



Universiteit Leiden

# Course and Examination Regulations

valid as of 1 September 2017

Programme-specific section:

## Master's Programme: History

These Course and Examination Regulations (henceforth OER) have been drawn up in accordance with the Higher Education and Research Act [*Wet op het hoger onderwijs en wetenschappelijk onderzoek*; WHW] (henceforth the Act) and the following Leiden University regulations:

- the Leiden Register of Study Programmes Framework Document;
- the Academic Calendar;
- the Regulations for Student Registration;
- the Regulations for Admission to Master's Programmes.

Pursuant to Article 7.14 of the Act, the Faculty Board regularly evaluates the Course and Examination Regulations and considers, for the purpose of monitoring and adjusting the study load, how much time it takes students to comply with them. In accordance with Article 9.18 of the Act, the departmental committee is assigned the task of annually assessing the implementation of the OER.

These Course and Examination Regulations consist of two sections: a faculty section that is the same for all programmes and a section that contains information that is specific to a particular programme, what is known as the programme-specific section of the Course and Examination Regulations. In the text below the relevant articles will refer to this section.

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## Chapter 2 Description of the Programme

### Article 2.1 Objectives of the programme

The programme has the following objectives:

1. to enable students to acquire academic knowledge, understanding and skills, and train them in the use of scientific methods in the field of history;
2. to enable students to develop the following academic and professional skills:
  - independent academic reasoning and conduct,
  - the ability to analyse complex problems,
  - academic reporting;
3. to prepare students for an academic career and further education;
4. to prepare students for a career outside academia.

### Article 2.2 Specialisations

The programme has the following specialisations:

- Ancient History
- Colonial and Global History
- Europe 1000-1800
- Cities, Migration and Global Interdependence
- Political Culture and National Identities
- Archival Studies
- Europaeum Programme European History and Civilisation: Leiden-Oxford-Paris programme

### Article 2.3 Learning outcomes

#### *I. Knowledge*

Graduates of the programme have attained the following learning outcomes, listed according to the Dublin descriptors:

1. Thorough knowledge and comprehension of one of the specialisations or subtracks as well as of the historiography of the specialisation, focusing particularly on the following:
  - in the specialisation Ancient History: unification processes in the Graeco-Roman World, 400 BC – 400 AD; insight into the recent large-scale debates in the field with respect to both the history of mentality and socio-economic history;
  - in the specialisation Colonial and Global History: how global (political, socio-economic, and cultural) connections interact with regional processes of identity and state formation; hence insight in cross-cultural processes (including the infrastructure of shipping and other modes of communication) that affect regions across the world such as imperialism, colonisation, islamisation, modernisation and globalization (in particular during the period 1200-1940);
  - in the subtrack Maritime History also: the development of maritime history from the 16th century onwards; insight into recent issues in the field;
  - in the specialisation Europe 1000-1800: broader processes of political, social and cultural identity formation between about 1000-1800; awareness of problems of periodization and impact of ‘national’ historiographical traditions on the field;
  - in the specialisation Cities, Migration and Global Interdependence: the manner in which migrations (of people, goods and ideas) between and within states have led to shifts (in cohesion, ethnic composition,

- policies, imaging, culture, and power relations) in the period 1600-2000, with a focus on (urban) networks (within and across borders);
- in the subtrack Economic History also: the origin and outcomes of the Great Divergence, developments in political economy since ca 1600, increasing global interdependence throughout the centuries, the development of global governance in the twentieth century, as well as the most important debates in recent Economic History;
  - in the subtrack Governance of Migration and Diversity also: how forms of durable inequality according to ethnicity, gender, class and religion intertwine in the period from 1945 onwards, with a focus on how authorities (national, supra-national, and non-governmental) try to govern on multiple levels issues of 1) migration and 2) diversity.
  - in the specialisation Political Culture and National Identities: political practices, symbols and perceptions, nationalism, and national identities in a cultural and societal context from 1800;
  - in the subtrack Political Debate also: political debates and debating styles in the Netherlands and abroad, both from a historical and a current perspective;
  - in the specialisation Archival Studies: archiving in a colonial context; insight into the significance of archiving processes for the way in which a society deals with its documentation heritage in general and its historical practice in particular; disclosure, including digital disclosure, of archives as part of the broader heritage sector;
  - in the specialisation Europaeum Programme European History and Civilisation: Leiden-Oxford-Paris programme: state formation in Europe; European identity from a comparative perspective; the development of culture and society in Europe;
2. Thorough knowledge and comprehension of the theoretical, conceptual and methodological aspects of the specialisation or subtrack in question, with a particular focus on the following:
- in the specialisation Ancient History: the comparative method; application of socio-scientific methods; specialised source knowledge, in particular of documentary sources, and more specifically epigraphy;
  - in the specialisation Colonial and Global History: empirical research from a comparative and connective perspective;
  - in the subtrack Maritime History also: comparative research; archive research;
  - in the specialisation Europe 1000-1800: the ability to analyse and evaluate primary sources from the period, if necessary with the aid of modern translations; ability to make use of relevant methods of quantitative and qualitative analysis to interpret sources in their textual and historical context;
  - in the specialisation **Cities**, Migration and Global Interdependence, including the subtrack Governance of Migration and Diversity: the interdisciplinary approach (application of theories and methods from social sciences), the comparative perspective (diachronic and synchronic) and working with a large variety of primary sources;
  - in the subtrack Economic History also: the application of economic concepts, research methods or models; insight into the argumentation of current debates;
  - in the specialisation Political Culture and National Identities: international comparison and transfer; the analysis of the specific perspectives of secondary studies; a cultural-historical approach of politics and a political-historical approach of culture;
  - in the subtrack Political Debate also: historical and interdisciplinary analysis of political argumentation and rhetoric;
  - in the specialisation Archival Studies: theoretical foundations of archivistics; assessment and selection of archives;

