who wishes to be admitted to an English-taught master's programme must have one of the following diplomas, or must meet the criteria of:

- an [International Baccalaureate](#) diploma (with English A);
- a diploma of secondary or higher education completed in the United States of America, the United Kingdom, Ireland, New Zealand, Australia or Canada (with the exception of French-taught education in Canada);
- a diploma of an English-taught university degree programme completed at a Dutch research university;
- a pre-university education (VWO) diploma.

5.2.3.2 If a student who wishes to be admitted does not meet the requirements in 5.2.3.1, at least one of the following English language requirements for this master's programme can be set:

- IELTS 7.0;
- TOEFL (Internet based) 100;
- C2 Proficiency (/CPE) or C1 Advanced (/CAE) 185.

5.2.3.3 Not applicable.

5.2.3.4 Not applicable.

The Faculty Board may request that applicants demonstrate an adequate command at this level. For more information on language tests and diplomas which are sufficient with regard to the required command of English please see <https://www.universiteitleiden.nl/en/education/admission-and-application/masters/admission-requirements-language-requirements>.

#### Article 5.2.4 **Qualitative admission requirements**

5.2.4.1 In addition to the requirements specified in 5.2.1 or 5.2.2 the following qualitative admission requirements apply for the programme pursuant to Article 7.30b (2) of the Act:

- A. Good grades comparable with an average mark of at least 7.0 (Dutch grading system) for the entire bachelor's programme, and a grade for the bachelor's thesis of a 7.0 or higher (Dutch grading system), and
- B. Demonstrable motivation to study and suitability for the particular MA programme/specialisation, and
- C. Good academic writing skills: the ability to write a well-structured essay/paper on a topic in the specific field of the specialisation in English.

5.2.4.2 Where article 5.2.4.1 applies, the admission requirements will be implemented as follows:

- A: as evidenced by a transcript of records/ grade list (including the grade of the Bachelor's thesis) and diploma of the relevant obtained academic degree;
- B: to be demonstrated by a well-argued and structured motivation letter in which the applicant indicates why he/she wants to follow the MA programme, and shows clear understanding of the content of the study programme, specifically listing two courses of the current study programme (from the Prospectus) and explaining why these appeal to the applicant.  
The statement should be between 700 and 1,500 words.
- C: To be demonstrated by a "Writing Sample". All applicants are required to submit a writing sample (a relevant research paper or Bachelor's Thesis). In case applicants are unable to demonstrate via a writing sample that they meet the requirement sub 5.2.4.1G, they are required to submit a 1,250 word essay as part of the admission process:
  - in this essay they must demonstrate a clear affinity with and specific knowledge of Asian studies in general and specifically in the field of the specialisation for which they apply,
  - specifically, the essay must clearly answer a research question, provide a reasonable and reasonably well-organised argument that demonstrates a satisfactory understanding of the topic of the essay.

5.2.4.3 Where article 5.2.4.1 applies, the deadline for the admission requirements is as follows:

1. The admissions assessment takes place once a year in respect of the intake in September.
2. Requests for admission to the specialisation in Chinese Studies, Japanese Studies or Korean Studies must be submitted before 1 April. Given the selective nature of the specialisation, this deadline applies to all applicants.

For further information on the admission procedure and required application documents please see <https://www.universiteitleiden.nl/en/education/admission-and-application/masters>.

#### 5.2.5 **Maximum capacity**

5.2.5.1 The Executive Board has determined a maximum capacity for the specialisations of this programme. The order of admission will be determined by the qualitative admission requirements as referred to in Article

5.2.4. The maximum capacity set for the specialisations of this programme for the academic year 2020-2021 and 2021-2022 is:

- Chinese Studies: 30 students;
- Japanese Studies: 17 students;
- Korean Studies: 12 students.

5.2.5.2 Where article 5.2.5.1 applies, the method of selection on the grounds of the criteria will be as follows:

1. With regard to admission to the programme, the Admissions Board assesses the knowledge and skills of the applicants on the basis of the files they have submitted.
2. If necessary the Board can contact the applicant by mail or telephone at any time during the admission procedure in order to gain further information.
3. The Admissions Board decides on the basis of this assessment
  - a. which applicants meet the entry requirements of the specialisation – if appropriate on the condition that they have been awarded their bachelor's degree in time – and can in principle be admitted;
  - b. which applicants cannot be admitted because they do not meet the requirements.
4. The Board ranks the suitability of the applicants in category **a** to the specialisation of the MA programme on the basis of the files they have submitted, having regard to the qualitative admission requirements as specified in article 5.2.4. and, if the Board has requested this, the further information provided by the applicant.

5.2.5.3 Where article 5.2.5.1 applies, the deadlines for selection are as follows:

1. Applicants who are placed in category **b**, as referred to in article 5.2.5.2, point 4, receive a negative admissions decision by 1 May at the latest.
2. On the basis of the ranking as referred to article 5.2.5.2 point 4, the Board issues a recommendation on 15 May at the latest to the Faculty Board to admit the top ranking applicants to the respective specialisations of the programme, up to the numbers specified in article 5.2.5.1. These applicants receive a positive admissions decision on 31 May at the latest.
3. The remaining applicants in category **a** are informed that they can in principle be admitted to the programme but that they have been placed on the waiting list and will not receive an admissions decision pending places becoming free. They are informed here of their position on the waiting list.
4. Applicants who have received a positive admissions decision must express within two weeks of the date of the decision whether they will enrol on the programme. If an applicant does not indicate within this period whether he or she will take the place in the programme, the applicant at the top of the waiting list will receive a positive admissions decision.
5. If the admissions assessment results in fewer applicants in category **a** than the maximum capacity of the programme, the Admissions Board can consider the requests that have been submitted after 1 April. These requests will be considered in the order of arrival.

5.2.5.4 Where article 5.2.5.1 applies, the weighting of the criteria will be as follows:

Applicants are ranked in four groups A, B, C, and D:

A: An excellent candidate who meets all the admissions requirements: 1) overall grades 7.5 and above (Dutch grading system); 2) a grade for the bachelor's thesis of a 7.5 or higher (Dutch grading system); 3) an exemplary, original letter of motivation which demonstrates excellent motivation, insight of and suitability for

the programme; 4) an excellent writing sample in accordance with academic standards of the field of the specialisation.

B: A very good candidate who meets two or three of the admissions requirements: 1) overall grades 7.0-7.4 (Dutch grading system); 2) a grade for the bachelor's thesis of a 7.0-7.4 (Dutch grading system); and either 3) a good letter of motivation which shows clear motivation, insight of and familiarity with the program, or 4) a good writing sample which shows familiarity with the field of the specialisation.

C: An acceptable candidate who meets one of the admissions requirements: either 1) overall grade 7.0-7.4 (Dutch grading system); or 2) a grade for the bachelor's thesis of a 7.0-7.4 (Dutch grading system); or 3) a good letter of motivation which shows motivation and some familiarity with the program; or 4) a good writing sample which shows familiarity with the field of the specialisation.

D: A candidate who does not meet any of the qualitative admission requirements: 1) an academic record below 7.0 (Dutch grading system); 2) a grade for the bachelor's thesis of a 6.9 or lower (Dutch grading system) and 3) a below standard letter of motivation and writing sample.

#### **Article 5.4 Pre-Master programmes**

Not applicable.

## **Chapter 7 Evaluation of the Programme**

### **Article 7.1 Evaluation of the programme**

The programme is evaluated as follows:

- course evaluations
- programme evaluation

The Programme Committee advises the Programme Board based on the outcomes of the evaluation.