

## **Recognition procedure study associations Leiden University – Faculty of Archaeology (2022)**

Considering that study associations are an important part of the academic community within Leiden University and its faculties and in this capacity a valuable addition to the University's and Faculty's image externally,

The Faculty Board decides:

### **Definition**

1. Study associations, for the purposes of this document, are independent legal entities:
  - a. That organise activities in the discipline of one or more of the programs offered at the Faculty of Archaeology, and
  - b. Whose main governing body consists of students of the Faculty of Archaeology of Leiden University, who serve on a voluntary basis, and
  - c. Which are located in Leiden, and
  - d. Which are recognized as such by the Board of the Faculty of Archaeology.
2. The Faculty, for the purposes of this document, is the Faculty of Archaeology of Leiden University.
3. The assessor, for the purposes of this document, is the student member of the Faculty Board.

### **Recognition of study associations**

4. The Faculty Board recognizes a maximum of one study association per study program or field of study (for example, a Bachelor's and Master's program within the same domain), unless the Faculty Board considers that there are compelling reasons to recognize several study associations per program. It is possible for a study association to represent multiple programs.
5. The Faculty Board shall only recognize new study associations if, in the opinion of the Faculty Board, based on the nature and purpose of the association, the activities cannot be accommodated within an already existing study association.
6. The recognition of study associations shall be renewed each year, provided that there are no reasons to withdraw the recognition of a study association. On the recommendation of the assessor, the Faculty Board may decide to withdraw the recognition of a study association at the beginning of the academic year.
7. The Faculty Board retains the right to recognize study associations during the academic year or to withdraw the recognition of existing study associations.

8. The Faculty Board may withdraw the recognition of a study association if the association fails to maintain contact with the assessor, or if, in the opinion of the Faculty Board, there are compelling reasons for withdrawing the recognition.
9. Recognition of a study association does not affect the legally independent character of the study association. (The board of) a study association remains at all times (legally) responsible for its own acts and omissions.

### **Rights of study associations**

10. Study associations are entitled to a board compensation according to the Rules on Financial Support for Students (RFOS). The Leiden Assessor's Council (LAssO) determines annually the compensation for the study associations.
11. Study associations are entitled to guarantee subsidies that are made available for specific activities or work of study associations.
12. Study associations may use faculty facilities. To the extent possible, the Faculty Board will make work places available to study associations.
13. Study associations are entitled to free use of faculty lecture rooms for the purpose of an activity, provided that the lecture room is available at that time and that the activity does not cause inconveniences to other users of spaces in the faculty.
14. Study associations are entitled to support from the faculty. The assessor is the first point of contact for study associations within the Faculty Board.

### **Expectations study associations**

15. Study associations are expected to promote community building within the relevant program(s), discipline(s) or faculty.
16. Study associations are expected to be receptive to making further agreements with the Faculty Board regarding certain forms of cooperation.
17. Study associations are expected to maintain contact with the assessor during the academic year.

### **Hardship clause**

18. The Faculty Board may deviate from articles in these regulations in favour of the study associations or declare articles inapplicable in a specific case.

**Final provisions**

19. These regulations shall be cited as: Recognition procedure for study associations Leiden University – Faculty of Archaeology.

20. This regulation will take effect on 14 February 2023.

This regulation will be published on the faculty website.

Leiden, 14 February 2023

The Faculty Board