- in the specialisation Europaeum Programme European History and Civilisation: Leiden-Oxford-Paris programme: international comparison; archive research; the perspective of three different traditions – Leiden, Sorbonne and Oxford;

## *II. Skills*

Graduates of this programme will have reached the following academic skills at a level that builds on and exceeds the level reached in their previous education:

1. The ability to independently identify and select secondary literature, using traditional and modern techniques;
2. The ability to independently identify and select primary sources, using traditional and modern techniques;
3. The ability to analyse and evaluate a corpus of sources with a view to addressing a particular historical problem;
4. The ability to analyse and evaluate literature with a view to addressing a particular historical problem;
5. The ability to independently formulate a clear and well-argued research question, taking into account the theory and method of the field and to reduce this question to accessible and manageable sub-questions;
6. The ability to independently set up and carry out an original research project that can make a contribution to existing scholarly debates;
7. The ability to give a clear and well-founded oral and written report on research results in correct English, when required, or Dutch, meeting the criteria of the discipline;
8. The ability to participate in current debates in the specialisation;
9. The ability to apply knowledge and understanding, and problem solving abilities in new or unfamiliar environments within broader (or multidisciplinary) contexts related to the field of study.

## *III. Academic attitude*

Graduates of this programme will have reached the following:

1. The ability to integrate knowledge and handle complexity, and formulate judgments with incomplete or limited information, including the ability to reflect on social and ethical responsibilities linked to the application of knowledge and judgments;
2. The ability to reflect on one's own professional integrity and moral conduct;
3. The ability to provide constructive feedback to and formulate criticism of the work of others and the ability to evaluate the value of such criticism and feedback on one's own work and incorporate it;
4. Understanding of the relevance for society of the historical discipline in general and the specialisation in particular.

### **Article 2.5 Study load**

The programme has a study load of 60 credits.

### **Article 2.8 Language of instruction**

In compliance with the Code of Conduct on the Language of Instruction<sup>1</sup> the language of instruction and examination in the programme is English. Students are expected to have an adequate command of the language of instruction and examination in the programme, in accordance with the requirements stated in Article 5.2.4.

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<sup>1</sup> <http://reglementen.leidenuniv.nl/gedragcodes/gedragscode-voertaal.html>.

## Chapter 3 Curriculum

### Article 3.1 Compulsory components

3.1.1 The programme includes compulsory components worth a total study load of 60 credits. These compulsory components include the set components from which a student is obliged to choose.

## Chapter 4 Examinations, Final Examination and Further Education

### Article 4.2 Obligatory sequence

4.2.1 Not applicable.

### Article 4.3 Form of examination

4.3.5 Not applicable.

## Chapter 5 Admission to the Programme

### Article 5.2 Admission to the programme

5.2.1 Pursuant to Article 7.30b (1) of the Act holders of (one of) the following degrees may be admitted to the indicated specialisation(s) of the programme:

| <i>Specialisation Master</i>  | <i>Admission on the basis of Bachelor programme</i>              |
|---|--|
| All specialisations, except Europaeum:<br>European History and Civilization                 | History (Leiden University)                                      |
| Ancient History   | Ancient Cultures of the Mediterranean World (Leiden University)  |
| Europaeum Programme European<br>History and Civilisation: Leiden-<br>Oxford-Paris programme | [no direct admission, see art. 5.2.4 for admission requirements] |

5.2.2 The Faculty Board may, on request, grant admission to (one or more of the specialisations of) the programme to applicants who do not meet the requirements as specified in 5.2.1 but who can demonstrate to the satisfaction of the Faculty Board that they possess a level of knowledge, understanding and skills equal to that of holders of a degree specified in 5.2.1, possibly under further conditions.

