

# Archol grant for scientific projects

Conditions and procedure 2026



The P.J.R. Modderman Foundation manages a subsidy fund on behalf of Archol BV., which can be used to subsidise archaeological research and education projects. Applications can be submitted by young and senior researchers from the Leiden University Faculty of Archaeology. Each year, a grant of €5000 is made available through the Archol Fund.

Applications can be submitted until 15 September 2026 at the latest, using the format described below. Applications should be sent electronically by email to the secretary of the P.J.R Modderman Foundation ([r.m.r.van.oosten@arch.leidenuniv.nl](mailto:r.m.r.van.oosten@arch.leidenuniv.nl)). Submissions received after the deadline will not be accepted and will not be considered. This also applies to incomplete applications and applications that fail to meet the specified conditions. Applicants will receive confirmation of receipt by e-mail and will be informed of the decision by 1 December 2026 at the latest. The grant awarded must be spent in the 2027 calendar year.

This document covers the following aspects: (1) the projects eligible for funding, (2) the application assessment method and process, (3) the structure of applications and the submission procedure, (4) the assessment criteria, and (5) the obligation to report.

## 1. Which projects are eligible?

- Projects with a maximum duration of one year, starting on 1 January 2027. The project may not have started at the time it is approved.
- Projects that serve a research or educational purpose within archaeology. This implies a fairly broad playing field: from items such as publication costs, conference attendance, material purchases, internal or external materials and sample analyses, to software.
- Projects must be submitted by an employee with a paid appointment of at least 0.2 FTE at the Faculty of Archaeology, whether part-time or full-time, temporary or permanent, PhD candidate or professor. First supervisors of Research Master's students may submit an application on behalf of their students. Similarly, a PhD supervisor may submit an application for an internal or external self-funded PhD candidate.
- The application should state explicitly why no other funding options were available for the project submitted.
- An applicant may only be involved in one application. If an applicant is involved in multiple applications, none of the applications will be considered.

## **2. How are the projects assessed?**

Applications for the Archol Fund are assessed by three representatives from the Research Committee of the Faculty of Archaeology, Archol BV., and the P.J.R. Modderman Foundation. The composition of the assessment committee may change annually.

All applications are subject to the following assessment criteria:

- The scientific or educational importance of the project
- The innovative nature of the project
- The clarity of the objectives and chosen approach
- The CV of the applicant should match the project's ambition.
- An adequate budget

The budget is a necessary precondition; if the budget is unclear or contains non-eligible items, the committee may decide not to consider the proposal.

Matching funds from another source are not a prerequisite, but may contribute to the chances of a proposed project being accepted, especially in view of the limited scope of this Archol start-up grant scheme. If matching funds are available, please state the amount and source of these additional funds.

## **3. What is the structure of a proposal and how should it be submitted?**

The application should be submitted by e-mail, addressed to the secretary of the P.J.R. Modderman Foundation. Applications may be written in English or in Dutch, and should comprise the following:

- A. A summary of no more than 250 words
- B. Details about the applicant, including first name and surname, e-mail address, telephone number, and correspondence address
- C. A project description of no more than 1,000 words with, if relevant, the following structure:
  - a. Name (or short description) of the project
  - b. Background and context
  - c. Problem statement and objective of the project
  - d. Research/teaching method
  - e. Start date and duration of the project, with a maximum of one year
  - f. Expected results
  - g. Implications and relevance of the results
  - h. Planning and timeline
- D. A budget for the project, including a clear explanation of why the proposed project cannot be funded elsewhere. The adequate budget may consist of several of the following items:
  - a. Personnel costs
  - b. Material costs
  - c. Use or purchase of computer or other equipment
  - d. Laboratory costs
  - e. Publication costs
  - f. Purchase of consumables
  - g. Travel, accommodation and transport costs
  - h. Software purchase or development
  - i. Unforeseen costs, up to a maximum of 5% of the subtotal

Only the direct costs of the project are eligible for subsidy, not including any overhead costs. It is important to provide a clear specification of the costs without any provisional items or uncertain estimates.

A grant from the Modderman Foundation will never exceed the eligible costs.

- E. CV of the main applicant, showing the extent (FTE) and nature of their appointment at the Faculty of Archaeology

#### **4. Assessment process**

Applications will first be assessed for admissibility by the board members of the P.J.R. Modderman Foundation. The assessment committee will then assess and prioritise the applications. Depending on the size of the Archol Fund budget and the amount of the grant or grants requested, one or two projects will be awarded funding.

All applicants will receive a brief statement explaining why their application has been approved or rejected. No further communication will take place regarding the awarding of a subsidy.

The assessment committee is authorised to temporarily or permanently amend the criteria and assessment guidelines if doing so better serves the purpose of this fund and the Modderman Foundation.

#### **5. Obligation to report**

Within the term of the project, the applicant is expected to draw up a final report and final statement of accounts. These should describe the results achieved, as well as any deviations from the project plan. The final financial statement should include a specification of all actual and eligible costs incurred. Supporting documents should be provided for these costs.

Costs that have not been incurred, cannot be accounted for, or prove to be non-eligible must be refunded to the Modderman Foundation.



*The conditions and procedures of the Leiden University Fund (LUF) were used as a source and inspiration for this document.*