

JURISPRUDENCE / EXPLANATORY NOTES for the PhD Regulations of Leiden University 2021 (dated 24 March 2022)

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Article in the PhD Regulations		
1.n	External parties wishing to act as supervisors in Leiden	Since the protocol for PhD defences states that the official address at the ceremony must be held by a Leiden professor or an associate professor with <i>ius promovendi</i> (the right to supervise PhD students), a professor from outside Leiden can only act as a supervisor in Leiden if a Leiden professor/associate professor with <i>ius promovendi</i> is also appointed as a supervisor. In principle, professors who were appointed outside the Netherlands may also be chosen as a supervisor or second supervisor.
2.4	Co-tutelle	It is permitted to include two title pages in the dissertation, but not to include one title page on which both institutions are mentioned; the logo of the other university may appear on the relevant title page; however, it will not be referenced on the degree certificate, although a supplement to the degree certificate may be issued.
2.5	Second doctoral degree	To be granted permission for a second doctoral degree, the following requirements must be met: the research must be in a completely different scientific field and the doctoral degree must contribute towards a change in the individual's career. A second doctoral degree may also be permitted if a doctoral degree at Leiden University has a higher academic status than the one previously obtained.
4.2	Admission	In the case of PhD candidates whose degree is assessed at bachelor's level, the Dean has the authority to admit the PhD students to the Graduate School or to the PhD track, or to refuse admission.
10	Co-supervisors	Co-supervisors do not necessarily have to be affiliated with a university. Unlike members of PhD committees, they may be affiliated with Dutch or foreign industrial or commercial institutions for scientific research or education.
10.2	Number of supervisors	<p>The maximum number of supervisors is two, but, upon request, three supervisors may also be appointed. Three supervisors are permitted in the following circumstances:</p> <ol style="list-style-type: none"> a. The co-supervisor has been appointed professor or the associate professor has been granted the <i>ius promovendi</i> during the course of the PhD track. b. If it concerns a multidisciplinary study involving several institutes/faculties/universities for which a joint subsidy has been obtained in advance, with which the PhD candidate has been appointed, and if the request to appoint several supervisors has been submitted in good time (i.e., before or at the beginning of the PhD track). c. If one of the supervisors has been an emeritus professor for a fairly long time.

		<p>d. If one of the supervisors has since been appointed elsewhere.</p> <p>The growing commitment to interdisciplinary research may mean that, in some specific cases, a larger team of co-supervisors is permitted, specifically where the research and input of various experts would be beneficial to key strategic objectives. This is only possible if supervisors without <i>ius promovendi</i> are also involved on both sides. In order to afford non-professors the opportunity to gain experience as supervisors, the Doctorate Board has a strong preference for teams with no more than two professors.</p>
13.1	Emeritus professors and associate professors with <i>ius promovendi</i>	After retirement, a professor retains the right to supervise PhD candidates for five years; this period may be extended upon request (requests should be submitted to the Doctorate Board via the Dean).
		<p>For the first five years following their retirement, an emeritus professor may act as a supervisor in PhD tracks that commenced before their retirement.</p> <p>An emeritus professor can also be involved in new PhD tracks after their retirement, but only as a co-supervisor and at the request of the supervisor.</p>
17	Language	All members of the PhD committee and the examining committee must be sufficiently proficient in the language in which the dissertation is written so that they can read and evaluate the entire dissertation.
18	Photograph	The CV may include a photograph of the PhD candidate.
18.1	Name	The title page must bear the official name of the PhD candidate; however, the cover may bear a shortened/different version of the name.
22	Secretary of the PhD committee	The secretary must be a professor but may be from another faculty of Leiden University. The secretary is also a full member of the PhD committee. An associate professor with <i>ius promovendi</i> may also serve as secretary.
22	Members of the PhD committee who do not have a PhD	In exceptional cases, a person without a PhD may be a member of a PhD committee, subject to the Doctorate Board's approval. For PhD committees in the Arts (ACPA), the Doctorate Board's approval does not need to be sought.
22	PhD committee	A lecturer at a university of applied sciences (<i>hogeschool</i>) may be appointed as a member of a PhD committee.
22	PhD committee	Generally speaking, members of bodies such as the Supreme Court, courts of appeal and the Council of State who have obtained a PhD may be appointed to PhD committees.
26	Examining committee	Deans ensure that examining committees are of a sufficient size so that a PhD defence can go ahead even if two members are unable to attend.
26	Examining committee	It is not desirable for the PhD committee and the examining committee to have no overlap whatsoever, but neither is it desirable for the examining committee and the PhD committee to be identical. For the purpose of the defence, the PhD committee is preferably supplemented by a few external members.
27	Defence	The formula to award the PhD may be spoken by the supervisor or a substitute, or a 'pro-supervisor' who may be appointed by the Dean. (Board of Deans 16-11-2017)

1.n	Foreign professor titles	A Leiden assistant professor who is a professor abroad may, in the Leiden dissertation for which the person concerned is a co-supervisor, be listed as a co-supervisor using the Leiden title, with the addition of 'professor at ...' in brackets.
Appendix	<i>ius promovendi</i> for associate professors	Only those persons who are appointed as associate professors at Leiden University can be awarded the <i>ius promovendi</i> (Doctorate Board 20-12-2018).
Appendix	<i>ius promovendi</i> for associate professors	Associate professors with <i>ius promovendi</i> do not count as professors (in PhD and examining committees).
	Foreword	Although it is permitted to state in the foreword, in a restrained way, that faith has been important during the PhD track, it is not permitted to thank a deity.