To be considered as holding a degree equal to the one specified in 5.2.1, applicants must meet the following requirements:

- a bachelor's degree from a research university, equivalent to the level of a Dutch academic Bachelor's degree, or demonstrate to meet the requirements for such a degree, including the General Academic Skills listed in Appendix B, and
- have completed historical courses on relevant topics for the chosen specialisation and of sufficient level, to an equivalent of approximately 45 EC;
- be able to conduct independent empirical research;
- be able read academic literature and reflect critically on it;
- have a knowledge of general history and be able to present their findings (based on a critical reading of the literature or based on empirical research) in a systematic and analytical manner;

- be able to write a thesis with proper references to the literature.

Applicants may be asked to submit a writing sample, proving the aforementioned qualities in the field of knowledge, understanding and skills.

Applicants who have completed the following degrees including the coursework specified below are considered to have fulfilled these requirements:

- a Bachelor's degree in Languages and Cultures of South and Southeast Asia from Leiden University, including the combined programme in History worth 60 credits;
- a Bachelor's degree in International Studies from Leiden University, including
  - BA Thesis on a historical subject,
  - the following optional courses which are part of the Bachelor's programme History:
    - BA-Werkcollege (BA History, second year) *or* Elective on historical subject (BA International Studies, second year) (10 EC)
    - Historiografie en geschiedfilosofie (BA History, second year) (5 EC)
    - BA-Seminar (BA History, third year) *or* Elective on historical subject (BA International Studies, third year) (10 EC)
- a Bachelor's degree in Liberal Arts and Sciences: Global Challenges with
  - a Major in Human Diversity: track Global and Contemporary History (Leiden University) *or*
  - a Major in World Politics: track Global History (Leiden University)

For further information on the admission procedure and required application documents please see <http://www.students.leiden.edu/application-admission/master/application-admission/>.

5.2.3 As further clarification of Article 2.8 concerning the student's command of the language of instruction, the language requirement for this master's programme is English IELTS 7.0, TOEFL 100 (internet-based) or Cambridge English: Proficiency (CPE).

The Faculty Board may request that applicants demonstrate an adequate command at this level. For more information on language tests and diplomas which are sufficient with regard to the required command of English please see <http://www.students.leiden.edu/application-admission/master/prospective/language-requirements.html>.

### **Specialisation Europaeum: European History and Civilisation: Leiden-Oxford-Paris Programme:**

5.2.4 Pursuant to Article 7.30b (1) and (2) of the Act persons will be granted admission to this specialisation, if they can demonstrate to the satisfaction of the Faculty Board that they meet the following admission requirements:

- a bachelor's degree from a research university, equivalent to the level of a Dutch academic Bachelor's degree, or demonstrate to meet the requirements for such a degree, including the General Academic Skills listed in Appendix B, and
- have completed historical courses on relevant topics for the chosen specialisation and of sufficient level, to an equivalent of approximately 45 EC, and;
- be able to conduct independent empirical research;
- be able read academic literature and reflect critically on it;
- have a knowledge of general history and be able to present their findings (based on a critical reading of the literature or based on empirical research) in a systematic and analytical manner;
- be able to write a thesis with proper references to the literature.
- applicants are expected to have completed their BA-degree or its equivalent with good results.

- in their previous education applicants have acquired knowledge and skills that are relevant to the theme of the specialisation MA Europaeum: European History and Civilisation: Leiden-Oxford-Paris Programme.

The documents that are to be submitted with the application should demonstrate the student's relevant knowledge and skills:

- An academic CV (including activities such as student board membership, internships and work experience);
- Transcripts of the curriculum of previously completed BA- and/or MA-programmes;
- A motivational letter;
- Two academic letters of recommendation in English from instructors that are acquainted with the academic work of the applicant;
- A thesis proposal (ca. 1500 words).
- Two samples of academic writing (such as chapters, essays, theses) in English.

For further information on the admission procedure and required application documents please see <http://www.students.leiden.edu/application-admission/master/application-admission/>.

5.2.5 The Executive Board has determined a maximum capacity for the specialisation Europaeum Programme European History and Civilisation: Leiden-Oxford-Paris programme of this programme, the order of admission will be determined by the qualitative admission requirements as referred to in Article 5.2.4. The maximum capacity set for the specialisation of this programme mentioned above and the admission procedure are described in Appendix D.

#### Article 5.4 Bridging programmes (Premaster)

5.5.1 The programme has established the following premaster programme in order to remedy deficiencies.

The Premaster History (language of instruction: Dutch) is primarily intended for:

- Students with a Bachelor's degree from a university of applied sciences in History, equivalent to the level of a Dutch HBO bachelor's degree (lower secondary education certificate, *tweede graads*).

After completing this bridging programme students will be admitted to the Master's programme in History. The total study load of the bridging programme is 60 credits and consists of the following components from the Bachelor's programme History:

| <i>First semester</i>                           | <i>Second semester</i>                     |
|---|--|
| Werkcollege 1* (10 EC)                          | Seminar * (10 EC)                          |
| Kerncurriculum: Wetenschapsfilosofie (5 EC)     | Historiografie en geschiedfilosofie (5 EC) |
| Kerncollege BA2: De grenzen van de macht (5 EC) | BA-Eindwerkstuk Geschiedenis (15 EC)       |
| Hoorcollege 1 * (5 EC)                          |  |
| Hulpvak 1 * (5 EC)                              |  |

\* See the E-prospectus of the bachelor History for the specific range of courses for these components.

5.4.2 Information regarding the bridging programmes can be requested from the coordinator of studies of the programme.

## **Appendix D - Maximum capacity and admission procedure MA Europaeum: European History and Civilisation: Leiden-Oxford-Paris Programme**

### **Article 1 Maximum Capacity**

1. The Faculty Board has set the maximum capacity for the specialisation Europaeum: European History and Civilisation: Leiden-Oxford-Paris Programme of the *master's programme* in History for the academic year 2018-2019 to 10 students.
2. The Admissions Board, consisting of staff members of Leiden University, Université Paris I – Panthéon/Sorbonne and the University of Oxford, ranks the requests on the basis of the selection criteria stated in art. 5.3 of the Course and Examination Regulations.

### **Article 2 Procedure for admission to Europaeum: European History and Civilisation: Leiden-Oxford-Paris Programme**

1. The admissions assessment for the specialisation of the master's programme in respect of the intake in September takes place in two rounds of assessment: in April (pre-selection non-EU applicants) and June (assessment EU applicants and remaining non-EU applicants, as referred to in Article 2.5.b. below).
2. Requests for admission to the specialisation MA Europaeum: European History and Civilisation: Leiden-Oxford-Paris Programme must be submitted before 1 April (non-EU citizens) or 1 June (EU citizens). Given the selective nature of the specialisation, this deadline applies to all applicants.
3. With regard to admission to the programme, as provided for in article 5.3 of the Course and Examination Regulations, the Admissions Board assesses the knowledge and skills of the applicants on the basis of the files they have submitted.
4. If necessary, the Admissions Board can contact the applicant by mail or telephone at any time during the admission procedure to gain further information.
5. The Admissions Board decides on the basis of the pre-selection in April:
  - a) which of the non-EU applicants (to a maximum of 3) may be directly admitted into the programme after the pre-selection in April;
  - b) which non-EU applicants meet the entry requirements, but are not directly admitted into the programme – their applications are considered again in June, together with the applications from EU citizens.
  - c) which applicants cannot be admitted because they do not meet the requirements.
6. The Admissions Board decides on the basis of the assessment in June:
  - a) which applicants meet the entry requirements for the specialisation – if appropriate on the condition that they have been awarded their bachelor's degree in time – and can *in principle* be admitted;
  - b) which applicants cannot be admitted because they do not meet the requirements.
7. Applicants who are placed in category 5a. receive a positive admissions decision by 15 May (non-EU citizens); those in category 5b. will be informed about the continuation of the selection procedure by 15 May.
8. Applicants who are placed in category 5c. receive a negative admissions decision by 15 May (non-EU citizens); those in category 6b. by 1 July (EU citizens).
9. The Admissions Board ranks the applicants in category 5b. and 6a. on the basis of their suitability to the specialisation, in regard to the entry requirements as specified in article 5.3 of the Course and Examination Regulations, the files the applicants have submitted, and, if the committee has requested this, the further information provided by the applicant.



10. On the basis of the ranking list in accordance with article 2.8 above the Admissions Board issues a recommendation on 1 July at the latest to the Faculty Board to admit the top ranking applicants to the programme, up to the numbers specified in article 1.1. These applicants receive a positive admissions decision on 15 July at the latest.

11. The remaining applicants in category 5b. and 6a. are informed that they are in principle admissible to the programme but that they have been placed on the waiting list and will not receive an admissions decision pending places becoming free. They are informed of their position on the waiting list.

12. Applicants who have received a positive admissions decision must express whether they will enrol the programme within two weeks of the date of the decision. If an applicant does not indicate within this period whether he or she will enrol the programme, he or she loses his or her place and the applicant at the top of the waiting list will receive a positive admissions decision.